

DAYTON LEGAL BLANK, INC., FORM NO. 10149

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on January 11, 2011 immediately following a 6:30 pm-scheduled-hearing.

ATTENDANCE

Attending were Chairman John Kovacich, Trustee Dan Derberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Martha Bevard, Naomi Wise and Tim Whittlesey.

Chairman John Kovacich called the meeting to order at 7:25 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Chairman John Kovacich made a motion to approve the minutes of the previous meeting on 12/30/2010 with corrections. Second by Lynn.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion to approve the minutes of the reorganizational meeting January 4, 2011. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

FINANCIAL

Chairman John Kovacich explained the bank reconciliation results changing from a difference of over twelve thousand to \$3,656.16. Office assistant Mary Rodenbacher is having difficulty finding the errors made by prior fiscal officer and recommends allowing the auditor reconcile it for us.

Chairman John Kovacich approved the financials as of December 31, 2010. Second by Dan.

Roll call vote: Dan; Yes. Lynn; yes. John; yes. Motion carried.

CORRESPONDENCE

The Department of Commerce Census Bureau sent a letter that we had been chosen one of 89,000 to participate in a survey regarding property taxes and will be mailing a questionnaire.

FIRE DEPARTMENT

Old Business

Trustee Dan Derberry stated that he had submitted the preliminary grant on Friday, January 7, 2011.

New Business

Fire Chief Mel Russell turned in his monthly report with a total of 19 incidents bringing the yearend total to 257 which is up 22 from 2009.

Cencom will email new contract at \$34.00 per call.

Mel stated that Jesse Baughman will be doing fire instruction for students at Maplewood Career Center in February and request to use the AFD to hold his classes. Trustees agreed pending information on insurance. Mel stated that Maplewood is looking into insurance information.

Chairman John Kovacich made a motion to allow the use of AFD for training purposes pending insurance in o. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Mel stated that he is currently working on a Fire Training Grant. There is no contribution amount and the max is \$15,000.00 and will be completed by Friday.

Minutes of
RECORD OF PROCEEDINGS
 January 11, 2011

Minutes of

Meeting

Met asked for suggestions regarding attendance being below recommendations at the FD on how to improve and addressed. Trustees suggested letter of reprimand.

Held

PO

20

None at this time.

ROAD DEPARTMENT

Old Business

None at this time.

New Business

Chairman John Kovacich made a motion for a PO for Morton Salt for \$6,500.00 for road salt. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a BC to expire 03/31/2011 to multiple vendors for road dept. equipment repair and maintenance for \$2,000.00. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a BC to multiple vendors for \$1,500.00 to expire 03/31/2011 for road repair and maintenance. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Tim Whittlesey stated that his paycheck was incorrect with the changes made regarding his raise. Chairman John Kovacich and Tracy discussed this and it will be corrected.

ZONING

A brief discussion was held regarding the Walter Smith property as well as the property located at 6311 Elm Street.

CEMETERY AND REAL ESTATE

Trustees discussed a recurring problem with the sink draining issue in the kitchen at the town hall and it will be repaired in the spring.

Trustee Lynn Whittlesey discussed a memo that he is sending to all funeral homes and monument companies regarding township fee changes.

Trustee Lynn Whittlesey is composing a spreadsheet for all employees to sign and state their position as they receive a new key to the town hall. Lynn also stated that Ron Dubinsky does not have a key, nor has he ever and does not wish to.

Trustee Lynn Whittlesey discussed the lease between the Historical Society and the Township. Mr. Stanfield stated that he pays \$1.00 per year for rent and does not pay utilities. In the past there were monthly payments for utilities until a verbal agreement was made between the Historical Society and the Atwater Township whereas the Historical Society does not pay utilities in return for the Township storing records in the basement. Mr. Stanfield said that the Historical Society does not have any income. They do have investments on the money they do have and use it to make donations to food banks and to seniors. Lynn said we may have to modify the lease.

ADMINISTRATIVE

Old

All trustees have completed the inventory for the 2011 year but the paperwork is still in the process.

Mr. Stanfield stated that he is happy with the organization of the township record books.

Trustee Dan Derreberry said that he is very happy with the help the township has received from Office Assistant Mary Rodenbacher. Mary recently helped Dan with the NOPEC grant.

Regular Meeting
RECORD OF PROCEEDINGS
 January 11, 2011

Minutes of

Meeting

~~DARTON PAIR SALES SOURCING~~ Office would like to attend our next meeting.

~~Chairman John Kovacich stated that he would like to have a representative from QIARMA attend a meeting. Fiscal Officer will contact Wendy French who could recommend someone.~~

Atwater Township will be hosting the upcoming Portage County Township Association Dinner/Meeting on January 19th 2011.

The Annual Winter Conference will be held February 9-12, 2011 at the Convention Center in Columbus and that the trustees have until February 21 to submit their registration.

Chairman John Kovacich made a motion to pay public officials attending the Winter Conference February 9-12, 2011 for registration costs; all travel expenses including mileage to and from as well as meals (\$40.00) per day and lodging. Second by Lynn.

Roll call: Dan; Yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for PO 1-2011 through 15-2011 totaling \$11,567.09. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion to accept receipts 280 thru 288 totaling \$4,615.79 and warrants 29533 thru 29558 totaling \$17,467.32. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

The Knights of Columbus of St. Joe will be holding a reverse raffle on February 12, 2011.

Chairman John Kovacich made a motion to pay bills at 8:47 pm. Second by Dan.

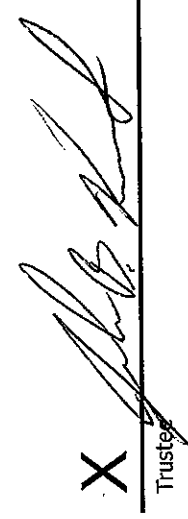
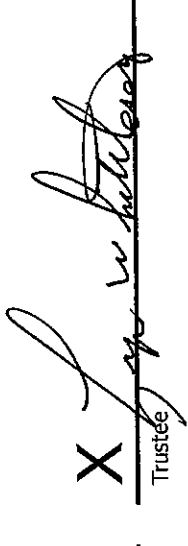
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.


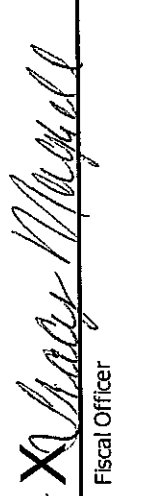
Chairman John Kovacich made a motion to move back to regular session at 9:00 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustee Lynn Whittlesey made a motion to adjourn at 9:00 pm. Second by John.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

X  _____ X  _____
 Trustee Trustee

X  _____ X  _____
 Trustee Fiscal Officer