

Held \_\_\_\_\_

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JANUARY 25, 2011**REGULAR MEETING**

The Atwater Township Trustees held their regular scheduled meeting at the Atwater town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on January 25, 2011.

**ATTENDANCE**

Attending were Chairman John Kovacich, Trustee Dan Derreberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Martha Bevard, Naomi Wise, Mr. & Mrs. James Lindsay, Debbie Smith.

Chairman John Kovacich called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were offered by all.

Trustees agreed to suspend the reading of the minutes of the Lindsay/Kugler hearing on January 11, 2011. Trustees did receive the minutes prior to the January 25<sup>th</sup> regular meeting.

Trustee Dan Derreberry made a motion to accept the minutes of the Lindsay/Kugler hearing. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Fiscal Officer read the minutes of the January 11, 2011 regular meeting. Trustee Lynn Whittlesey made a motion to accept the minutes with corrections. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**FINANCIAL**

All trustees received copies of financial reports including payment register, receipt register and cash journal.

**CORRESPONDENCE**

Oscar Brugman sent a copy of their 2011 material price list.

Lighting Services of Twinsburg offered a free estimate for lighting for the NOPEC grant.

Mary Rodenbucher sent correspondence regarding frac procedures and on the PCTA Association dinner/meeting.

Department of Commerce sent a questionnaire to be returned by February 1, 2011.

Ohio Township Association sent their monthly newsletter the Grassroot Clipping.

Debbie Smith came to talk to the Trustees regarding an issue she is having trying to have a mobile home tore down at the trailer park in Atwater. Mr. Welling the park owner wished that she would get approval from the Trustees to do this. Mrs. Smith says she has contacted EPA and the Health Department and contractor Frank Steg to do the demolishing and clean up. Trustees explained to Mrs. Smith that we have no jurisdiction at the trailer park. No motion was proposed.

Trustee Dan Derreberry read the letter he is proposing to send to Mr. Lindsay and Mr. Kugler. with the findings of the last hearing. Will be mailed to both parties if approved by trustees along with copies of the minutes of the hearing on January 11, 2011.

Trustee Lynn Whittlesey made a motion to have a hearing at 6:30 pm on February 22, 2011 to determine the cost and implementation of fence regarding the properties of Mr. Lindsay and Mr. Kugler. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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**FIRE DEPARTMENT**

## Old Business

Fire Chief Mel Russell said they did not get the grant in on time to make the deadline and that he is still working on the insurance information from Maplewood for classes to be held at the AFD.

## New Business

Mel Russell stated that the time clock at the FD is broken. They will look into replacing it with a new one or possibly a computer program.

Mel Russell said the Ice Rescue Team/County Dive Team is having a free class and that Tom Eland would like to attend. There is a cost to purchase one book at \$15.00 and is asking if the Township can reimburse for this cost. Tom Eland is already on the Shore Support Team.

Mel Russell also asked to go into executive session to discuss personnel issues.

**ROAD DEPARTMENT**

Chairman John Kovacich said the road department had to order a tire and rim for the Dodge pickup and that the road department pay has been corrected.

Trustee Lynn Whittlesey discussed the township streetlights and he will be contacting Ray Martinez at First Energy regarding the location of lights in the streetlight district.

Chairman John Kovacich discussed the upcoming change in street signs and that he received a copy of our district map at the Portage County Engineers Office and a copy was given to Tim Whittlesey and Tracy Magrell.

**ZONING**

Zoning inspector Jim Donovan turned in his zoning report for the month of December.

Chairman John Kovacich stated that Prosecuting Attorney Chris Meduri is still working on the Elm Street property.

Chairman John Kovacich made a motion to appoint Sonja Smith to Zoning Commission Board for 2011, 2012 and 2013. Term to expire December 31, 2013. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustee Lynn Whittlesey made a motion to appoint Wayne Robertson as alternate on Zoning Commission for one calendar year (2011). Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

**CEMETERY AND REAL ESTATE**

Chairman John Kovacich stated an email from last year form Eric Holesko stating that Trustee pay must be approved yearly.

Trustee Lynn Whittlesey discussed the Historical Building lease. He believes in the public interest the contract needs to be stopped. Mr. Stanfield agrees that the contract needs to be simplified. Lynn will take to the prosecuting attorney for review.

Lynn said he went through some of the township paperwork stored in the historical building basement. Chairman John Kovacich is checking into the record resubmission made by the former Fiscal Officer. All agreed that we need to do something with the records.

Fiscal Officer stated that the township inventory is complete.

Chairman John Kovacich made a motion to pay elected officials their salary for the calendar year 2011 as per state statute. Second by Dan.

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Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustee Lynn Whittlesey discussed the township cable bill and that the address on it was that of Peggy Baine (former Fiscal Officer) and the Township garage phone number. He will look into this matter.

Trustee Lynn Whittlesey discussed the lapse in coverage the township had involving the Workers' Compensation insurance when it was not paid on time by the former Fiscal Officer. This lapse in coverage is costing the Township tens of thousands of dollars. Discussion to go to the bonding company was addressed.

Chairman John Kovacich discussed the annual Workman's Compensation payroll report invoice. We can receive a discount if we pay the full amount on time. John said we will hold off paying this until we see what the budget looks like.

A discussion was held on the township property tax invoices. Trustees helped the Fiscal Officer to identify each property.

Chairman John Kovacich made a motion for a BC to multiple vendors for operating Supplies for FD to expire 12/31/2011 for \$177.97. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a BC for FD for truck repair and maintenance to expire 12/31/2011 for \$430.69. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO for \$300.00 to expire 12/31/2011 for Tom Nellis to attend an arson seminar. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to Warren Fire Equipment to expire 12/31/2011 for ten 5 gallon buckets of foam for \$700.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO for \$30.00 to expire 12/31/2011 to reimburse John Powers for paramedic class supplies. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO for Ohio Edison to pay streetlights for \$100.00. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to Dan Derreberry for medical insurance reimbursement for \$324.47. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to Conrad's Disposal for \$90.00. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to Powers Oil for \$460.78. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to Comdoc for monthly lease on copy machines and a one time documentation fee for \$619.52. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

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Chairman John Kovacich made a motion for a PO to AT&T for Township phone service for

\$195.76. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to AT&T for \$38.80. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO for Streetlights to Ohio Edison for \$472.62.

Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO for Road Department to Terry's Tire Town for repair for \$441.84. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to Delta Dental for Road Dept. dental insurance premium. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to White's Farm Supply for cemetery repair and maintenance for \$291.96. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO for \$80.00 to Robinson Memorial Hospital for FD Physicals. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion for a PO to VSP for road department vision premium for \$43.81. Second by Dan.

Roll call vote: Dan; yes. Lynn Abstain. John; yes. Motion carried.

Chairman John Kovacich made a motion to pay warrants 29559 thru 29581 totaling \$11,522.76. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich made a motion at Fiscal Officer's request for a motion to set 2011 Permanent appropriations in the amount of \$1,229,371.74. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustee Dan Derberry read an agreement for Intermediate EMT Training reimbursement for Kevin Bittner. It was signed by Trustees:

Chairman John Kovacich made a motion to accept receipts 10 thru 19 totaling \$7,024.25. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

#### ANNOUNCEMENTS

None at this time.

Chairman John Kovacich made a motion to pay bills at 9:37 pm. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes.

Chairman John Kovacich made a motion to go back into regular session at 9:55 pm. Dan second.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

Chairman John Kovacich moved to go into executive session to discuss FD personnel at 9:55 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

RECORD OF PROCEEDINGS

Meeting

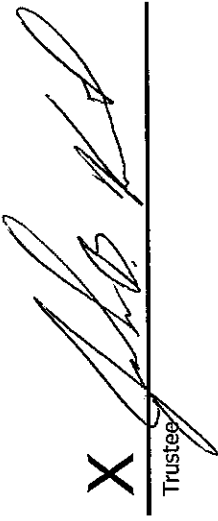
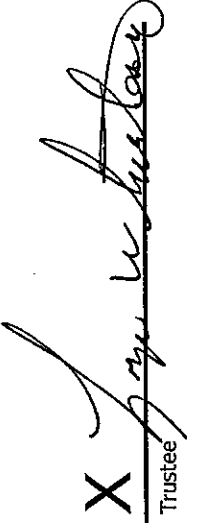
Minutes of

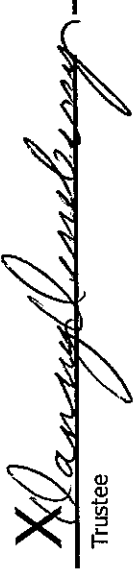

Chairman John Kovacich made a motion to go back into regular session at 10:37 pm. Dan second.

Roll call vote: Dan; yes. Lynn; yes. John yes. Motion carried. 20

Chairman John Kovacich made a motion to adjourn at 10:37 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Meeting adjourned.

X  X   
Trustee Trustee

X  X   
Trustee Fiscal Officer