

RECORD OF APPROVED MEETINGS

SEPTEMBER 11, 2012

Meeting

Minutes of

DAYTON LEGAL BLANKS, INC., FORM NO. 10148

Held

20

~~Atwater Township Trustees held their regular scheduled meeting on September 11, 2012 at 7:00 pm at the Atwater Town Hall located at 1219 State Route 183 Atwater, Ohio 44201.~~

ATTENDANCE

Trustees Dan Derberry, Lynn Whittlesey, John Kovacich; Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Paula Baughman, Ron Stanfield, Emma Stanfield, Martha Bevard and Naomi Wise

John called the meeting to order at 7:00 pm.

Roll call Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were offered by all.

John made a motion to accept the minutes of the Street Light Assessment meeting on August 28, 2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept the minutes of the regular meeting August 28, 2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept the financial reports as presented including the August bank reconciliation. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

COMMUNICATIONS

John read the following communications:

Ohio EPA- Citizen Advisory

Kathleen Clyde-newsletter

Verizon Wireless-New account representative

UAN-Training classes for new software

Frank Gates-BWC class. Lynn will attend

Ohio DAS-weekly updates

Chesapeake-weekly updates

OTARMA-2013 insurance renewal info

ODOT-Annual Gov't. Day invitation to Trustees

ODJFS- Unemployment information. Did not pertain to Atwater Township.

FIRE DEPARTMENT

New Business

Mel said they will be dredging the dry hydrant by the fire department by the end of the week. Paula placed information in the Trustee's mailboxes regarding emscharts.com software. They have not had a price increase in the past five years. Paula is trying for a three month free subscription to get them thru the end of the year.

John made a motion for the FD to move forward with the emscharts.com software allowing \$500.00 for startup fees. Contract was signed by John. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn asked about the nitrous oxide and oxygen thru Airgas. Mel has still not received a reply.

New Business

Mel turned in the August fuel report as well as the August run report with a total of 26 incidents.

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Mel received a call from the church asking about Trick or Treat times.

Lynn made a motion for Atwater Trick or Treat on October 28, 2012 from 2:00 pm till 4:00 pm.
 Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Mel asked the Trustees to allow painting the offices at the FD. Trustees said this was a good idea. Lynn addressed the floors being redone. Mel has a quote for approximately \$13,000.00 from earlier in the year and will give them a call. There is a blanket certificate for repair and maintenance that can be used.

Mel asked for executive session for one personnel issue.

Paul provided the following information to the Trustees on the September 5, 2012 EMS coordinator meeting.

- NECO will hold an exercise on April 25 and Atwater EMS was asked to aid in the drill.
 - Computer is available in the EMS room at RMH for squads using EMSCharts.com
 - HRSA Grant expanded.
 - Health Department concern over the H3N2 variant swine flu.
 - PEARS- Recognition and Stabilization class October 27, 2012. It is a 7 hour class and a great training for EMT Basics.
 - Atwater Fire EMS got kudos for having all the Performance Improvement Projects for EMS done through the end quarters and was #1 on the list.
 - Exit bags discussed. New trend kids are placing plastic bags over their face and filling it with nerve gas. Poses a big risk for EMS going into that environment.
- Paulia recommended that they look into small gas meters to carry on calls. They can attach to their bags and are undetected. She will look into prices.
- John said he attended the FD LifeFlight training at Liberty Bible Church. Thirty people were trained and it was very informative.

ROAD DEPARTMENT

Old Business

John stated that Ronyak Paving milled down 3" on Bank Street and then the rain started. Chembase has equipment in place for soil stabilization.

John was informed by Jim Donovan that a well was going in off of Moff Road. John will call the Portage County Engineers office to see if a RUMA is in place.

John said the Bobcat was delivered. The only problem was that the bucket was small and it was traded in for a larger one with a cutting edge. The difference in cost was taken out of Road maintenance fund.

New Business

The OPWC has approved the Hillcrest Street project for next year. John will submit the paperwork by November 3, 2012.

ZONING

Old Business

John said the Walter Smith property will be going to Sheriff Sale and the paperwork should be finalized in November. Junk cars have been removed from Fairview Ave. John read Jim's monthly report with two new permits issued.

ADMINISTRATION

New Business

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He Tracy said she received the approved Amended Certificate of Estimated resources from Janet after the sale of fixed assets.

Dan provided information on the Portage County Land Bank and that there is a meeting next week.

John made a motion to accept one resident waiver request from Life Force Management in the amount of \$667.70. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to send one closure to collections as recommended by Life Force Management for one non-resident in the amount of \$582.00. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept one Then and Now PO 73-2012 for \$298.61 for incorrect provider to Prime Time Health recommended by Life Force Management. Second Lynn.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept PO 72-2012 for \$500.00 to expire 12/31/2012 to Pennicare for software setup and training to EMSCharts. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept BC 37-2012 expiring 12/31/2012 for \$600.00 for Township advertising. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion at Tracy's request to pay warrants 31158 thru 31193 totaling \$69,356.09. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan made a motion at Tracy's request to accept receipts 193 thru 201 totaling \$184,452.63. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustees agreed not to hold this year's fall clean up at the Township. It has become costly and some people are abusing the privilege.

John will contact Tina Mann regarding the Township Website.

ANNOUNCEMENTS

September 22, 2012 the Portage County Historical will hold an event in Ravenna.

K of C will be holding a Dogs & Suds night.

John still has tickets available for the K of C basket raffle.

John made a motion to go into executive session for FD personnel at 8:37 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to go back to regular session at 8:45 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn stated that no action was resolved as a result of the executive session.

John made a motion to pay bills at 8:46 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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~~John made a motion to go back to regular session at 8:47 pm. Second by Dan.~~

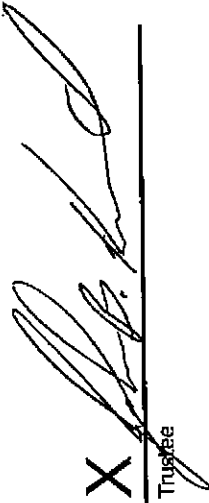
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

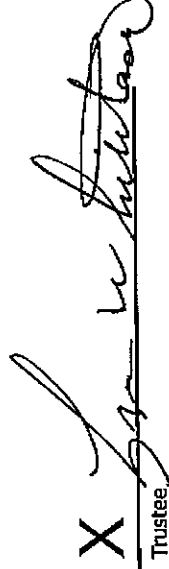
Held

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John made a motion to adjourn at 8:48 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

X  Trustee

X  Trustee

X  Trustee

X  Fiscal Officer