

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Heid _____

REGULAR MEETING _____

20 _____

JUNE 12, 2012

The Atwater Township Trustees held their regular meeting on June 12, 2012 at 7:00 pm at the Atwater Town Hall located at 1219 State Route 183 Atwater, Ohio 44201.

ATTENDANCE

Trustee Dan Derreberry, Trustee Lynn Whittlesey, Trustee John Kovacich, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Martha Bevard, Naomi Wise, Ron and Emma Stanfield.

John called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were offered by all.

John made a motion to accept the minutes of the May 22, 2012 meeting as read. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept financial reports and the May bank reconciliation as presented by Tracy. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustees signed the record book for the prior minutes.

COMMUNICATIONS

Frank Gates-BWC 2 hour training reminder.

BWC-Credit from payroll report.

ODJFS-Employee eligibility.

Morton Salt-2012 contract info.

USPS- Dedication ceremony; Rootstown.

Portage County Board of Commissioners-Moving Ohio Forward Grant Program

Homeland Security and Emergency Management Office Sustainment

ODOT-LTAP Customer training needs survey

Geauga County Engineer-Ballot OPWC District Seven Committee

Oscar Brugmann Sand & Gravel-2012 Material price list

FIRE DEPARTMENT

Old Business

Mel reported that six employees passed the 36 hour fire class and scored well.

New Business

Mel turned in the May FD run report with a total of 21 incidents and also turned in the May FD fuel report.

Mel asked for executive session to discuss FD personnel.

Lynn made a motion to promote Tony Herman and Nate Worley from cadets to probationary members of the FD. Both have passed the 36 hour required training. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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ROAD DEPARTMENT

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Old Business

John stated that he completed the Issue II Pre-application form for 2013 proposing Buckeye Drive, Weber Street and Hillcrest Drive with a total cost of approximately \$77,000.00 with a match recommendation of 60/40 that would cost Atwater Township approximately \$35,000.00.

New Business

John read a sales report that Tim compiled from Bobcat. A used boom mower could run approximately \$45,000.00 to \$50,000.00. Tim said that with the State of Ohio contract a loader could be purchased with 24% reduction. John priced a Bobcat skid loader with optional cab package with heat and air, pallet forks, 80" bucket, 108" snowblade, brush mower and finish mower for approximately \$56,000.00. Ron Stanfield asked if Bobcat offered service. John said it would be under warranty and yes they do service and Dave and Tim will do the maintenance on the equipment. John believes the State bid is a 15% to 30% discount. Dan asked how the Township would pay for the equipment. Lynn would like to proportion to Road, Cemetery and Park funds. Lynn said the State bid contract is in place. John also said that with the optional cab package the loader could be used in the winter to load trucks. Lynn said Tim can put together options with the state bid and we can move on at the next meeting.

John said Dave and Tim completed the sign inspection sheets for May.

Trustees discussed the detour from County road to Atwater Township roads by Stark County for road repair. The detour is expected to last eight months. Trustees do not feel this is right. John will contact the Stark County Engineers office and see if anything can be done.

ZONING

Jim turned in his May inspector's report.

CEMETERY AND REAL ESTATE

New Business

Lynn received a complaint that a cemetery marker received some damage from mowing. The resident said it would cost \$750.00 to replace it. Lynn will see if he can get a better rate from the monument company. Lynn will also email Wendy French to check to see if it is covered under the township insurance.

Dan discussed the application process for the Grant that the Atwater Historical Society is working on. Portage County Regional Planning required that Atwater Township send a letter stating the Township opinion on the grant. Lynn asked what the Historical Society is proposing. Dan said to repair the foundation. Dan said the Commissioners accepted a loan application and is now working on the grant application. Electric and foundation inspectors are due on location this coming Thursday.

Lynn made a motion to accept:

RESOLUTION 9-2012

Atwater Township Trustees agreed to send the following letter to the Portage County Board of Commissioners

This letter is to confirm that the Atwater Township Board of Trustees agree that if the drainage problem is not addressed and further deterioration of the foundation occurs to the structure located at 1199 State Route 183 in Atwater Township (Owned by Atwater Township and leased by Atwater Historical Society) that it could become a blight to the area. The Board supports the Atwater Historical Society in their efforts to make the improvements to this structure.

Second by John.

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Roll call vote: Dan; yes. Lynn; yes. John; yes. Lynn; yes. Motion carried.

DAYTON LEGAL BLANK, INC., FORM NO. 1049

Held _____

ADMINISTRATION

New Business

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John asked about the Life Force Management waiver request that was tabled from previous meeting. No new info is available.

Dan read the Field Use Agreement Form that Tracy had drafted. Trustees will continue to work on it.

Old Business

Dawn Banks of Portage County Solid Waste sent an email that she would like to hand deliver updates on the EPS Waste Management Plan to the Trustees. Lynn responded to the email and suggested she attend the July 10 Trustee Meeting.

Trustees filled out the ballot from Geauga County Engineer to elect three representatives to OPWC integration committee. Motion by Lynn. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to accept:

RESOLUTION 10-2012

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H. B. No 100) as signed into law on December 4, 1985, and

WHEREAS, effective march 6, 1896, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purpose of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY ATWATER TOWNSHIP

Section 1. That Fiscal Officer Tracy Magrell hereby requests authority in the name of Atwater Township to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, equipment, and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That Tracy Magrell is hereby authorized to agree in the name of Atwater Township to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Atwater Township's participation in the contract. Further, that Fiscal Officer Tracy Magrell dies hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to nonmembers of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That Fiscal Officer Tracy Magrell is hereby authorized to agree in the name of Atwater Township to directly pay the vendor, under each state contract in which it participates for items it receives pursuant to the contract, and Fiscal Officer Tracy Magrell does hereby agree to directly pay the vendor.

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BY CONSENT, BLANK, INC. FORBANS, VTD.
Second by John Kovatchich.

Roll call Vote: Dan; yes; Lynn; yes. John; yes. Resolution carried.
Held

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John made a motion to accept BC's 29-2012 thru 31-2012 totaling \$15,718.50 to expire 12/31/2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept PO's 61-2012 thru 63-2012 totaling \$51,550.00 to expire 12/31/2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; abstain. John; yes. Motion carried.

John made a motion at Tracy's request to accept receipts 123-2012 thru 137-2012 totaling \$7,725.49. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to pay warrants 30942 thru 30983 totaling \$8,565.21. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

The Atwater Fire Fighter Association will hold its second annual Car Show on July 28, 2012.

John made a motion to go into executive session to discuss FD Personnel at 9:52 Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to go back to regular session at 10:07 pm. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John stated that no action was taken.

John made a motion to pay bills at 10:08 pm. Second by Dan.

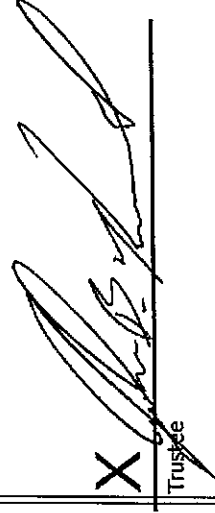
Roll call voted: Dan; yes. Lynn; yes. John; yes. Motion carried.

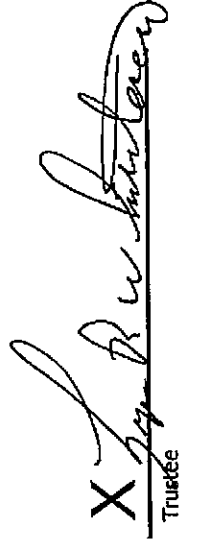
John made a motion to go back to regular session at 10:09 pm. Second by Dan.

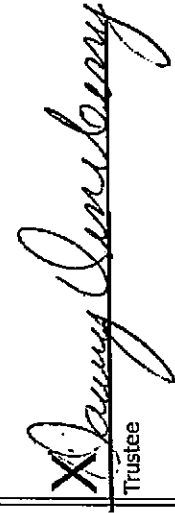
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

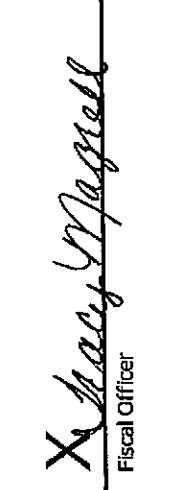
John made a motion to adjourn at 10:10 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

 Trustee

 Trustee

 Trustee

 Fiscal Officer