

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10149

Held

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**FEBRUARY 8, 2011  
REGULAR MEETING**

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on February 8, 2011 at 7:00 pm.

**ATTENDANCE**

Attending the meeting were Chairman John Kovacich, Trustee Dan Derberry, Trustee Lynn Whitlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Zoning Inspector Jim Donovan, Martha Bevard, Naomi Wise, Ron Stanfield and Emma Stanfield.

Chairman John Kovacich called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were offered by all.

Tracy Magrell read the minutes of the January 25, 2011 regular meeting.

Lynn made a motion to accept the minutes with corrections. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

**COMMUNICATIONS**

None at this time.

**FINANCIAL**

John explained info from Mary Rodenbucher on the bank reconciliation issues regarding payments paid online for federal taxes & OPERS. Mary had also prepared the January 2011 bank reconciliation.

John made a motion to accept the financial reports and bank reconciliation as presented. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

**FIRE DEPARTMENT**

Old Business

Mel discussed the Maplewood's training release that included waiver information. This was provided to the trustees for review. This was tabled until next meeting.

Mel asked if any new information has transpired regarding pagers not yet returned. Dan said there has not.

Lynn read an email sent to Chris Meduri regarding Workman's Compensation and Chris's response. Lynn forward the email to Wendy French at Burnham & Flowers and has not had a response from her yet.

Mel turned in the monthly FD run report with a total of 31 incidents and the monthly fuel report. Lynn stated that 2/3 fuel is road and 1/3 fuel is FD.

Mel discussed the new contract for dispatch with CenCom. The contract is the same as last year with a fee of \$34.00 per call. Two copies of the contract need to be signed by trustees. Cencom will sign both copies and return one to us.

John made a motion to accept dispatch contract with CenCom for 2011. Dan second.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

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Mel provided Dan with a copy of Dana Clites Training Agreement prior to the meeting. All trustees signed.

Mel discussed problems with the west side man door at the FD. It is not working properly. They have tried re-adjusting it several times. Looking for suggestions to fix it.

Mel has a letter that he would like to discuss in executive session.

#### ROAD

Old Business

Lynn sent an email to Ray Martinez at First Energy regarding streetlights. Lynn will try to talk to him at the convention.

New Business

Resident Mrs. Cochran sent a letter to Danny pertaining to drainage and fencing. Trustees did visit Mrs. Cochran and will investigate further when the weather breaks.

#### ZONING

Old Business

Jim said there were no permits sold for the month of January. Jim has had calls regarding appraisals. A discussion was held on the Elm street property.

New Business

None at this time

PO

None at this time

#### CEMETERY AND REAL ESTATE

Old Business

Lynn said one error for the cemetery has been resolved today. It was a deed modification and will be ready at the next meeting.

Lynn discussed the Historical Building and working with Chris Meduri to terminate the old lease and make a new simplified lease. All trustees agreed that it needed to be simplified.

Mr. Ron Stanfield read a flyer. The Atwater Historical Society is challenging other organizations, businesses and residents of the Waterloo School District to donate money to the Waterloo School Lunch Program. There are currently 15 students that do not qualify for the school lunch assistance and are not currently getting a lunch at school. The Atwater Historical Society is donating \$200.00.

Dan discussed quotes for the fencing regarding Mr. Lindsay and Mr. Kugler's property. There will be a hearing at 6:30pm on February 22, 2011.

Lynn discussed the Time Warner Cable bill and has not yet received a response from them on the incorrect phone number and address on the bill.

Life Force Management sent their monthly waiver requests.

John made a motion to accept waiver requests in the amount of \$1,036.54. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John stated that one resident waiver is a non-resident and disagrees to waive.

John made a motion to disagree with the waiver request in the amount of \$114.00. Second by Lynn.

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Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to send to collections non-resident requests totaling \$1,032.00. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept the January bank fees totaling \$150.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept a PO to Medical Mutual Insurance Co. for the township medical insurance premium for \$670.95. Second by Dan.

Roll call vote: Dan; yes. Lynn: Abstain; John; yes. Motion carried.

John made a motion for a PO to Delta Dental for township dental insurance premium for \$96.33. Second by Dan.

Roll call vote: Dan; yes. Lynn; Abstain. John; yes. Motion carried.

John made a motion for a PO to Heastead Auto Parts for \$133.58. Second by Dan. Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Time Warner Cable for FD internet service for \$83.95. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Dominion East Ohio for the township natural gas for \$1,037.82. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Wal-Mart for office supplies for \$206.14. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to reimburse Dan Derreberry for medical insurance for \$324.47. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO for Staples for township office supplies for \$291.10. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Powers Oil Co. for road and fire departments for fuel in the amount of \$909.34. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO for Sprint for FD phone service for \$71.49. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO for Life Force Management for monthly FD billing for \$152.55. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO for Record Courier Publishing for legal ads for \$55.60. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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John made a motion for a PO for Bureau of Workers' Comp. for a non-compliance claim for \$110.98. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Ohio Edison for township electric for \$1,123.04. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Chase Equipment Leasing, Inc. for note payment on FD ambulance for \$29,634.36. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Portage County Treasurer for township property tax bills for \$352.79. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Portage Salt & Supply for Red Out for \$72.55. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to Time Warner Cable for town hall internet for \$89.95. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to ITLS Ohio for registration and motel for an EMS conference to be attended by Mel and three firefighters in the amount of \$970.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a PO to refund Tom Nellis for purchasing shirts for the County Fire Investigation Team in the amount of \$67.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion for a BC to multiple vendor to expire 03/31/2011 for \$400.00 for town hall rental security deposit returns. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Tracy made a request and John motioned to pay receipts 20-2011 thru 39-2011 totaling \$11,892.87. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Tracy made a request and John motioned to pay warrants 29582 thru 29622 totaling \$45,267.86. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

#### ANNOUNCEMENTS

We will have a hearing at 6:30 pm on February 22, 2011 regarding the Lindsay/Kugler fence issue and the regular scheduled trustee meeting will immediately follow at 7:00 pm.

Megan from OTARMA will be attending our next meeting to discuss our township insurance.

John made a motion to go into executive session to discuss EMS personnel and a zoning issue at 8:59 pm. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back into regular session at 9:42 pm. Second by Dan.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

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DAYTON LEGAL BLANK, INC., FORM NO. 1014B

John made a motion to pay bills at 9:43 pm. 20

Dan second.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.



John made a motion to go back into regular session at 9:44 pm.


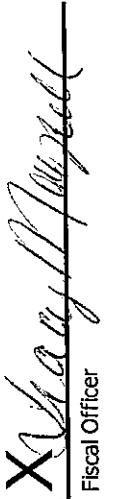
Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:46 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Meeting Adjourned.

X  \_\_\_\_\_ X  \_\_\_\_\_  
 Trustee Trustee

X  \_\_\_\_\_ X  \_\_\_\_\_  
 Trustee Fiscal Officer