

RECORD OF PROCEEDINGS
Minutes of Regular Meeting

Held at 1219 St. Rt. 183 in Atwater, Ohio; on July 8, 2014

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on July 8, 2014.

ATTENDANCE

Trustees Danny Derbererry, Peggy Bainey, Lynn Whittlesey, Fiscal Officer Shawn Renee Miller, Martha Bevard, Naomi Wise, Chief Mel Russell, Walt Bainey, Emma Stanfield, Ron Stanfield, Jim Donovan, John Kovacich, Rebecca Whittlesey

Dan Derbererry called the Regular Meeting to order at 7:00pm. Roll Call: Lynn Whittlesey - yes; Peggy Bainey – yes, Danny Derbererry - yes.

Meeting was opened with the Pledge and prayer offered to all.

Danny Derbererry asked if the Board received and reviewed the June 24 meeting minutes. All agreed they received, Peggy Bainey asked that within the Cemetery Drives discussion the following be added:

- Lynn Whittlesey stated ask the residents, they are the ones we (the Board) are working for. Peggy motioned to approve the minutes as amended; Danny Derbererry second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey – yes, Danny Derbererry - yes. Motion carried.

COMMUNICATIONS

None

FINANCIAL

Danny Derbererry asked if everyone had received and reviewed the Financial Statements and the June Bank Reconciliation. Peggy Bainey moved to accept the Financial Statements; Danny Derbererry second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey – yes, Danny Derbererry – yes; motion carried.

FIRE DEPARTMENT

Old Business

- Chief Mel Russell stated the department is still waiting on two quotes for the tanker

FIRE DEPARTMENT

New Business

- Chief Mel Russell presented copies of the June Fuel report to the Board as follows:

- Road Dept. usage: 49.5 – Gasoline & 125.4 – Diesel
- AFD usage: 21.4 – Gasoline & 207.3 – Diesel

- Chief Mel Russell presented copies of the June Run report to the Board as follows:

- Fire Incidents: 1 – wire down, 1 – tree down, 2- other fire incidents, 1 – PCFIU
- EMS Incidents: 1 – MVA's, 7 – transports to Robinson, 3 – transports to Alliance, 1 – transport to Akron General, 2 – Non-Transports
- Total Incidents = 22 (including 1 Mutual Aid Received)

- Chief Mel Russell made a training request for Tom Nellis for a Fire Investigation Training in Columbus OH on August 4th -8th at the Crown Plaza.

- Class Cost = \$325.00
- Mileage = \$131.86
- Room & Board = \$495.00
- Total = \$951.86 plus meals at \$40.00 per day
- Danny Derbererry motioned for Tom Nellis to attend the Fire Investigation Training in Columbus at a broke down cost of Class \$325.00, Mileage \$131.86, Room and Board \$495.00 for a Total of \$951.86 plus meals at \$40.00 per day; Peggy Bainey second the motion. Roll Call Vote: Lynn Whittlesey – yes, Peggy Bainey – yes, Danny Derbererry – yes. Motion carried. Training charges to be applied to open BC 17-2014.

- Chief Mel Russell stated that he received three quotes for resealing the AFD driveway and repairing a section on the East Side (copies provided to the Board). All within the ballpark of \$2950.

- Tallmadge Asphalt provided a quote for the repair and sealing; however won't seal anything smaller than 1/4". Total Cost: \$2950

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- o Hensel Paving (Massillon) did not quote the repair due to it not being cost effective for them to come for the repair & sealing; if they had another job locally they would be able to cost effectively fix it. Total Cost \$2940
- o Skibiski Asphalt, Tallmadge Ohio, will do the sealing and the repair (only one that will cover the repair) and will seal anything that looks like a crack. Total Cost:\$2900
- Danny Derreberry asked how long the driveway would be down.
- Chief Russell stated in the past a day or so.
- Lynn Whittlesey asked about doing Chip & Seal?
- Chief Russell stated he is concerned with dragging stones into the station from the Chip & Seal.
- Danny Derreberry feels that a level or two of sealing is needed before Chip & Seal. Danny Derreberry had a discussion with the County Engineer regarding the process and ultimately it is premature to go with Chip & Seal.
- Lynn Whittlesey stated there is already a base at the station; unlike the stone at the Cemetery Drives
- Peggy Baine asked Chief Russell if he had references on Skibiski?
- Chief Russell stated that Randolph TWP has been using them on projects and no complaints via the BBB.

Peggy Baine made a motion to go with Skibiski at \$2,900.00 plus the repair for the drive of the AFD Drive; Danny Derreberry second. Roll Call Vote: Lynn Whittlesey – no (still in discovery), Peggy Baine – yes, Danny Derreberry – yes. Motion carried.

Chief Mel Russell asked Lynn Whittlesey if he is done with the “Q”. Lynn Whittlesey stated yes and it is under cover.

Lynn Whittlesey asked about the EMA notice/questionnaire that was received in the mail? Danny Derreberry stated there were typos in the mailing (questionnaire was directed to Brady Lake; mass mailing) and a new one is coming.

Lynn Whittlesey stated there were three AFD payroll checks that he did not sign because there were three individuals working at the same time at the station and that is not how it is supposed to work. Chief Russell asked which days?

Lynn Whittlesey stated June 16th & 18th

Chief Russell stated June 16th was pump testing and an extra person was needed; the 18th was the Cadet Academy and Chief felt an extra person was necessary to keep the station moving.

ROAD DEPARTMENT

Old Business

- Peggy Baine reported that the Sealing of N. Bank, E. Moff, and the side streets between Whittlesey and Wilson are completed.
- Lynn Whittlesey asked if the Legal Notice for the RD Bid had been published yet.
- Peggy Baine stated it has not because the Bid Books are not yet ready.
- Lynn Whittlesey stated that last years from June 25th, 2013 could be updated and used for this year; Danny & Peggy agreed that would be good.

Peggy Baine made a motion to set the date for opening bids for the Chip & Seal project for Moff, Unger and Petrie on August 26th at the beginning of the Regular Scheduled meeting and handle necessary advertising of such per requirements, Danny Derreberry second. Roll Call Vote: Lynn Whittlesey – no, Peggy Baine – yes, Danny Derreberry – yes. Motion carried.

Resident Mr. Stanfield asked about the paving being done on W. Moff, Danny stated that Sunoco has done it and that they “may” do the other half ; Peggy & Danny stated there is no additional update from them.

ROAD DEPARTMENT

New Business

Nothing new.

ZONING

Old Business & New Business

Jim Donovan stated he provided each Board member a copy of his June report which covers him to date.

- Tony Rach cleaned up the car on Waterloo.
- Waterloo lot down from the center has been cleaned up.
- Allen resident removed burned down home.

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- Spoke with two attorneys for the ST RT 183 house fire, at this time all further inquires are to be made directly to Chris Meduri, Jim Donovan felt the attorneys were trying to get him to say something that would change the AFD report.
 - The only remaining Zoning violation is the burnt home]
 - The septic and well are in good shape according to the county
 - The attorney(s) are trying to get someone out to the location to reevaluate the fire damage.
 - Peggy Baine stated that Mr. Georges contacted her stating that the residents want to put a trailer in.
 - Jim Donovan stated that Chris Meduri stated they could apply for a variance, but Jim does not want to go that route.

CEMETERY/REAL ESTATE

Old Business

Lynn Whittlesey stated nothing at this time.

Peggy Baine stated she spoke with H. Luli and they are hoping to get to the Cemetery Drives by Mid-August.

CEMETERY/REAL ESTATE

New Business

Lynn Whittlesey stated nothing at this time.

Danny Derreberry pointed out the new leak in the Townhall roof.

Chief Mel Russell stated he forgot to mention that the AFD came across a grant opportunity from Georgia Pacific that allows for the station to apply for a grant to purchase new pagers. The award dollar amount is based on the number of Georgia Pacific employees that reside in our area; Chief has been in contact with an individual at the Mogadore Georgia Pacific plant who has helped him. The award could be as low as \$5,000 or as high as \$10,000; new pagers are \$495.00 each.

Danny Derreberry asked when the station will know; Chief stated that the deadline to apply is June 11th.

ADMINISTRATION

Old Business

- Shawn Renee Miller provided the Board with the June Bank Reconciliation for signatures
- Shawn Renee Miller provided the Board with the June meeting minutes meeting minutes for signatures.
- Shawn Renee Miller provided the Board with an update on the Medical Premium reimbursement issue. The previous motion to pend the reimbursements can be reinstated. The dollars that are reimbursed must go through payroll and will be subject to payroll tax. In addition, the dollars will appear as income and per the recent Ohio Township Magazine this is OK.
 - Shawn Renee Miller explained that at the next TWP meeting Peggy Baine and Danny Derreberry will receive two checks, one for the catch up amounts on taxes for the premiums reimbursed January thru May, the second for the June & July premiums. To date, Lynn Whittlesey has not received reimbursement in 2014 as he only submits his twice a year.
 - Lynn Whittlesey stated he was not 100% clear on what this meant?
 - Shawn Renee Miller explained that if there reimbursement request was \$200.00 (the amount the individual paid for their personal insurance premium) the taxes (not OPERS eligible) would be taken from the \$200.00 and the actual reimbursement would be less; however the full \$200.00 would count as income.
 - Lynn Whittlesey stated he understood.
 - Danny Derreberry made the following motion: Motion to resume paying reimbursements for health insurance for the elected officials who are being reimbursed with the necessary taxes paid for retroactive to the time it was suspended in addition to correcting back to January 1st; Lynn Whittlesey second. Roll Call Vote: Lynn Whittlesey – yes, Peggy Baine – yes, Danny Derreberry – yes. Motion carried.

* Shawn Renee Miller provided the Board with an update on the IRS payments from June's Emergency Meeting. The checks have cleared the bank account, no additional withdrawals were made and Shawn has not been able to get through to the IRS for verbal confirmation but will continue to try.

ADMINISTRATION

New Business

- Shawn Renee Miller stated that it is necessary to schedule a Special Board meeting for a Hearing to approve the 2015 Proposed Budget.
 - Danny Derreberry asked when the due date was.
 - Shawn Renee Miller stated that it has to be in Janet's Office by July 20th.

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- Peggy Baine asked if there was enough time to make the necessary publications.
 - Shawn Renee Miller stated yes, the requirement is 24hours, and the notice should run Thursday.
- After discussions, Special Meeting for a Hearing to approve the 2015 Proposed Budget is scheduled for Friday July 11th at 9am at the Atwater Townhall.

With nothing further to discuss Shawn Renee asked if the Board was ready to move to the BC/POs.

- Shawn Renee Miller (FO) requested a motion to approve PO 67-2014 to Frank Gates for the BWC Administrative Services for '14-15 year in the amount of \$1,118.00; Lynn Whittlesey moved, Danny Derreberry second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller (FO) requested a motion to approve Benefits PO 66-2014 for Medical Mutual premiums for August thru January in the amount of \$15,222.48; Danny Derreberry moved, Peggy Baine second. Roll Call: Lynn Whittlesey - abstained; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

Trustees signed all PO's

- Shawn Renee Miller requests motion to appropriate Receipts #141-2014 thru #152-2014 totaling \$8,110.45. Lynn Whittlesey moved to approve, Danny Derreberry second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Electronic Funds Transfers with Voucher #86-2014, 87-2014 and 93-2014 totaling \$209.66. Danny Derreberry moved to approve, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Withholding Voucher for June payroll withholdings with Voucher #90-2014 thru 92-2014 totaling \$7,323.75. Peggy Baine moved to approve, Danny Derreberry second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Warrants #32672 thru 32676 AND 32678 thru 32686 totaling \$10,191.42, Danny Derreberry moved to approve; Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Non-Road Payroll via Warrants #32687 thru 32706 totaling \$8,668.66; Dan Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Township Employee Benefit payments via Warrant #32677 totaling \$2,537.08; Peggy Baine moved to approve, Danny Derreberry second. Roll Call: Lynn Whittlesey - abstained; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Road Department Payroll payments via Warrants #32707 thru 32708 totaling \$2,413.47; Dan Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - abstained; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

Danny Derreberry stated that he spoke with Dave Williams about the park and he has a Volunteer Program for the installation for a fee of \$500.00 for 1 day; he is also sending over another equipment quote with new items. Another installation quote received of \$2,000 for one day.

- The Volunteer Program requires 10-15 people and the Local Lions Clubs are willing to get volunteer help.
- A new quote will be coming from Dave Williams for the equipment.
- Next Park Meeting Thursday, July 24th @ 7pm at the Atwater Townhall
- Dave Miller quote came in at \$4,100
- Mike Lynn with Viking Plumbing might be willing to donate his time for excavating and the drain
- So the Park/TWP would be responsible for the equipment and materials for installation only which would be an approximate savings of \$10,000 for the installation.

Danny Derreberry motioned to pay the bills at 7:57pm; Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

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Shawn Renee Miller (FO) stated she had nothing further for signature or review.

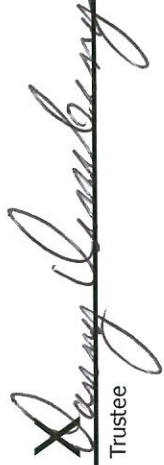
Danny Derreberry motioned to return to regular session at 7:57pm; Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

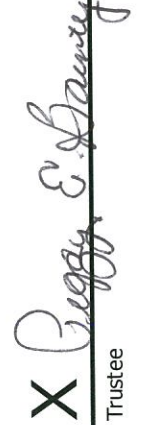
Announcements ~ NONE

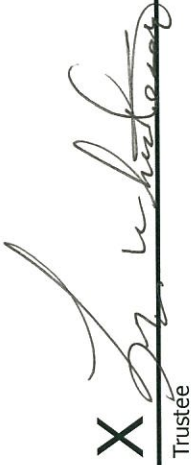
Nothing at this time.

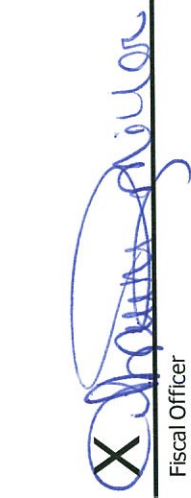
Danny Derreberry asked if there was anything additional; all agreed nothing additional.

Danny Derreberry requested a motion to adjourn the meeting at 7:59pm; Lynn Whittlesey so moved, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.


Trustee


Trustee


Trustée


Fiscal Officer