

DAYTON LEGAL BLANK, INC., FORM NO. 10148

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on November 22, 2011.

ATTENDANCE

Attending were Chairman John Kovacich, Trustee Dan Derberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Naomi Wise, Martha Bevard and Mr. & Mrs. Dan Cottle.

John called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were accepted by all.

Tracy read the minutes of the previous meeting. Dan made a motion to accept. Second by John. Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

FINANCIAL

John made a motion to accept the financial reports as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

CORRESPONDENCE

John discussed the summary report from the Portage County Board of Elections.

FIRE DEPARTMENT

Old Business

Mel presented to Trustees copies of the contract signed by the Porters regarding the dry hydrant. Mel will order the pipe and will begin the project weather permitting.

Dan made a motion to accept the resignation of Cheryl Eisentraut. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Mel said that Jeff Mann and Mike Pittinger would like to be on the indemnity board for 2012.

Mel received paperwork from Chris Meduri stating that correspondence was returned that he had sent to a former employee and there is no forwarding address. The letter was in regards to an outstanding pager and charger. A copy of the letter was given to Lynn.

Dan said the Township has not yet received an invoice from Pauli Electric for the work done at the FD regarding the NOPEC grant. Dan will look into this so we can get this resolved by year end.

New Business

Mel has one FD employee who is asking if the Township would cover the expenses to retake his National Registry Test. The Township paid for the training and for the initial test. Trustees feel it would be in the employee's best interest to pay for the test on his own.

Mel discussed a resident who has a vehicle resembling a police car with Sheriff Doak who was not aware of the situation and will discuss it with his deputies. John said he spoke to Vic Viglucci who is willing to send a letter to the resident but needs an address.

ROAD DEPARTMENT

Old Business

John said the road department has been busy working on trucks, replacing a beacon on the Dodge truck and fixed the culvert problem for Mrs. Cochran.

John is to meet with the Portage County Engineer to formalize the Township's snow removal and ice control verbal agreement for Atwater Avenue for last winter and the coming winter.

ZONING

Lynn is looking into questions that resident Sonja Smith has regarding her property and how it is zoned.

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Lynn suggested posting a legal ad to fill the positions for Zoning. John made a motion to run a legal ad one day (on two different days of the week) for a legal ad for open Zoning positions.
Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Also, Lynn will contact local newspapers to submit an article.

Mel also suggested posting vacancies on the town board.

ADMINISTRATIVE

Old Business

Lynn read a letter draft to OTARMA regarding statutory requirement for bonding of employees and elected officials. Trustees discussed the including bonds for Zoning Secretary Becky Barthol, Road Department Supervisor Tim Whittlesey and Assistant Fiscal Officer Mary Rodenbacher. Lynn will handle getting the forms filled out by the appropriate Township personnel. Tracy was willing to collect the bonding applications.
John made a motion to send the letter to OTARMA. Second by Dan.
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

New business

Dan discussed his meeting with Todd Peetz regarding the grant for the park. There is 25% in kind contribution which can be met with services and contributions. Trustees discussed park equipment and a possible pavilion. The Atwater Lions Club and Historical Society are willing to help. The preliminary grant paperwork must be turned in by the end of December, 2011 and the final paperwork by February 1, 2012. Trustees will decide on equipment and location of equipment. John suggested a privacy fence on the west boundary of the property.

John made a motion at Tracy's request to pay warrants 30502 thru 30526 totaling \$11,992.50.
Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to accept receipts 300 thru 306 totaling \$5,494.06.
Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

State Representative Kathleen Clyde will be at Reed Memorial Library on December 5, 2011 at 6:00 pm to discuss Government leasing of the turnpike.

Atwater Fire Department will host a food drive on December 5, 2011 from 6:00 pm to 8:00 pm.

John made a motion to pay bills at 8:17 pm. Second by Dan.



Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back to regular session at 8:18 pm. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to adjourn at 8:19 pm. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes.

X  X 
Trustee Trustee

RECORD OF PROCEEDINGS

November 22, 2011

Meeting

Minutes of

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held

20

X *James S. ...*
Trustee

X *Shirley M. ...*
Fiscal Officer