

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on April 28, 2015 The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on April 28, 2015

ATTENDANCE

Trustees Danny Derreberry, Peggy Baine, Lynn Whittlesey, Fiscal Officer Linda Allen, Walt Baine, Martha Bevard, Mel Russell, Earl Robertson, John Kovacich, Naomi Wise, Wayne Robertson, Dakota & Becky Myers, Collin Michalec, Sean Umstot.

Dan Derreberry called the Regular Meeting to order at 7 pm. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; Danny Derreberry – yes. Motion Carried

Meeting was opened with the Pledge and the Lord's Prayer

Danny Derreberry asked if the Board received and reviewed the April 14th Regular Meeting minutes, all agreed they received and there no changes or additions to be made. Peggy moved to approve the minutes, Danny second. Roll Call: Peggy Baine – yes; Lynn Whittlesey - Yes; Danny Derreberry – yes. Motion Carried.

Lynn Allen brought up that the minutes from March 24th meeting were approved at the April 10th meeting, however, they did not get signed, and needed to be signed tonight.

COMMUNICATIONS

Danny stated that he has several park equipment books that he has been saving, in case anyone was interested in them.

Peggy mentioned North East Ohio Road Expo at Summit County Fairgrounds. Danny was in favor of the Road Department crew attending. Lynn Whittlesey stated that the Road Department was not interested.

FINANCIAL

Danny Derreberry requested a motion to approve the financial statements and March Bank Reconciliation. Peggy so moved, Danny second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, Danny Derreberry – Yes. Motion Carried.

FIRE DEPARTMENT

Old Business

New Business

Mel spoke about the wind damage to the Atwater Fire Department siding during that bad wind storm on Tuesday, April 21, 2015. Mel said that they tried to tarp the building to keep the rain out, but the wind was much too strong and nearly blew the contractors personnel off of the scaffolding, therefore, they gave up. Turned claim into our insurance company, they gave us the OK to get it repaired as the quote was only \$700.00. Crew came out to repair, however, they did not bring enough siding, they are coming back to finish.

The AFD received the AFG Grant; totaling \$64,762.00 for new SCBA's, the AFD in is the process of wrapping up the final paperwork for this grant.

Chris Meduri wrote up a procurement policy for Atwater Township. Danny made a motion to accept this procurement policy, Peggy second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, Danny Derreberry – Yes. Motion Carried.

Danny made mention of all the hard work that Paula Baughman has done to make this grant a reality for our township.

Mel had a meeting on Friday, April 24, 2015 with Chris Meduri regarding bids for the AFG Grant for 11 SCBA's and 16 face pieces. We must put this out for bid, we need to run legal ad for about three weeks in the newspaper. Lynn Whittlesey wants to know about the dry aggregate and when putting in, also about the fence around the pond. Lynn stated that the fence was sprayed around before but not recently.

ROAD DEPARTMENT

Old Business

New Business

Peggy reported on the chip and seal: \$25,000 per mile for one coat, and \$40,000 per mile for a double coat. We will be doing Bank Street. We will not be doing Hilcrest, Virginia Road or any roads between Wilson and Whittlesey. The total cost of this project will be about \$62,500. Peggy made a motion to submit this to the Portage County Engineer for the two and one half miles of road that we propose to do, Danny second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny Derreberry – Yes. Motion Carried.

Peggy stated that she contacted Ohio Edison regarding the light at 1366 Wilson that was not working.

ZONING

Old Business

New Business

Danny read Jim Donovan's last zoning report, as Jim resigned effective April 30, 2015. Jim suggested that we pursue tearing down the lumber mill on Bank Street. Danny made a motion to run Legal Ad in the Record Courier for the Zoning Inspector position. Peggy second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny Derreberry – Yes. Motion Carried.

This ad should run for a couple weeks. We are hoping for an experienced person, Jim will work to get the new Zoning Inspector settled in. Resumes to be submitted to our PO Box, deadline is in three weeks from today, interviews will be on May 26th.

CEMETERY/REAL ESTATE/PARK

Old Business

Peggy stated that the wall at the front of the cemetery cannot be repaired. It will cost a few thousand dollars to re-do. The contractor could incorporate some of the old block back into the new wall if we so desire. Lynn stated that the railing stuff is marginal, and some sort of fencing is required for cemeteries. Danny questioned if a wall is, in fact, required around a cemetery.

New Business

Lynn Whittlesey informed us that two cemetery lots were sold twice, lots 105 & 108. The owners of the lots are congenial with moving to the next row. Reference will be made back to what was original.

The deed for Memorial Park Cemetery lot #175 was signed was signed by the Trustees and Fiscal Officer.

Danny presented the revised copy of the Waterloo Youth Football lease agreement for the park, which was signed by Joe Duval. Lynn feels that we should have a legal description of the area to be used by the Waterloo Youth Football Association. Chris Meduri's paperwork mentions Exhibit A, however, this was not attached. Danny will follow up on this. Danny also presented a copy of Waterloo Youth Football Association insurance coverage. Danny made a motion to accept the Lease agreement from the Waterloo Youth Football Association, Lynn second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny Derreberry – Yes. Motion Carried. Joe Duval asked to have back our signed copy of the lease agreement so that he could get all of the Waterloo Youth Football Associations Board Members to sign.

RESOLUTION 6-2015

A resolution was requested to submit an application to the Ohio NatureWorks Grant Program. Atwater Township is requesting \$50,838 in grant funds while providing \$17,045 in cash and in-kind funds. Peggy moved to adopt this resolution to file application for financial assistance with the Ohio Department of Natural Resources to become eligible to obtain a grant with 25% matching funds, Total amount of grant to be \$50,838 for the pavilion and the installation of the pavilion. The total project cost is \$67,883 Ron England to do cement work, with us getting a discount if we do our own excavating. Danny second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny Derreberry – Yes. Motion Carried.

ADMINISTRATION

Old Business & New Business

The Spring Clean-up will be held on May 15 8 to 3 pm and then again on May 16 from 8 until noon. Mr. Riley from Waterloo Schools responded to our inquiry regarding Electronic recycling...this will be held on May 9th at the high school.

Walt Bainey questioned Lynn Whittlesey on a 2012 discrepancy concerning Lynn’s hospitalization reimbursement. Said we paid Lynn 26 payments instead of the allotted 24. Lynn Allen needs to check this out to see if this was reimbursed to the township in 2013 or 2014. Lynn Whittlesey said that he would also check his records on this.

Lynn Allen requests motion to accept Receipts 49-2015 thru 63-2015 totaling \$37,454.32. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; Danny Derreberry – yes. Motion Carried.

Lynn Allen requests a motion to approve Purchase Order 38-2015 totaling \$5,000.00. Peggy Bainey moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny Derreberry. Motion carried.

Lynn Allen requests motion to approve Warrants 33292 thru 33313 totaling \$13,432.07. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain, Danny Derreberry – yes. Motion Carried.

Lynn Allen requests motion to approve Payroll via warrants 33288 thru 33292 totaling \$3,290.75. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; Danny Derreberry – yes. Motion Carried.

Lynn Allen requests motion to approve Road Payroll via warrants 33287 and 33293 totaling \$2,574.23. Lynn Whittlesey made note that the warrants numbers on our totaling sheet were incorrect, Lynn Allen corrected. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstained; Danny Derreberry – yes. Motion Carried.

Danny motioned at 8:00 pm to pay bills, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey - yes; Danny Derreberry – yes. Motion Carried.

Danny motioned to return to regular session at 8:01 pm, Peggy second. Roll call: Peggy Bainey – yes; Lynn Whittlesey - yes; Danny Derreberry – yes. Motion Carried.

Danny Derreberry motioned to adjourn the meeting at 8:02 pm, Peggy second. Roll Call: Peggy Bainey- yes; Lynn Whittlesey - yes; Danny Derreberry – yes. Motion carried.

Announcements: The article about the Spring Clean-up in the Record Courier had the wrong time for May 15th; it should have read 8 am until 3 pm not 8 am to 4 pm.

X

Trustee

X

Trustee

X

Trustee

X

Fiscal Officer