

Held

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The Atwater Township Trustee held year end meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on December 30, 2011.

ATTENDANCE

Attending were Chairman John Kovacich, Trustee Dan Derreberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Ron Stanfield, Emma Stanfield, Martha Bevard, Rick Bane, John Powers, and Mike Pittinger.

John called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were accepted by all.

Tracy read the minutes of the December 13, 2011 meeting. John made a motion to accept with corrections. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

FINANCIAL

John made a motion to accept the financial reports as presented. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

CORRESPONDENCE

- Letter received from Bonnie Howe regarding filing fees for zoning resolution and amendments.
- Portage County Regional Planning sent their annual invoice. Trustees decided to take the rate reduction of \$272.00 versus seven additional technical assistance hours since the Township now has so many accumulated unused hours. Revised amount for annual invoice is \$1,646.00.
- Portage County Engineers requested info for the 2012 Township Trustee and Fiscal Officers list. Tracy will submit.
- ODOT sent information on LTAP's annual How to Build a Better Mousetrap Competition.

FIRE DEPARTMENT

Mel said John Powers would like to attend a 48 hour refresher course with Meditrain. It is a credit course beginning on January 13, 2012. It is a six day course January 13, 14, 15, 20, 21, 22, 2011 from 9:00 to 5:30 pm each day. The course is \$250.00 and is 75.00 cheaper than the course offered in Columbus. John feels it would be in his best interest to pay for John to attend this course rather than the one in Columbus.

Dan made a motion to allow John Powers to attend this course on the dates presented. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn stated that since the NOPEC work has been done at the FD the electric for the last five month has shown an increased usage of 13.8 percent compared to one year ago. Trustees and FD discussed possible problems and solutions. Dan said he could also have Pauli Electric come out to look for any leaks.

Lynn also said that the gas bills have stayed about the same with some savings this past November and December.

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ROAD DEPARTMENT

Old Business

John said he did a ride along with Dave to get an accurate location and count of all township road signs. There are a total of 105 that includes 26 stop signs. John will give this info to Tracy to make a spreadsheet that the Road Department will use to do their monthly inspections of signs.

John said he is waiting on a fax from the Portage County Engineers office for the agreement made between them and Atwater for the plowing of Atwater Avenue and receiving salt in return.

New Business

John said Dave and Tim are ready for snow with an abundance of salt.

ZONING

New Business

Lynn discussed filling the vacancies on the Zoning Commission and Zoning Board of Appeal committees and is in the process of a new roster.

Old Business

Jim Donovan prepared a yearly summary as follows:

15 Zoning permits issued.

- 1 Variance appealed and approved by Board of Zoning Appeals.
 - 2 Agricultural exemption zoning permits.
 - 12 Zoning violations sent and acted upon by residents.
 - 3 House demolitions (one by Township and two by owners).
 - 2 Uninhabited mobile homes dismantled and removed.
- Approximately 15 cars cited and removed.
- 1 Court case pending on Fairview Ave.
- Contacted one resident to repair or remove old Knapp Lumber Building.
Contacted one resident on Waterloo Road regarding house and barn removal
Many zoning calls regarding questions.

CEMETERY AND REAL ESTATE

Old Business

Lynn contacted Harry Hewitt of Chesapeake Energy to gather more information regarding their offer on leasing the Park property.

Lynn prepared one cemetery deed that was signed by Trustees and Fiscal Officer.

Lynn stated that Dave and Tim were busy this week with four burials and one cremation.

ADMINISTRATIVE

Old Business

Dan Derreberry and Tracy Magrell took their Oath of Office prior to the meeting with Judge Jerry Hayes.

John took the Online NIMS training that is required for all Trustees and Fiscal Officers and then forward the information to them. John gave his certificate to Tracy to put on file.

Lynn submitted meeting change notices to the Alliance Review and was elated that they published it.

Lynn emailed Chris Meduri to see if there was any new information on the cases regarding training reimbursement, bonding issue with former FO, Status of the property on Porter Road and wall damage at the Town Hall.

~~New boards for Tracy, Danny, Tim, Becky and Mary were received from OTARMA and Traveler's (an OTA endorsed program). Tracy will receive signatures on them so that they can be filed with the County Treasurer if need be.~~

~~New business~~ 20

Lynn discussed that the Township received by certified mail a Notice of Forfeiture from the Portage County Common Pleas Court. It was sent as well to the Superintendent of Waterloo Schools. The back taxes are almost \$6,000.00. Land value is approximately \$15,600.00. Structure is valued at \$7,600.00. Trustees agreed they do not wish to acquire the property as they are already involved with another property on Porter Road through zoning.

Dan met with Todd Peetz at Portage County Regional Planning twice since the last meeting on the grant for the Park. Dan made a motion for the following:

RESOLUTION 16-2011

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio Nature Works Program, and

WHEREAS Atwater Township desires financial assistance under the Nature Works Program.

NOW, THEREFORE, be it resolved by the Atwater Township Trustees

1. That the Atwater Township Trustees approves filing an application for financial assistance.
2. That Danny Derreberry is hereby authorized and directed to execute ad file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Atwater Township Trustees does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Nature Works Program.

See attached for Trustees signatures.

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of resolution adopted by the Atwater Township Trustees held on the 30 day in the month of December, 2011, and that I am duly authorized to execute this certificate. See attached for Fiscal Officers

signature.

Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan said Regional Planning will be mapping the property early next week. Dan is also working on verifying a committee for the park and that the preliminary grant paperwork is due no later than February 1, 2012.

John made a motion to accept PO 129-2011 to OTARMA for the annual Insurance Premium to expire 12/31/2011 in the amount of 14,569.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion allowing the Township to pay reimbursement for Dan Derreberry the allowed reimbursement up to the maximum allowed for medical insurance coverage. Second by John.

Roll call vote: Dan; Abstain, Lynn; yes. John; yes. Motion carried.

~~John made a motion to accept one resident waiver request from Life Force Management at their request in the amount of 137.40. Second by Lynn.~~

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried. 20

John read and made a motion to approve the following until permanent appropriations are made:

TEMPORARY APPROPRIATIONS

FUND	TEMPORARY APPROPRIATION
1000 General	\$70,000.00
2011 MVL	\$1,000.00
2021 GAS TAX	\$20,000.00
2031 ROAD AND BRIDGE	\$30,000.00
2041 CEMETERY	\$13,000.00
2111 FIRE	\$80,000.00
2181 ZONING	\$1,000.00
2231 PERMISSIVE	\$10,000.00
2281 AMBULANCE	\$60,000.00
LIGHTING	\$5,000.00
Park	\$10,000.00
TOTAL	\$300,000.00

Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to accept receipts 325-2011 thru 341-2011 totaling \$13,685.50. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to pay warrants 30569 thru 30613 totaling \$27,915.45. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

The Township Trustee will hold the 2012 Reorganizational meeting on January 3, 2012 at 7:00 pm at the Town Hall.

Ron Stanfield gave a heartfelt thank you to the Atwater Fire Department after EMS was called when Emma was ill. Ron believes that they probably saved Emma's life.

Lynn made a motion to go into executive session regarding FD benefits at 8:58 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back into regular session at 9:09 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John stated that no action was taken at this time.

Trustees signed the minute book.

John made a motion to adjourn at 9:12 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

Meeting

YEAR-END MEETING

DAYTON LEGAL BLANK, INC., FORM NO. 10148

DECEMBER 29, 2009

Held

20

INDEMNITY BOARD

Chief Russell stated the Fire Department has chosen Rick Bane and Daryl Lehman to represent them. The board chose Gerald Wiley and Ron Stanfield to represent the community.

Motion by Cindy to appoint Rick Bane, Daryl Lehman, Gerald Wiley, and Ron Stanfield as members of the Indemnity Board for 2010 Roll call Cindy yes, Dan yes, Jim yes Motion carried.

Motion by Jim second by Cindy to pay elected official on salary basis for 2010 Roll call Cindy yes, Dan yes, Jim yes Motion carried.

Motion by Jim second by Dan to appoint Tina Mann as an alternate for the zoning commission and the zoning board of appeals for 2010 Roll call Cindy yes, Dan yes, Jim yes Motion carried.

Motion by Jim second by Cindy to approve Temporary Appropriations of \$300,000.00 Roll call Cindy yes, Dan yes, Jim yes Motion carried.

Jim Stated he received a letter of request from Peggy Baine to be placed of the Zoning Board of Appeals and there is one opening left, this will fill that board.

Motion by Jim second by Cindy to appoint Peggy Baine to the Zoning Board of Appeals for a 4yr term Roll call Cindy yes, Dan yes, Jim yes Motion carried.

Motion by Jim second by Dan to reappoint Fran Croft to the Zoning Commission for a 5yr term Roll call Cindy yes, Dan yes, Jim yes Motion carried.

Motion by Jim second by Dan to renew the township Insurance with OTARMA for 2010 Roll call Cindy yes, Dan yes, Jim yes Motion carried.

SWEARING IN

Rebecca Bennett swore in the newly elected officials Lynn Whittlesey and John Kovacich at that time.

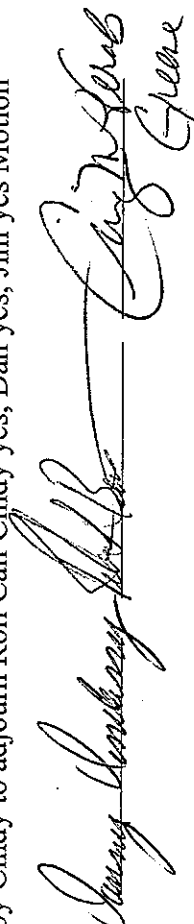
Rebecca asked if the board wanted to go into executive session to discuss pay increases for Tim Whittlesey due to him now being related to two trustees. John Kovacich stated he was not related to Tim. Rebecca stated you are related to Tim's spouse though. Tim stated that doesn't mean anything. Cindy stated the state takes the matter of spending money very seriously, *when it pertains to paying relatives.*

Motion by Cindy second by Jim to continue Tim Whittlesey wage for 2010 as the same as it was for 2009 Roll call Cindy yes, Dan yes, Jim yes Motion carried.

Dan stated congratulations to Cindy Werab and Jim Conley for doing their best to representing the citizens of the township and thanked them for all of their work. Jim stated that without Tim the road department wouldn't run well and thanked him for it, he then congratulated the newly elected officials and wished them well. Cindy stated she enjoyed her time as a trustee, there has been rough times, but hoped to continue to see growth in the community.

ADJOURNMENT

Motion by Jim second by Cindy to adjourn Roll Call Cindy yes, Dan yes, Jim yes Motion carried (6:55pm)



RECORD OF PROCEEDINGS

December 30, 2011

Minutes of

Meeting

DAYTON LEGAL BANK, INC. FORM NO. 10148

Held

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X

X

Trustee

Trustee

X

Carry Cleveland

Trustee

Fiscal Officer

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