

**RECORD OF PROCEEDINGS  
AT WATER TOWNSHIP REGULAR MEETING**

Minutes of

SEPTEMBER 27, 2011

Meeting

DANTON LEGAL BLANK, INC., FORM NO. 10148

Held

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The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on September 27, 2011 at 7:00 pm.

**ATTENDANCE**

Chairman John Kovacich, Trustee Dan Derreberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Martha Bevard, Naomi Wise, Ron Stanfield and Emma Stanfield.

John called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and Prayer were offered by all.

Tracy read the minutes of the previous meeting. Lynn made a motion to accept minutes as read. Dan second.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Tracy presented the monthly financial reports. John made a motion to accept as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**CORRESPONDANCE**

- Bankruptcy Court - Lynn stated that the Township received bankruptcy information relating to two residents. One relating to the former fiscal officer will be forward to Chris Meduri regarding the bonding issue.
- Portage County Visioning in Portage
- Northeast Ohio Township Association meeting notice
- Bricker & Eckler-status and construction reform
- Lightle Enterprises of Ohio-Sign pricing

Trustees discussed traffic signs. John stated the township must have a plan in place for sign reflectivity by January 1, 2012. John said the signs could be reskinned.

John received the second round of paperwork for the upcoming Issue II project and it is due the end of October.

**FIRE DEPARTMENT**

Old Business

Mel met with Scott Porter regarding the installation of the dry hydrant on his property. The goal is to have it installed by the end of October. Trustees discussed the paperwork. Mel will contact Chris Meduri with questions on property changes, easement and deed restrictions questions that arose on the paperwork. Scott will do the digging for the project and the FD will send manpower. John tabled until next meeting.

Dan received two estimates for resealing and striping the parking lot at the FD.

Perrin Asphalt \$3,785.00

Tallmadge Asphalt \$ 2,600.00

Dan said the weather has to be dry to seal. If the work cannot be performed soon both companies' estimates are good for 2011-2012 and the work can be done at those prices in the spring.

Dan made a motion for Tallmadge Asphalt to topcoat and seal the parking lot at the FD at a cost of \$ 2,600.00. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustees agreed it could be placed on BC 26-2011.

Held

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Dan discussed the Grant work at the FD. McGarvey has a small amount of caulking to do then they will come and perform a final walk thru. Pauli Electric is still working on paperwork for reductions in pricing.

#### FIRE DEPARTMENT

New Business

Mel asked for an executive session regarding personnel issues.

#### ROAD DEPARTMENT

Old Business

John talked to Mac Ready Mix regarding the concrete blocks for the salt shed and will have more information later this week. The blocks are 2 X 2 X 6 and weigh two tons each. The company does not deliver.

New Business

Dan said the new pickup truck arrived. The road department is in the process of ordering the necessary accessories. Dan received a quote for the truck lettering from EnviroSigns Ltd. The estimate was confusing and Dan will call them as soon as possible. Trustees suggested using BC 32-2011 for the lettering.

Lynn discussed possibly getting two-way radios for the new pickup truck. He also inquired at the FD for an extra portable radio.

Dan asked John if he returned Mrs. Cochran's phone call. John said he had not but will call her tomorrow.

#### ZONING

Old Business

John reminded Trustees that the moratorium for Internet Gaming ends in November. John also has information that he will pass onto Jim Donovan regarding fracking. John said that Mickey is currently working on this topic for Portage County.

#### CEMETERY AND REAL ESTATE

Old Business

Lynn stated that the contractors repaired and repainted the walls at the town hall. He will not bill the resident for the repairs. Lynn has a bill for reimbursement to the township. This bill was sent to the responsible party.

#### ADMINISTRATION

Old Business

Tracy stated that the township received a check for \$112.95 for unclaimed funds from Pennzoil-Quaker state for royalties owed to the township for 2004.

Lynn said he and Tracy went over the annual renewal for OTARMA and it has been submitted.

Lynn discussed the Loss Control visit with KLA.

1. Playground recommendations copy along with a work order and a copy of the minutes were given to the road department.
2. Sample forms were provided for pre-trip inspections and sign inspections. Suggestion to do the pre-trip inspections weekly.
3. Motor Vehicle Records-Mel and Lynn looked into records available online. There is no cost for these however; the driving abstracts are not certified. A Driving Policy needs to be put in place.

Lynn will send to KLA the items that we currently have in place.

John said that the township has a total of 77 signs.

New Business

John discussed the township Fall Clean Up. John is trying for the dates of Friday, October 14 from 8:00 am to 3:00 pm. and Saturday, October 15, 2011 from 8:00 am to 12:00 pm. and will  
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call Bill Steiner to confirm these dates are available. John suggested using BC 30-2011 to pay for the dumpsters.

Life Force Management sent six resident waiver requests. One request was for a minor who was transported to a hospital January of 2010 totaling \$740.00.

John made a motion to not accept the resident waiver request in the amount of \$740.00 and with the recommendation to proceed with collection to Life Force Management based on lack of response from responsible party. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to send four resident waiver requests totaling \$1,243.00 to Life Force Managements agreeing to waive. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to agree to one resident waiver request for \$160.00. It was for a non-resident minor that was transported from a football game with injury. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept BC 37-2011 for \$3,000.00 to expire 12/31/20211 for EMS Operating Expenses. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept PO 120-2011 to Home Savings to expire 12/31/2011 in the amount of \$571.66 for interest on the town hall note. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to accept receipts 240-260 totaling \$40,884.90. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to pay warrants 30367-30396 totaling \$86,336.28. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to set the date for Trick or Treat for residents on October 30, 2011 from 2:00 pm to 4:00 pm including assistance of the Atwater Fire Department. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan said he has witnessed numerous cars flying through the intersection of St. Rte. 183 and Waterloo Road without stopping. There have been several accidents at this intersection and Dan asked if there was anything the township could do. John said he will put a call into ODOT who could possibly do a study.

## ANNOUNCEMENTS

The Atwater Fire Department will be holding a breakfast on Sunday, October 9 from 8:00 am to 1:00 pm.

The St. Joe Catholic War Vets will hold a dinner at St. Joe on Oct. 1, 2011.

Ron Stanfield said that the Historical Marker is ready and will be here in a couple of weeks. Ron asked where the marker should be located and suggested putting it at the entrance to the old cemetery where the miners are buried. Ron said Tim Whittlesey has agreed to install the marker.

*FOR FD PERSONNEL*

John made a motion to go into executive session <sup>at</sup> 9:12 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back into regular session at 9:42 pm. Second by Dan.

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Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan made a motion to extend Shirley McAlister's part time employment until December 31, 2011. Second by John.


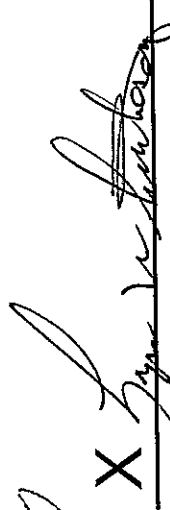
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

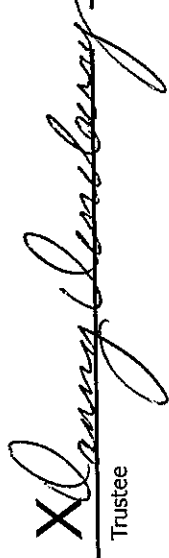
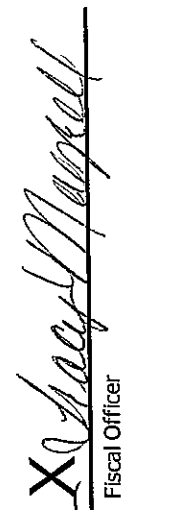
John made a motion to pay bills at 9:44 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:45 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

X  \_\_\_\_\_ X  \_\_\_\_\_  
Trustee Trustee

X  \_\_\_\_\_ X  \_\_\_\_\_  
Trustee Fiscal Officer