

RECORD OF PROCEEDINGS
Minutes of Regular Meeting

Held at 1219 St. Rt. 183 in Atwater, Ohio; on May 27, 2014

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on May 27, 2014.

ATTENDANCE

Trustees Danny Derreberry, Peggy Baine, Lynn Whittlesey, Fiscal Officer Shawn Renee Miller, Martha Brevard, Naomi Wise, Chief Mel Russell, Becky Myers, Rodney Myers, Walt Baine, Jim Donovan, Wayne Robertson, Rebecca Whittlesey, John Kovacich

Dan Derreberry called the Regular Meeting to order at 7:00pm. Roll Call: Lynn Whittlesey - yes; Peggy Baine – yes, Danny Derreberry - yes.

Meeting was opened with the Pledge and prayer offered to all.

COMMUNICATIONS

- OTARMA Flyer regarding unique photo contest
- Pregnancy Care Group Flyer regarding availability of assistance
- Portage Commissioners invitation to Ribbon Cutting ceremony for new Kent Court House
- Communication received from Play Ground Equipment Company with new pricing and options; to be discussed at Park Committee meeting Thursday 5/29 @ 7pm at Atwater Townhall
- Newspaper article regarding Time Warner merger with ComCast; ComCast selling shares to Charter Communications

Danny Derreberry asked the Board if they had each received & reviewed the May13, 2014 meeting minutes for the Regular Meeting and asked if there were in any corrections, all agreed there were no changes. Danny Derreberry requested a motion to accept the minutes from the May 13 meeting as written; Peggy Baine so moved, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine – yes, Danny Derreberry - yes. Motion carried.

FINANCIAL

Danny Derreberry asked if everyone had received and reviewed the Financial Statements; Shawn Renee Miller (FO) stated one change to overview sheet, addition of PO 62-2014 to Cathy Horning \$27.21 for mailbox repair; total PO's is \$52.46; with no further questions or comments. Lynn Whittlesey moved to accept the Financial Statements; Danny Derreberry second. Roll Call: Lynn Whittlesey - yes; Peggy Baine – yes, Danny Derreberry – yes; motion carried.

FIRE DEPARTMENT

Old Business

- Paula Baughman unable to be in attendance this evening, however wrote a letter to the Trustees:
 - o Power Cot has been received & installed in the squad. Has already been used and thanked the Trustees for allowing her to write the grant and follow through with purchase of the Power Cot.
 - o Department has been working with Waterloo Local Schools via work sessions to make revisions to Emergency Action Plan for tornado evacuation areas.
 - Per Chief, several teachers expressed concern with current (old) plan and the amount of windows and doors in the evacuation areas.
 - New maps have been created to keep the students safe and trial run was completed last week and went well; few additional changes to occur also involved the Portage County EMA
 - Danny Derreberry asked if Randolph FD had been involved and Chief stated not in the planning but will be brought up to speed once completed.
 - o Paula stated that the Atwater Firefighters Assoc. donated four weather radios to the Waterloo Local Schools.

FIRE DEPARTMENT

New Business

- EMA replaced the AFD's Gas monitors at no cost to the department. Department is responsible for repairs and/or maintenance. Serial numbers/info provided to FO for inventory

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ROAD DEPARTMENT
Old Business

- Peggy Baine stated that Resident Cathy Horning submitted receipts for the repairs to her mailbox, only the post (and screws) needed to be replaced, documents turned into FO and FO issued reimbursement.

- Peggy Baine stated that per the Portage County Engineer discussions with Sunoco Pipeline have been taking place regarding Sunoco Pipeline providing two inches of asphalt for Moff Road between Industry and Stroup due to the heavy truck traffic that will be occurring with the pipeline. Nothing is finalized, however if this occurs will reduce the Moff Road Chip & Seal project/expenses for the TWP .
 - o Peggy asked that the other Trustees to check out the roads and see if they agree, as it is only her opinion.

ROAD DEPARTMENT
New Business

ZONING

Old Business & New Business

Jim Donovan stated he will have more information in his month end report but here are some updates:

- 6810 Waterloo Road is being demoed and 6915 is next; FO stated 6915 is down, per her drive into the office this evening
- Will be contacting Weingart again
- 1472 St Rt 183 resident call(s) came in regarding the demo; Jim stated that if he had to do again he would let the Sherriff and Drug Task force handle the demo on that property.
- Lake Street property that was turned over to the Health Dept. is now in foreclosure
- Property on Whittlesey has cleaned up the garbage and a couple cars, this had been turned over to the Health Dept. and is now in compliance
- Another property at far end of Whittlesey is being monitored by Jim and trying to work with the owner
- Grass is coming up at 6268 Waterloo that was demoed
- Letter to the new occupant at the corner of Porter & 224 regarding removing old building and vehicles; home owner is working with Jim
 - o Resident Rodney Myers asked if anything can be done about the owner using the street for parking vehicles; Jim stated to contact the Sherriff, not a Zoning issue.
- Lynn Whittlesey asked Jim Donovan about removing the lien on the Walter Smith property to try and get it sold.
 - o Jim reiterated that Chris Meduri said it was up to the TWP Board to remove the lien
 - Will get dollar amounts of the lien for next meeting
- FO, Shawn Renee Miller stated the four property Resolutions are ready, asked the Board if there were any questions on the sample that she provided last meeting; all agreed there were none.

Shawn Renee Miller read the following resolution:

BOARD OF TRUSTEES{PRIVATE }
ATWATER TOWNSHIP, PORTAGE COUNTY, OHIO

Resolution No. _____

A RESOLUTION

A Resolution certifying to the Portage County Auditor the costs for removing a structure located at 741 Porter Road, Atwater Ohio, 44201 in the Township of Atwater with P.P.N 01-019-00-013-000.

The Board of Trustees of Atwater Township, Portage County, Ohio met at a regular session, on the 27th day of May, 2014 at the Atwater Township Town Hall, with the following members present:

Danny Derreberry
Peggy Baine
Lynn Whittlesey

_____ moved the adoption of the following resolution:

Whereas, Under Section 505.86 of the Ohio Revised Code a board of township trustees may provide for the removal, repair, or securance of buildings or structures that have been declared insecure, unsafe, or structurally defective or are unfit for human habitation.

Resolved, that the Township now certifies the amount of \$7,581.49 to the county auditor, which are the costs of removal for the structure located at 741 Porter Road, Atwater Ohio, 44201 in Atwater Township with P.P.N 01-019-00-013-

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000.

Resolved, that the above costs be placed upon the tax duplicate as a lien upon the land from and after the date of entry. The cost shall be collected as other taxes and returned to the Township, at which point the Township will distribute according to any previous executed Memorandum of Understanding.

_____ seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows:

Name	Vote	Signature
Lynn Whittlesey	_____	_____
Peggy Bainey	_____	_____
Danny Derreberry	_____	_____

Adopted Tuesday May 27th, 2014

Township Fiscal Officer

STATE OF OHIO)
) ss.
COUNTY OF PORTAGE)

I, Shawn Renee Miller, Fiscal Officer of Atwater Township, do hereby certify that the foregoing is taken and copied from the Record of Proceedings of Atwater Township; that the same has been compared by me with the Resolution on the Record and that it is a true and correct copy thereof.

Witness my signature, this 27th Day of May, 2014.

Fiscal Officer

RESOLUTION: 20-2014: A Resolution certifying to the Portage County Auditor the costs for removing a structure located at 741 Porter Road, Atwater Ohio, 44201 in the Township of Atwater with p.p.n 01-019-00-00-013-000. Township now certifies the amount of \$7,581.49 to the county auditor, which are the costs of removal for the structure
Danny Derreberry moved for the adoption, Lynn Whittlesey second. Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes. Motion carried.
.....

RESOLUTION: 21-2014: A Resolution certifying to the Portage County Auditor the costs for removing a structure located at 1371 Fairview, Atwater Ohio, 44201 in the Township of Atwater with p.p.n 01-038-20-00-009-000. Township now certifies the amount of \$6,127.91 to the county auditor, which are the costs of removal for the structure
Danny Derreberry moved for the adoption, Peggy Baine second. Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes. Motion carried.
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RESOLUTION: 22-2014: A Resolution certifying to the Portage County Auditor the costs for removing a structure located at 1472 State Route 183, Atwater Ohio, 44201 in the Township of Atwater with p.p.n 01-036-00-00-006-001. Township now certifies the amount of \$7,959.92 to the county auditor, which are the costs of removal for the structure
Danny Derreberry moved for the adoption, Peggy Baine second. Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes. Motion carried.
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RESOLUTION: 23-2014: A Resolution certifying to the Portage County Auditor the costs for removing a structure located at 6268 Waterloo Road, Atwater Ohio, 44201 in the Township of Atwater with p.p.n 01-030-00-00-056-000. Township now certifies the amount of \$7,558.23 to the county auditor, which are the costs of removal for the structure
Danny Derreberry moved for the adoption, Lynn Whittlesey second. Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes. Motion carried.
.....
All four resolutions signed by the Board of Trustees & Fiscal Officer. Fiscal Officer will submit to the Portage County Auditor for processing tomorrow 5/28. This finalizes the TWP to-do's, unless monies come in from the properties; will provide a spreadsheet of these properties for tracking.

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CEMETERY/REAL ESTATE

Old Business

- Lynn Whittlesey stated that Perrin provided a revised quote removing the area that the gypsy's paved results in a \$1,200 deduction from the original quote.
 - Square feet = 32,000; unsure where Luli came up with the square feet of 24,750
 - Peggy stated the difference could be the width of the road, per her conversation with the County Engineer
- Peggy Baine stated that she spoke with the Portage County Engineer's office and he recommends Chip & Seal since all of our roads are Chip & Seal for the Cemetery drives.
- Lynn Whittlesey stated he spoke with Tim Whittlesey, Dave Alldredge and Jim Donovan and the concern with Chip & Seal is on a hot summer day the ladies heels will sink into the drives and the equipment will turf it, especially when hot.
- Danny Derreberry asked what will it cost the TWP if the Road Crew prepares the sub-grade as mentioned in the Perrin quote, the Luli quote states \$8,330 for the sub-grade work/material, would this be added to the Perrin quote
 - Peggy & Lynn stated that would not be added to the Perrin
 - Danny asked if the sub-grade is in the quoted dollar amount?
 - Lynn Whittlesey stated he doesn't have a clue what the amount would be, would be time and materials
 - Danny states that the \$43,000 from Perrin would need to have added in the sub-grade work amount.
 - Lynn stated that do you want to buy a Chevy or a Cadillac
 - Peggy agreed that Perrin quote is a lot of money
- Resident Rebecca Whittlesey: asked if there is money in the account to do the work?
 - Peggy Baine stated that they want to use the Cemetery Bequest money to do the work which has \$26,000 some odd dollars in it.
 - Rebecca Whittlesey asked if there is additional monies?
 - Peggy Baine stated if the Perrin quote gets any higher it will have to be bid out anyway as anything over \$45,000 you have to bid,
 - Lynn Whittlesey interjected that the dollar amount is \$50,000
 - Peggy Baine stated Chris Meduri told her \$45,000
 - Danny agreed \$50,000
 - Rebecca again asked, so is there money in the Cemetery account to supplement the difference?
 - Peggy Baine stated that you have to go to the General Fund and if you did that you could jeopardize our Park Program.
- Danny Derreberry doesn't believe all the figures are correct; requested that Luli revise their quote to the Perrin square yardage and Perrin needs to revise their quote to include subgrade work; we are not able to compare apples & apples based on the current bids.
- Rebecca Whittlesey stated that you are going to need to compare the longevity of the materials as well; you are going to spend more money in the long wrong.
 - Danny Derreberry stated he understands that, but if you are using the premises that Chip & Seal is not as good as asphalt, then everyone knows that, it is good enough. If Chip & Seal is good enough for every single road in our Township then...
 - Rebecca Whittlesey stated that the roads have bases, the Cemetery drives do not.
 - Danny Derreberry stated that the driveways do not see the same traffic as a road; you are not driving on them every day.
 - Rebecca Whittlesey states OK, you mind is made up
 - Danny Derreberry states, no it is not made up; I can't make my mind up without exact, real figures
 - why are you comparing asphalt to chip and seal; the materials and life of the project are different
- Resident Walt Baine stated to Lynn that at the last meeting asked how long ago the road was paved, Walt stated he didn't understand the question, stated that Fred Martz used left over asphalt on the all the drives
- Lynn Whittlesey stated that the gypsy's did do the lower drive and that he was speaking about and it was done 2001 when Tim just stared working
 - Walt does not agree
- Danny Derreberry stated that someone needs to talk with Tim & Dave regarding estimated time involved in the subgrade work
 - Lynn Whittlesey asked Danny what he wants done?
 - Danny stated he does not want Lynn to do anything, but someone needs to figure out how much time Tim & Dave will have in the sub-grade
 - Lynn asked if anyone cares how much Tim & Dave work down at the FD? Does anyone care.....
 - Danny states it is still a cost to the Township
 - Lynn states that in his view the road crew can do what he calls "grunt work"
 - Danny states we need a figure, an estimate is all that we need
 - Walt Baine stated that no one said anything last meeting
- Rebecca Whittlesey asked where is the money coming from to pay for the project, it is just like buying a Tanker, just because the money is there
- ***** Conversation goes off topic & Danny shut down the non topic talk; Danny wants corrected APPLES & APPLES quotes
- Lynn asked Peggy if she showed Luli where the drives are?

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- o Peggy stated it is not her job to show them the drives
- o Rebecca asked who contact Luli?
- o Peggy stated she spoke to him because she was speaking with Luli about Moff road she requested the Cemetery driveway quote from him

Danny requested the topic be tabled until exact figures are received.

CEMETERY/REAL ESTATE
New Business

Nothing at this time.

ADMINISTRATION
Old Business

- Shawn Renee Miller provided the Board with the April 22, 2014 meeting minutes for signatures.

ADMINISTRATION
New Business

With nothing further to discuss Shawn Renee asked if the Board was ready to move to the BC/POs.

- Shawn Renee Miller (FO) requested a motion to approve Then & Now PO 60-2014 in the total amount of \$2100.00 for the AFD installation of the Power Cot, needed to be a separate PO/Vendor from Stryker, not additional funds paid. Danny Derreberry moved, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller (FO) requested a motion to approve PO's 61-2014 & 62-2014 in the total amount of \$52.46. Danny Derreberry moved, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

Trustees signed all PO's

- Shawn Renee Miller requests motion to appropriate Receipts #109-2014 thru #119-2014 totaling \$37,739.66. Peggy Baine moved to approve, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried
- Shawn Renee Miller requests a motion to approve Electronic Funds Transfers with Voucher #65-2014 and 67-2014 totaling \$2,639.30. Peggy Baine moved to approve, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Warrants #32584 thru 32599 & 32610 & 32611 totaling \$44,412.43, which includes the AFD Cot Payment(s), Peggy Baine moved to approve; Danny Derreberry second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Non-Road Payroll via Warrants #32601 thru 32606 totaling \$2,549.88; Dan Derreberry moved to approve, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Township Employee Benefit payments via Electronic Voucher #66-2014 & Warrants #32600 and 32609 totaling \$390.56; Dan Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - abstained; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Road Department Payroll payments via Warrants #32607 & 32608 totaling \$2,412.64; Dan Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - abstained; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

Danny Derreberry requested a motion to pay the bills,

Lynn Whittlesey motioned to pay the bills at 7:58pm; Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

FO, Shawn Renee Miller stated she had nothing additional for review or signature.

Peggy Baine motioned to return to regular session at 7:58pm; Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

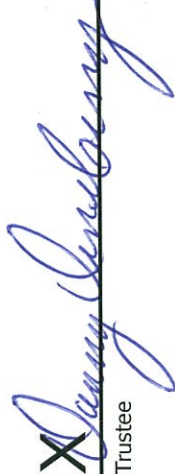
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Announcements ~ NONE

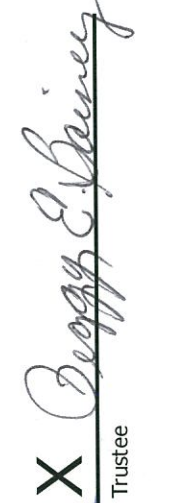
Jim Donovan complimented the Road Department on the great job done getting the Cemetery & grounds ready for the Memorial Day parade.


Danny Derreberry stated that the Memorial Day Parade was great, Lynn Whittlesey brought the old engine and a few local departments also participated.

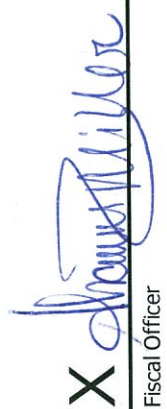
Danny Derreberry asked if there was anything additional; all agreed nothing additional.

Danny Derreberry requested a motion to adjourn the meeting at 8:00pm; Peggy Baine so moved, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

X  _____
Trustee

X  _____
Trustee

X  _____
Trustee

X  _____
Fiscal Officer