

**RECORD OF PROCEEDINGS
Minutes of Regular Meeting**

Held at 1219 St. Rt. 183 in Atwater, Ohio; on September 23, 2014

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on September 23, 2014.

ATTENDANCE

Trustees Danny Derreberry, Peggy Baine, Lynn Whittlesey, Fiscal Officer Shawn Renee Miller, Becky Doherty (Running for Portage County Common Pleas Judge), Martha Bevard, Naomi Wise, Chief Mel Russell, Becky Myers, Rodney Myers, Eugene Muldowney (Running for Portage County Common Pleas Judge) Walt Baine, Ron Stanfield, John Kovacich, Tom Nellis, Jeff Swanson, Greg Jones

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Dan Derreberry called the Regular Meeting to order at 7:00pm. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes.

Meeting was opened with the Pledge and prayer offered to all.

November 2014 Election Candidates Spoke to the Audience:

- Becky Doherty (Running for Portage County Common Pleas Judge)
- Eugene Muldowney (Running for Portage County Common Pleas Judge)

Resident Jeff Swanson spoke to the Board about utilizing the Atwater Townhall for a 13 week Divorce Care Class, new to the Atwater/Randolph area; Non-for-Profit counseling class via Ron Lanham of Turning Point Ministries. Board determined the concept needed to be reviewed with the Township Attorney, Chris Meduri, before final decision could be made.

Danny Derreberry asked if the Board received and reviewed the September 9th Regular Meeting minutes. All agreed they received and there were no corrections or additions. Danny Derreberry requested a motion to approve as written, Peggy Baine so moved; Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

COMMUNICATIONS

- Mental Illness Walk-A-Thon for NAMI Portage County
- Government Technology Magazine
- Portage County Health Department Quarterly Report

FINANCIAL

Danny Derreberry asked if everyone had received and reviewed the Financial Statements dated September 23rd, all agreed they had received and there were no corrections or additions. Danny Derreberry requested a motion to approve the Financial Statements Reconciliation as presented Peggy Baine so moved, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes; motion carried.

FIRE DEPARTMENT

Old Business

- Chief Mel Russell had nothing to report
- Shawn Renee Miller stated that the invoice for Advance Floor Coatings had been received from Chief early today and that a Warrant has been issued along with revised reports for the Trustees to incorporate the warrant and BC

FIRE DEPARTMENT

New Business

- Chief Mel Russell stated that a Flu Shot Clinic will be held at the Fire Department on 10/30 from 4:00pm to 6:00pm, flyer of information available
- Chief Mel Russell informed the Board and Audience that Clinton Corpening (AFD Personnel's) 6 year son passed away on Saturday 9/20. calling hours are Friday 5-8 and services are Saturday

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ROAD DEPARTMENT

Old Business
Peggy Baine stated that H. Luli completed the Chip & Seal Project

FO, Shawn Renee Miller, stated that confirmation of the 2014-2015 salt contract has been received and that the price is locked in at \$108.01 per ton and the township will receive the reduced tonnage of 75 tons.

ROAD DEPARTMENT
New Business

Danny Derreberry discussed a sample resolution regarding a “paper road” off ST RT 183 that the surrounding property owner would like to be dissolved. Danny has a few questions/clarifications from Chris Meduri; item pended until next meeting.

Lynn Whittlesey stated that he is submitting requests to Ohio Edison for street lights that are out and asked if anyone was aware of any others; Peggy Baine stated that she submitted a request directly.

ZONING
Old Business & New Business

Jim Donovan was not in attendance .

Lynn Whittlesey moved to add Darren Werab to the TWP BZA to complete Jim Conley’s term thru 12/31/2015; Danny Derreberry second. Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes; Motion carried.

Danny Derreberry read the resolution that was received from Chris Meduri to remove the TWP Judgment Lien from the Walter Smith Property at 741 Porter Road. (attached) Danny Derreberry moved to adopt Resolution #31-2014; Peggy Baine second. Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes; motioned approved and resolution signed.

Danny Derreberry provided a summary of information received from Chris Meduri regarding multiple options available for properties that have been abandoned. (attached)

CEMETERY/REAL ESTATE
Old Business

Peggy Baine reported that the drive way chip & seal project is complete.

Chief Mel Russell stated that he ran a couple of kids off the property next to the AFD that were fishing in the pond. A mother of one of the children stopped to speak with Chief regarding the incident. Chief asked the Board to consider posting signs and/or finishing wrapping the fence around the pond.

Danny Derreberry stated he will get pricing to complete the fence.

Lynn Whittlesey stated he spoke with Don West again and the generators DO handle the lift station and the plant (misquoted previously).

FO, Shawn Renee Miller stated that the TWP Liability Insurance is up for renewal January 1st and the renewal questionnaire documents have been submitted. In addition, the request to add the new mowers to the policy along with the park playground equipment.

Danny Derreberry stated that approximately 23 people came to help with the playground installation, one part for the zip line was missing and there are a few holes that need to be redone.

CEMETERY/REAL ESTATE
New Business

Nothing at this time.

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ADMINISTRATION
Old Business

- Shawn Renee Miller provided the Board with the August 26th meeting minutes for signatures.
- Shawn Renee Miller requests motion to appropriate Receipts #205-2014 thru #211-2014 totaling \$2,721.79. Peggy Baine moved to approve, Danny Derreberry second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller (FO) requested a motion to approve BC#44-2014 \$800.00 for AFD Dues and Fees. Danny Derreberry moved, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller (FO) requested a motion to approve BC#45-2014 \$8,712.00 for AFD Repairs/Maintenance. Danny Derreberry moved, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller (FO) requested a motion to approve Then & Now PO#79-2014 \$475.00 to Robinson Memorial for EMS Training for Steve Swaggard. Danny Derreberry moved, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

Shawn Renee Miller noted that the EMS Fund does NOT pay for EMS Training. As of 2014 a separate training account was established under the Fire Fund 2111. EMS only pays for payroll for Runs/Transports, EMS Operating Supplies, Life Force Fees, etc. This change was made due to the limited funds and limited revenue in the EMS Fund.

Trustees signed all PO's/BC's

- Shawn Renee Miller requests a motion to approve Electronic Funds Transfers with Voucher #121-2014 and 122-2014 totaling \$281.76. Danny Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Warrants #32840 thru #32849 & 32858 totaling \$11,160.07. Danny Derreberry moved to approve; Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Non-Road Payroll via Warrants #32852 thru #32855 totaling \$2,481.55; Dan Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Township Employee Benefit payments via Voucher # 123-2014 & Warrant #32850 & #32851 totaling \$1,714.63; Danny Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - abstained; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Road Department Payroll payments via Warrants #32856 & #32857 totaling \$2,413.47; Dan Derreberry moved to approve, Peggy Baine second. Roll Call: Lynn Whittlesey - abstained; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.
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- TWP Trustees discussed Halloween Trick or Treat for 2014; decision made to hold it on Sunday 10/26 from 2pm to 4pm; Peggy motioned to approve, Danny Derreberry second. Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes; motioned carried.
- Lynn Whittlesey indicated that the 1st TWP Meeting in November, November 11th, falls on Veterans Day; decision to move to Monday, November 10th at 7pm; Lynn Whittlesey moved to move the 11/11/2014 Trustee Meeting to 11/10/2014 at 7pm; Peggy Baine second the motion; Roll Call Vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Danny Derreberry ~ yes; motioned carried.
- Danny Derreberry motioned to pay the bills at 8:09pm pm; Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes, Danny Derreberry - yes. Motion carried.

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- Shawn Renee Miller provided the Trustees with Warrant #32858 to Advanced Floor Coatings in the amount of \$3,712.00 to pay off the balance of the 2012 invoice.
- Danny Derberberry motioned to return to regular session at 8:11 pm; Peggy Bainey second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey – yes, Danny Derberberry - yes. Motion carried.


Announcements ~


Historical Society Meeting tomorrow; 9/24 @ 7:00pm.

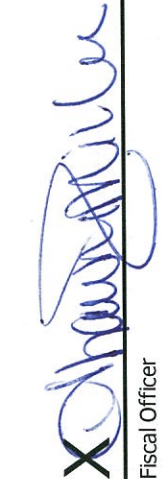
There will be no Park meeting in September

Danny Derberberry requested a motion to adjourn the meeting at 8:14 pm; Peggy Bainey so moved; Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey – yes, Danny Derberberry - yes. Motion carried.


Trustee


Trustee


Trustee


Fiscal Officer