

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on January 24, 2012.

ATTENDANCE

Attending were Chairman John Kovacich, Trustee Dan Derrberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Ron Stanfield, Emma Stanfield, Martha Bevard, Naomi Wise and Jan Jones.

John called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were accepted by all.

John read the minutes of the January 3, 2012 meeting. Lynn made a motion to accept. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Tracy read the minutes of the January 10, 2011 meeting. Lynn made a motion to accept. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John read the minutes of the January 14, 2012 minutes. Lynn made a motion to accept. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

FINANCIAL

John made a motion to accept the financial reports as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

CORRESPONDENCE

John summarized correspondence from the following:

Ohio Railway Development Commission.
Portage Soil & Water conservation District.
Medical Mutual.
Portage County Health District.
State Representative Kathleen Clyde.

FIRE DEPARTMENT

Old Business

Dan spoke regarding a complaint letter received from a Trustee at the last meeting regarding the operation and condition of the Fire Department. See attached. In response to the letter Dan worked with the FD to compose a Guide Line and copies were given to all Trustees to review. Dan suggested after reviewing changes can be discussed in executive session if need be at the next meeting before approving and adopted into the FD Rules and Regulations book.

New Business

Mel said Jesse Baughman would like to attend the Fire Officer 1 online course offered by Cuyahoga Community College. The cost of the course is \$500.00. It is an eight week course from February 27, 2012 thru April 23, 2012.

Dan made a motion for Jesse Baughman to take the Fire Officer 1 course as presented by Mel. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Mel said the FD would like to apply for the state equipment grant in the amount of \$15,000.00. They would use the money to purchase six sets of turnout gear. Dan made a motion for the FD to apply for the grant as presented. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

RECORD OF PROCEEDINGS

January 24, 2012

Minutes of

Meeting

ROAD DEPARTMENT

Old Business

John Heid he has not yet received any information from the Portage County Engineering office on the plowing of Atwater Ave and is also working with them on measures regarding drilling.

Lynn asked if the Sign Inspection is in place. John said it is.

John stated the Road Department would like to purchase an electric power washer for inside the garage. Cost is \$700.00 and 170.00 for shipping.

Lynn made a motion to approve PO 12-2012 for a pressure washer for the Road Department. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ZONING

New business

John said Jim Donovan sent a letter to a property owner regarding a building on Bank Street.

Lynn said Zoning roster were mailed to all members. Lynn asked if John had any contact from Mrs. Eland regarding the hall damage. John called he did call her once and sent an email but was unsure if the email went through since he is having problem with his email.

CEMETERY AND REAL ESTATE

Old Business

Dan received the draft for the park grant from Todd Peetz. Tracy gave copies of the draft to all Trustees. The final draft must be sent back to his office by February 1, 2012 to make the deadline. There has been a great response from the public regarding a park committee. Dan will put together a list of names and phone numbers. Trustees briefly reviewed the draft.

John made a motion for a Work Session on Friday January 27, 2012 at 3:00 pm to discuss the Park grant application and have it published in the Record Courier. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn said the Township received another invoice from the Clerk of Courts. Lynn emailed Chris Meduri to see if the Township is liable.

New business

John received a call from Dr. Hill the superintendent of Waterloo schools. Dr. Hill would like to meet with Atwater and Randolph Trustees to discuss the Local Government Innovation Fund Grant. Trustees suggested meeting at the school and it be posted as an open meeting. John will contact Dr. Hill.

Lynn explained that he tracked the 2011 pay for maintenance employees that had been set by John and the percentages taken from the General fund and the Road fund need to be revised for the 2012 year. Percentages were discussed and all agreed to take two pays per quarter from the General fund and the remaining from the Road fund.

Resident Jan Jones spoke to the Trustees about a problem with someone parking on the pavement constantly on Lake Street and it is a problem getting out of her driveway. She requested that the Township erect a "Do Not Park" sign. John said he will put in a work order to have one placed. She also discussed a residence near her home with bagged trash accumulated outside. Tracy will give the information to Jim Donovan to check it out who can if need be contact the Health Department.

ADMINISTRATIVE

John made a motion at Tracy's request to accept receipts 4-2012 thru 16-2012 totaling \$9,506.43. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to pay warrants 30636 thru 30673 totaling \$11,985.85. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

RECORD OF PROCEEDINGS

January 24, 2012 Meeting

Minutes of

DANTON JOHN BEMMELE, FORMER 1644 to accept BC 11-2012 for General fund operating supplies for \$1,000.00.

Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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John made a motion to accept PO 4-2012 thru 11-2012 for various services in the amount of \$3,288.26. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

The Atwater Historical Society will have a meeting tomorrow evening at 7:30. Randolph Township will have a meeting on Fracking tomorrow evening at the Community Center at 7:00 pm.

State Representative Kathleen Clyde is having a meeting this Saturday at Suzie Q's Tea Room in Ravenna.

Lynn made a motion to go into executive session at 8:56 pm. to concerning litigation. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to go back to regular session at 9:06 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

No action was taken.

John made a motion to pay bills at 9:07 pm. Second by Dan.

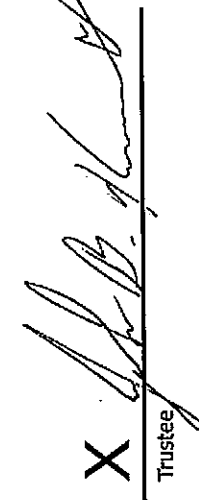
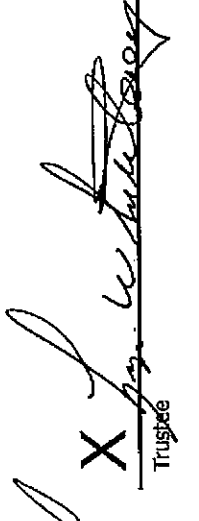
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

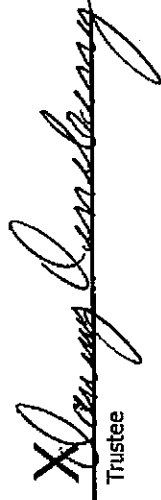

John made a motion to go back to regular session at 9:12 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:12 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer