

Held

July 12, 2011

20

REGULAR MEETING

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on July 12, 2011 at 7:09 pm immediately following the scheduled 2012 budget hearing.

**ATTENDANCE**

Chairman John Kovacich, Trustee Dan Derreberrry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Zoning Inspector Jim Donovan, Martha Bevard, and Naomi Wise attended.

John called the meeting to order at 7:09 pm.  
Roll call: Dan; yes. Lynn; yes. John; yes.

Tracy read the minutes of the June 28, 2011 meeting. John made a motion to accept. Second by Dan.  
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John read the minutes of the June 28 minutes of the Work Session. John made a motion to accept with additions. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**FINANCIAL**

Tracy presented financial documents including the June bank reconciliation. John made a motion to accept. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**COMMUNICATIONS**

The township received an email from Frank Gates requiring a BWC two hours safety training to be completed by 12/31/2011. Dan asked for a copy of the email and he will check his schedule to try to attend.

John and Dan attended the NEOTA meeting where they received information on the updated budget changes that will soon be going into effect and explained how they will affect the township.

Tracy received a letter from ODJFS that they have agreed to waiver all late fees imposed for 2010 by the former fiscal officer. A credit will be issued to our account.

**FIRE DEPARTMENT****Old Business**

Mel will get with Tim by the end of the week to work on loading the trailer to take township items to the Edinburg auction. The new time clock program is up and running and the subscription is unlimited for the number of employees. The cost was approximately \$100.00. Kevin Bittner contacted Dan regarding his repayment schedule. Kevin will email his payment schedule to Dan.

**New Business**

Mel turned in his monthly run report with a total of 22 incidents.

Mel received a call from the road department. They are working on Virginia Road and asked for assistance with flagging traffic. The Trustees all agreed this was a good idea.

Mel presented a letter to Trustees from Paula Baughman who went out on a night squad call and commended Jesse, Jeff & Tom for the great teamwork and very pleased with the manner that the patient was cared for.

Mel asked if there was any historical value to the old safe at the FD. They do not use it. Mel will see if the Historical Society may want it.

Dan brought up the issue of hiring a full time employee at the FD. He did receive information from Chris Meduri that full time required 240 classification. A suggestion was that we could hire a 120 with stipulation that they have one year to move up to 240. Trustees discussed pay for full time and part time. The FD will be out of debt in August and can afford a full time employee.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Mel said there are two employees that are interested in the position. Trustees suggest having both attend next meeting and go into executive session to see what want.

DAYTON LEGAL BLANK, INC. FORM NO. 10748

Dan commended John for his hard work to repair the wall at the FD. Dan said the work at the FD is on target. The electric company only has a couple of lines to run and the heating is almost complete. The painters are scheduled to begin soon and that should be completed in three to four days.

#### ROAD

Old Business

John has not received the paperwork yet from the Portage County Engineers office on chip and seal.

#### RESOLUTION 6-2011

Motion by John to accept the following resolution:

To maintain and repair Township roads, "chip and seal" is an effective, cost efficient method.

The Ohio Revised Code allows Atwater Township to enter into an agreement with the Portage County Engineer to provide expertise, use of machinery and equipment, materials, and labor to complete a "chip and seal" project up to a maximum cost of \$45,000.00.

The roads to be maintained with treatment include:

1. Bank Street, Waterloo Road to U.S. 224, 3280' X 20'
2. Fairview Avenue, entire length, 1250' X 18'
3. German Church Street, State route 183 to Porter Road, 5725' X 18'

Total Length: 1.95 miles.

Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

New Business

John stated that Dave and Tim will receive the crack seal machine on Monday and hope to complete Virginia Road and others.

Naomi said there is a stop sign on Lake Street that is obscured by a pine tree.

#### ZONING

New business

Jim said Dominion needs to be contacted to take the connection out at the 6311 Elm Street property. John will call Dominion.

#### CEMETERY AND REAL ESTATE

Old Business

Tracy received a check from Direct Energy for the reimbursement of sales tax that was charged to the township. Lynn suggests that the township look into someone other than Direct Energy.

#### ADMINISTRATIVE

New Business

Lynn made a motion to accept to send one EMS billing back to Life Force Management in the amount of \$569.00. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to agree to resident waiver requests to Life Force Management in the amount of \$1,650.36. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to send one nonresident closure to collection in the amount of \$580.00. Agreed residency is not the issue. Was resident at time of service. Payment was received by resident from insurance company. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

## RECORD OF PROCEEDINGS

Minutes of Meeting

John made a motion to accept PO 110-2011 to Bureau of Workers Comp. to expire 12/31/2011 for \$5,000.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

20

John made a motion to accept PO 111-2011 to Frank Gates for Ohio BWC Group Rating annual renewal to expire 12/31/2011 for \$805.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept the yearly renewal with Burnham and Flowers for Medical Mutual to provide insurance for the Road Department with a 7% increase. Second by Dan.

Roll call vote: Dan; yes. Lynn; abstain. John; yes. Motion carried.

John made a motion to pay warrants 30173 thru 30227 totaling \$23,456.34. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept receipts 172 thru 182 totaling \$7,221.64. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn has been in contact with Chris Meduri via email to facilitate resolving the claim with the bonding company regarding the former Fiscal Officer Rebecca Bennett.

Gordon Weber called Lynn with information he obtained at the ODOT garage in Rootstown regarding the Commons. They indicated ODOT has a sixty foot right of way. This conflicts with documents and information obtained by Danny from the ODOT District 4 office in Akron. Email attachment per Dan's request. After discussion trustees decided not to request reduction in width of right away. Further discussion is needed at the next board meeting.

John made a motion to pay bills at 9:30 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back to regular session at 9:32 pm. Second by Dan.

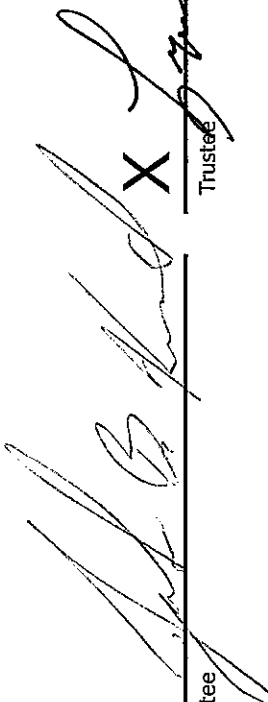
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:32 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

X

Trustee



X

Trustee

X

Trustee



X

Fiscal Officer