

Held

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The Atwater Township Trustee held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on December 13, 2011.

#### ATTENDANCE

Attending were Chairman John Kovacich, Trustee Dan Derreberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Zoning Inspector Jim Donovan, Naomi Wise, Martha Bevard, Jean Derreberry, Gordon Weber and Lynn Allen.

John called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were accepted by all.

Tracy read the minutes of the previous meeting. John made a motion to accept with corrections. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

#### FINANCIAL

John made a motion to accept the financial reports as presented including the November bank reconciliation. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John asked if anyone attending the meeting was there regarding the ad in the Record Courier. Lynn Allen attended the meeting with questions regarding openings on Zoning Commission and inquired about space to hold meeting for non-profit work preparing taxes for people during tax season. Lynn Whittlesey will talk with her further on meeting space. Mrs. Allen also showed interest in the Park Committee.

#### CORRESPONDENCE

- Portage County Regional Planning will be sending an invoice for 2012 membership dues.
- Department of Natural Resources sent information regarding abandoned underground mines.
- Oscar Brugmann sent 2012 material pricing.
- A resident sent an email regarding gas drilling concerns. John will contact this resident.
- Certificate of official result of local liquor options in precinct B.

#### FIRE DEPARTMENT

Old Business

In the absence of Fire Chief Mel Russell Dan provided the run report for the month of November. There were a total of 17 incidents.

New Business

John made a motion to appoint Charles Graham and Bob Kovacich to the FD Indemnity Board for 2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan said the invoice was received from Pauli Electric for grant work completed at the FD. There was an additional charge for the Portage County Building Permit. Dan will resubmit the paperwork to NOPEC to complete the final paperwork.

#### ROAD DEPARTMENT

Old Business

John said salt for last year and this year per the verbal agreement with Portage County Engineers office was received. Butch is working on a written agreement for the township.

John said Tim will work on beginning monthly sign inspections this week.

New Business

John read and made a motion to accept:

**SIGN RETROREFLECTIVITY POLICY**

Held

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In accordance with the Second Edition of the 2003 MUTCD 9 (Manual of Uniform Traffic

Control Devices) Section 2A.09 Atwater Township adopts the use of retroreflectometer (loaned from County Engineer) as our technique for maintaining sign reflectivity levels. The Road Department will be inspecting all road signs on an annual basis starting in 2012. Signs will be replaced as needed to stay in compliance.

All regulatory signs (such as stop, speed limit signs, yellow "warning" signs and green/white "guide" signs) shall be replaced by January 2015.

All overhead guide signs and all street name signs shall be replaced by January 2018.

This policy will reflect current revisions as passed.

Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Naomi wise said there is a street light out at Moff and Stroup Roads. Lynn will send the information to Ohio Edison.

**ZONING**

New Business

Jim turned in his monthly report for November. Trustees discussed which positions need filled on Zoning Committees and Zoning Board of Appeals. Jim also discussed his opinions on changing the date and times of the Zoning Office hours and possibly charging an agriculture fee.

**CEMETERY AND REAL ESTATE**

Old Business

Trustees discussed the playground at the Old School Park. John said a work order has been turned in for all old playground equipment to be removed with the exception of the benches and tires. John also looked into prices on the following:

Combination slide, rock climber, pole and deck \$9,705.00.

Four swings including one toddler swing. Galvanized \$1,300.00. Power coated \$1,600.00

8' Merry Go Round approximately \$1,900.00

Toddler Spring Rocker \$650.00

Total approximately \$14,000.00.

Surfacing material must be a minimum of 9" deep for an area of 100'X100'. Approximate costs:

Pea Gravel at \$11.00 a ton.

Mulch \$8,995.00

Rubber material \$41,795.00.

Totaling the equipment and using pea gravel or mulch brings the approximate total to \$23,500.00.

Trustees discussed trying for an additional grant for a pavilion. John also stated a sign must be posted at the entrance of the park regarding adult supervision.

Dan said the Atwater Historical Society and the Atwater Lions Club would like to help with donations for the project.

John made a motion to proceed with grant items listed on attached sheet including 6 items totaling approximately \$24,000.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**ADMINISTRATIVE**

New Business

John made a motion to renew the Township dental program with Delta Dental at \$25.89 per month for employee and \$50.03 per month for employee and spouse as quoted. Second by Dan.

Roll call vote: Dan; yes. Lynn: Abstain. John; yes. Motion carried.

John made a motion to send one closure authorization to Life Force Management and agreeing with their recommendation to send to collections in the amount of \$114.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**RECORD OF PROCEEDINGS**

December 13, 2011

Minutes of

Meeting

~~John made a motion to~~ agree to waive four resident waiver requests from Life Force

Management in the amount of \$350.50. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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Lynn received a second letter of interest from Chesapeake Energy on leasing the School Park property. Lynn will look into further addressing the concerns the trustees have on this issue.

Chris Meduri contacted Dan that he has had no response from Kevin Bittner on reimbursing the Township for training. Chris said the next level would be for the Assistant Prosecutor to continue lawsuit for collection.

Lynn made a motion that the board authorizes the prosecutor's office to file civil action or collection for EMS training reimbursement from Kevin Bittner. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John reminded everyone that the last meeting in December is moved to December 30, 2011 in preparation for year end.

John made a motion to sign off not having a hearing for DL Wiley Properties for local liquor operations. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn stated that the Road Department is not happy with their current Vision Insurance with VSP. Tracy will look to see if other options are available thru Burnham and Flowers.

Lynn reminded Trustees and Fiscal Officer that the NIMS course must be completed online.

John made a motion to hold the 2012 reorganization meeting on January 3, 2012 at 7:00 pm at the Atwater Town Hall. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for Then and Now PO 127-2011 to Pauli Electric to expire 12/31/2011 for Permit for FD grant work that was not on quote. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for Then and Now PO to Provident in the amount of \$ 2,389.00 for the third installment of three year policy for FD to expire 12/31/2011. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept PO 128-2011 to Alpha Visions to reimburse with Life Force Managements recommendation for reimbursements for EMS billing that was incorrectly issued to Atwater Township instead of Edinburg Township in the amount of \$1,054.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to pay warrants 30527 thru 30568 totaling \$39,559.45. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to accept receipts 307-2011 thru 324-2011 totaling \$12,423.29. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**ANNOUNCEMENTS**

The Atwater Historical Society will be hosting its annual Christmas Pot Luck Dinner this Wednesday at the Atwater Town Hall at 6:00 pm.

Lynn made a motion to go into executive session to discuss benefits for FD personnel at 8:58 pm. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back into regular session at 9:03 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

RECORD OF PROCEEDINGS

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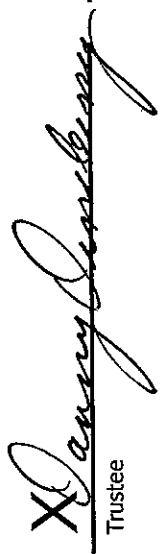
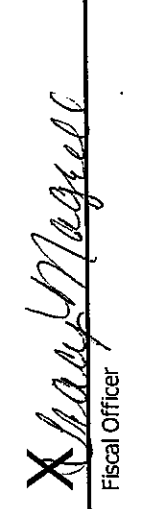
DAYTON LEGAL BLANK, INC., FORM NO. 10148

John made a motion to pay bills at 9:03 pm. Second by Dan.  
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried. 20

John made a motion to go back into regular session at 9:04 pm. Second by Lynn.  
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:05 pm. Second by Dan.  
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

X  \_\_\_\_\_  
Trustee X  \_\_\_\_\_  
Trustee

X  \_\_\_\_\_  
Trustee X  \_\_\_\_\_  
Fiscal Officer