

The Atwater Township Trustee held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on June 28, 2011 at 7:35 pm immediately following a scheduled work session.

#### ATTENDANCE

Attending: Chairman John Kovacich, Trustee Dan Derberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Zoning Inspector Jim Donovan, Sonja Smith, Annell Robertson, Wayne Robertson, Tom Nellis, Martha Bevard, Naomi Wise, , and Gordon Weber.

Tracy read the June 14 meeting minutes. Lynn made a motion to accept with corrections. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

#### FINANCIAL

John made a motion to accept financial reports as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

#### COMMUNICATIONS

John read the following correspondence:

Portage County Treasurer, Portage County Tea Party, Ohio Township Association, Bricker & Eckler, Northeast Ohio Township Association and Portage County Regional Planning.

John and Dan attended Portage County Government Day at the Portage County Engineers office where they received the counties projected 8 year projects as well as other information.

Atwater Township received the renewal contract form Burnham and Flower for health insurance as well as a renewal contract for Frank Gates.

#### FIRE DEPARTMENT

Old Business

Mel discussed the time clock at the FD. They are looking to purchase an update for the computer program for \$110.00 that will hold up to 90 people.

Cadet Anthony Frascella will be attending cadet camp on July 2, 2011. FD will pay the fee and be reimbursed from the township.

Lynn asked if Mel had received the reimbursement letter from Kevin Bittner and at this time he had not. Dan will contact Kevin to get this resolved.

#### ROAD DEPARTMENT

Old Business

Trustees discussed chip and seal. John said Randolph has the equipment now and Atwater is next in line. Lynn will work on the resolution for the next meeting.

Trustees discussed the German Church Road Bridge. It is less than ten feet and therefore the township is responsible for maintenance. John will look into this further.

New Business

John is in the process of turning in the Issue II paperwork.

#### ZONING

New Business

Jim reported that the Elm Street property has been demolished and no asbestos was found. Jim is continuing to work on citations.

#### CEMETERY AND REAL ESTATE

Old Business

Lynn has three deeds prepared and ready for signatures.

## ADMINISTRATIVE

Old Business

20

Held

Dan discussed the Lindsay/Kugler fence issue. Mr. Kugler has filed bankruptcy which would make it almost impossible for the township to ever be reimbursed for the cost of putting up a fence.

Dan made a motion based on recommendation from Assistant Prosecutor Chris Meduri to turn the erection of fence issue to Mr. Lindsay who may erect the fence on his own if he so desires.

Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan discussed the NOPEC grant work that is in progress at the FD. Heating and electrical work is coming along nicely. After wall repair is completed the painters will begin.

Dan ordered the road department pickup truck and it should be completed in approximately ninety day.

Trustees discussed the upcoming auction where township items will be taken for sale. John will get the pallets and Lynn has boxes.

Trustees discussed the letter they had recently received from an oil company to lease the old school property. Lynn had the deed and it stated that it does not address leasing; only that any changes have to be a "public purpose." Lynn will run the deed by Chris Meduri.

Lynn sent an email to Chris Meduri to see if he had any progress in contacting Travelers Insurance Company regarding the claim. Chris responded that he will send a written demand letter to them next week.

## RESOLUTION 5-2011

Lynn made a motion to adopt Resolution #5-2011 to authorize the Portage County Prosecutors office any and all necessary action to attempt to invoke bond covering the faithful performance of an elected former fiscal officer Rebecca Bennett. Second by Dan. Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustees discussed the hiring of a full time employee for the fire department. Dan will look into the pay scales used in adjoining townships and what the state requirements are. Dan and Mel will be going thru the list to see which employees meet the requirements.

Tracy will be preparing the budget information for the upcoming budget hearing.

John made a motion to accept PO 109-2011 to Hart Painting to expire 12/31/2011 for painting at the FD for \$6,530.00. There is \$35.22 monies remaining from the grant and the rest is to be paid by the township. Lynn was under the impression by the previous statement in the minutes that there was enough money left to pay for the painting. Dan explained there was not and that he had explained this after he resubmitted the proposal to NOPEC. Dan second the motion.

Roll call vote: Dan; yes. Lynn; No. John; yes. Motion carried.

John made a motion to accept PO 108-2011 to the Atwater Lions Club for a calendar ad for township hall rental for \$30.00 to expire 12/31/2011. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept receipts 160 thru 171 totaling \$ 34,531.17. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to pay warrants 30147 thru 30172 totaling \$8,580.92. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes Motion carried.

## ANNOUNCEMENTS

The Atwater Fire Department will host a car show on July 30, 2011. They will have door prized, give aways, a 50/50 raffle and trophies. The Atwater Lions Club will be helping with the food.

RECORD OF PROCEEDINGS

June 28, 2011

Minutes of

Meeting

St. Joe Festival will be held July 8, 9 and 10, 2011.

DAYTON LEGAL BANK, INC. FORM NO. 10146

John made a motion to pay bills at 9:20 pm. Second by Lynn.  
He held.  
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried. 20

John made a motion to go back into regular session at 9:33 pm. Second by Lynn.  
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:34 pm. Second by Dan.  
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

X Trustee  
X Trustee

X Trustee  
X Fiscal Officer