

RECORD OF PROCEEDINGS

Meeting

Minutes of

REGULAR MEETING

JUNE 26, 2012

DAYTON LEGAL BLANK, INC. FORM NO. 10148

~~The Atwater Township Trustees held their regular scheduled meeting on June 26, 2012 at 7:12 p.m. at the Atwater Town Hall located at 1219 State Route 183 Atwater, Ohio 44201.~~

ATTENDANCE

Trustee Dan Derberry, Trustee Lynn Whittlesey, Trustee John Kovacich, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Tom Nellis, Martha Bevard and Naomi Wise.

Pledge and prayer were offered by all.

John called the meeting to order at 7:12 pm immediately following the 2013 budget hearing.

Roll call: Dan; yes. Lynn; yes. John; yes.

John suspended the regular meeting at 7:13 pm to open sealed bid packages for the reconstruction of North Bank Street.

Bids received:

Bonyak Paving	\$161,629.44	(Lowest bid)
Flex Tech Resources	\$185,050.49	
The Shelly Company	\$175,640.55	
Central Allied Enterprises	\$186,384.40	
Karvo Paving Company	\$169,387.36	

John stated the trustees will review bid packages and contact bidders.

John resumed regular meeting.

John read the minutes of the June 12, 2012 meeting and made a motion to accept with corrections. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept financial reports as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

COMMUNICATIONS

John read communication from the following:

Sunoco Logistics – Ohio & PA pipeline surveying
 Miranda Kessel – Meeting at Kent State on the Utica development
 Scott Miller – N. Bank Street Addenda #1
 ODAS – Cooperative Purchasing Membership Certificate
 Portage County Board of Commissioners - Portage County Land Bank
 Frank Gates – Two hour training
 Andy Hill – LGIF

FIRE DEPARTMENT

Old Business

Lynn asked if there was any new info on the cylinder rentals with Lifegas. Mel did contact them regarding rental but has not received info to date. Mel will contact them again.

New Business

Lynn stated there were three FD payroll warrants he did not sign due to the fact that there were three FD personnel on duty on June 8, 2012.

Mel said Rick Bane would like to return his June Captain pay to the Township because he did not respond to any calls or feel that he deserved it for this pay period. Lynn suggested Rick cash the check and rewrite a donation check with a written reason.

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Mel asked Trustees for permission for Tom Nellis to apply for the AFG grant due in by July 6, 2012 to purchase an exhaust evac unit for the FD. Tom received two quotes. The first was Hield Plymo Vent at \$65,200.00. The second was Magna Grip at \$59,296.00. The Exhaust unit is rated top priority by AFG. Tom stated that the exhaust system in the future will become mandatory for Fire Departments. Lynn is against it but to go ahead and try for it.

John made a motion for Tom Nellis to apply for AFG grant for FD tail pipe exhaust with an 80/20 match. Second by Dan.

Roll call vote: Dan; yes. Lynn; No. John; yes. Motion carried.

Mel received information from Chris at Life Force Management that she would like the FD to electronically send EMS billing information to her. The software needed to do this is already there; it just needs to be activated. The cost is \$885.00 to activate the program and a \$220.00 per year maintenance fee.

Dan made a motion to purchase the software activation for EMS billing reports from Firehouse Software using BC 19-2012 at a onetime cost of \$885.00 and a \$220.00 yearly fee. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan made a motion for Tom Nellis to attend a Fire Investigation Class August 6 thru 10, 2012 at a cost of \$871.91 that includes the class, lodging and mileage cost to be placed on existing FD operating expenses open blanket certificate. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Mel said an FD employees daughter would like to hold a fund raiser car wash this coming Saturday at the FD from 9:00 am to 12:00 pm. Trustees agreed.

Mel asked for executive session to discuss FD personnel and litigation.

ROAD DEPARTMENT

New Business

John read the following estimate to purchase new Road Department Equipment:

Bobcat-Skid loader with attachments.

\$52,392.12 (State bid pricing)

John would like to split the cost as follows:

Road Department	80%	\$41,913.70
General Fund	10%	\$5,239.21
Cemetery	10%	\$5,239.21

John said he is expecting approximately eight to ten thousand (scrap price) for items that the Township will be sending to Edinburg Auction.

John would like to table further action until the first meeting in July and pass a resolution at that time.

Lynn said Stark County now has two detours in for Price Street.

Dan said a Deer Crossing sign is missing on Virginia Road and asked if it could be replaced. John will check into this.

John said paperwork is due into Scott Miller by July 15, 2013 for OPWC.

ZONING

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New business

DAYTON LEGAL BLANK, INC., FEBRUINO, 101148

John reported that Jim Donovan will be attending a hearing regarding Jack Keen property.
Held 20

CEMETERY AND REAL ESTATE

Old Business

Lynn discussed the cemetery marker that was damaged. OTARMA said it would fall under the owner's homeowners insurance but the party involved does not this coverage on their policy. Lynn will send photos to OTARMA.

John stated that the Atwater Cemetery fund received \$26,571.82 from a bequest.

Lynn said he had an inquiry on cemetery lots from a resident who is now divorced. Lynn suggested she send a letter to her spouse to try to resolve without involving the township.

Tracy stated that the Township received the titles for the 2006 Ford and 2007 Pumper at Lynn's request.

ADMINISTRATION

Tracy said the Township received notice from Burnham and Flower regarding renewal medical, dental and vision insurance.

John made a motion to send the Amended Certificate of Estimated Resources to the Portage County Auditor. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to accept BC32-2012 for \$250.00 for advertising to expire 12/31/2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to send one EMS billing (closure authorization) to collections in the amount of \$614.78. The insurance company paid the resident directly and the money was not paid to the FD. Resident did say he did not cash the check it was cashed by someone else.

Dan discussed the Moving Ohio Forward Land Grant. There will be a meeting this Thursday for elected officers. Dan will have more info for our next meeting.

Lynn made a motion at Tracy's request to accept receipts 138-2012 thru 146-2012 totaling \$35,499.56. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion at Tracy's request to pay warrants 30984 thru 31007 totaling \$10,562.35. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

Dan said the basket ball hoop at the Park was repaired and replaced by the Atwater Lions Club.

Saturday July 1, 2012 the Atwater Historical Society is having a dedication for the new marker.

John made a motion to go into executive session at 8:58 pm to discuss FD personnel and litigation. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back to regular session at 9:42 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to bring on FD probationary member Evan Griffith. Second by Lynn.

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Roll-call vote: Dan; yes- Lynn; yes- John; yes. Motion-carried.

DAYTON LEGAL BLANK INC. FORM NO. 1078B

John made a motion to reimburse \$110.00 to Dana Pavlik for paramedic testing to be paid by credit card. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to pay Jesse Bachman for teaching FD 36 hour volunteer Firefighter course thru Maplewood Career Center for 45 hours at \$15.50 per hour. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John said the litigation issue is ongoing and no action was taken.

John made a motion to pay bills at 9:47 pm. Second by Dan.

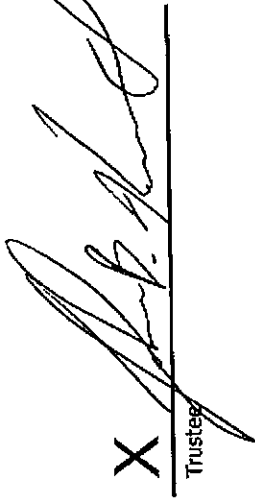
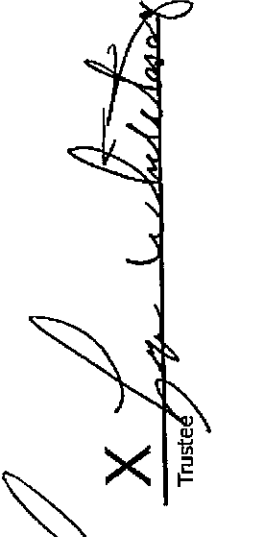
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.



John made a motion to go back to regular session at 9:48 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:49. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes.

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer