

**Record of Proceedings**

**Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on June 26, 2018 @ 7:00 pm**

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall

**ATTENDANCE**

Trustees Lynn Whittlesey, Peggy Bainey, John Kovacich, Mary Rodenbucher, Walt Bainey, Martha Brevard, Mel Russell, Bonnie Bowker, Phil Cox, Mike Stankiewicz, Larry Fiegly, Tom Nellis, Wayne Robertson, and Jesse Baughman were all in attendance.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes.

John Kovacich opened the bids for the German Church Road project. One bid was received from Melway Paving Company. The Engineer’s estimate is \$238,000. The bid from Melway Paving Company is \$227,830. John stated that it appears to meet the specifications. The Trustees did not award the contract tonight pending the receipt of the OPWC grant which should be awarded July 1. Phil asked why more bids were not received. John explained that it is a specialty pavement that many contractors do not handle.

John Kovacich asked if the Board received and reviewed the June 12, 2018 Regular Meeting Minutes. Chief Russell noted one correction: for Clinton Corpening it should read Paramedic class not fire fighter class. Lynn moved to approve the June 12, 2018 Regular Meeting Minutes with the correction. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

**COMMUNICATIONS**

John noted that two magazines were received.

**FINANCIALS**

John Kovacich asked if there were any corrections or additions to the Financial Statement and May bank reconciliation. Lynn moved to approve the financial statement and May bank reconciliation. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

**FIRE DEPARTMENT**

**Old Business & New Business**

Chief Russell requested an Executive Session to discuss a probationary member. Chief Russell stated that it is time to crack seal, apply seal coat, and stripe the AFD parking lot. He would like to have Skibiski Asphalt do the work again but asked the Trustees if they would like him to obtain bids with the previous cost was about \$2,300. John stated that it can be paid as general maintenance and repairs. Lynn suggested that Chief Russell contact a few others. Jesse read his letter of resignation from the AFD effective June 30, 2018. John commented that it has been a pleasure to have Jesse around and that he accomplished quite a bit. The Trustees and those in attendance wished him well and congratulated him on his new position with Edinburg Fire Department. Jesse stated that Edinburg Township agreed to reimburse Atwater for his attendance at the National Fire Academy for officer trainer. Edinburg requested an invoice be sent for the training. John moved to accept the resignation of Jesse Baughman from the AFD effective June 30, 2018. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion carried.

Lynn brought up an email he received from Tom Eland regarding AFD work hours scheduling. Tom Nellis explained the various discussions occurring between the members. John stated that the day to day operations fall to the Chief. Peggy commented that she also informed Tom Eland that Chief Russell does the scheduling. There was discussion about the shortage of part-time help last year and the need for people to work without all certifications. Chief Russell explained the work week schedule. Peggy stated that she is happy that someone can fill in as needed with short notice.

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**ROAD DEPARTMENT**  
**Old Business & New Business**

Our new Road truck has been sent out for the warranty repairs. The Road Crew has been ditching on German Church Road in preparation for the road project. John contacted J&L Tree Service regarding the removal of six trees on German Church Road. The bid from J&L Tree Service to remove six trees and remove the brush is \$1,200. The resident will take the wood from the trees. Peggy moved to accept the bid from J&L Tree Service for \$1,200 for the removal of six trees on German Church Road. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion carried.

Bonnie asked if the bridge on Stroup Road will be repaired. John took pictures and spoke to the County Engineer. The bridge will be worked on before it has to be shut down. Phil asked if any work will be done on the property where the trailers were removed. John stated that the Land Bank has the paperwork and will be taking care of the property. The next Land Bank meeting will be July 9. John further explained that the township is only liable for the care of two properties which the township had demolished.

John explained the Storm Drill Notification from Lisa Tubo of First Energy. Notifications were sent out with a request of response within 15 minutes.

**ZONING**  
**Old & New Business**

Dan had nothing new to report. Dan provided information regarding front yard setback which was discussed at the last meeting.

Walt brought up an issue with a home with 12 dogs and suggested that the Zoning Board have a resolution about dogs. He stated no one in the township should have a kennel license. There have been many complaints over the years about dogs. Phil and Mike made note of the recommendation.

**CEMETERY/REAL ESTATE/PARK**

John stated that there is a person who is donating his services and supplies for the construction of a concession stand and restrooms for the youth football league. There was discussion about tie ins for water, sewer, and electric. John will have more information for the next meeting. Wayne thought the football league was leasing the field for 10 years. Lynn will check on the lease. There was discussion about the permanent building and the value to the community. Walt asked if the trustees were involved with the removal of the old concession stand. It was removed by the Hot Stove. John stated that the walking trail grant will be awarded October 1, 2018. Amy Craft, Regional Planning grant writer, will be leaving this month. Two new people will be working on grants for the future.

**ADMINISTRATION**

**Old Business & New Business**

Mary requested a motion to set the Budget Hearing on July 10<sup>th</sup> at 6:30 p.m. with the Regular Meeting to follow. Lynn so moved. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes; John Kovacich – yes. Motion carried.

Mary requested approval of Resolution 7-2018 to Proceed with the AFD Renewal Levy.

**RESOLUTION 7-2018**  
**RESOLUTION TO PROCEED WITH A RENEWAL LEVY**  
**FOR THE PURPOSE OF A TAX IN EXCESS OF THE TEN MILL LIMITATION**

The Board of Trustees of the Township of Atwater, Portage County, Ohio met at a regular session, on the 26 day of June, 2018 at the Atwater Town Hall, 1219 ST RT 183, Atwater, Ohio with the following members present:

John Kovacich      Peggy Bainey      Lynn Whittlesey

John Kovacich moved the adoption of the following resolution:

WHEREAS, on the 12th day of June, 2018, the board of trustees passed a resolution declaring the necessity, for the purpose described in RC 5705.19(I), to levy a tax in excess of the ten-mill limitation at a rate of 2.9 mills for each one dollar of valuation.

WHEREAS, the Portage County Auditor has certified to the board of trustees that the dollar amount of revenue that would be generated by the 2.9 mill renewal tax levy will be \$0.29 for each one hundred dollars of valuation, and that the dollar amount of revenue that would be generated by the tax levy during the first year of collection is \$150,372, based upon the current assessed valuation of the Township of Atwater.

RESOLVED, by the board of trustees, with at least two-thirds of all members elected thereto concurring, that the board desires to proceed with the submission of the question of a renewal tax levy on the entire territory of Township of Atwater, Portage County, Ohio at the rate of 2.9 mill for each one dollar of valuation, which amounts to \$0.29 for each one hundred dollars of valuation, to the electors of the Atwater Township in its entirety; be it further,

RESOLVED, that the tax levy will be for 5 years and will include a levy on the tax list commencing in the tax year 2019, and also then for 2020, 2021, 2022, & 2023 first due in calendar year 2020, if approved by a majority of the electors voting thereon.

RESOLVED, the question of such renewal tax levy shall be submitted to the electors of the Atwater Township in its entirety at the election to be held therein on November 6, 2018.

RESOLVED, that the Township Fiscal Officer is hereby directed to certify, not less than 90 days prior the general election, to the Board of Elections, Portage County, Ohio, a copy of the resolution of necessity dated June 12, 2018 along with a copy of this resolution to proceed, together with the certification on the Portage County Auditor, and notify the board of elections to cause notice of the election on the question of levying the tax to be given as required by law.

Peggy Bainey seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

John Kovacich	Yes
Peggy Bainey	Yes
Lynn Whittlesey	Yes

Adopted June 26, 2018

Mary requested a motion to approve Receipts -123-2018 thru 128-2018 totaling \$4,160.45. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Mary requested a motion to approve Electronic Funds Transfer 164-2018 totaling \$4,424.59. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Mary requests a motion to approve Warrants 35234 thru 35251 totaling \$6,964.94. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

LMary requests a motion to approve Payroll Warrants 35253 totaling \$456.96. Peggy moved to approve Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Mary requests a motion to approve Direct Deposit Payroll warrants 158-2018 through 162-2018 totaling \$2,957.90. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Mary requests a motion to approve Road Department Payroll Warrants 35252 and 35254 totaling \$2,694.37. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Lynn asked about the AFD billing waivers. The Trustees reviewed the waivers. John moved to approve two LifeForce Resident Waivers totaling \$144.82. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried. A third waiver needs further discussion in Executive Session.

John reported that he is the township representative on the 911 Technical Advisory Board. He attended the meeting at the EMA office where many items were discussed such as dispatch services, staffing, policy procedures, and funding.

John motioned at 8:04: pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:05 pm to go back into Regular session Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

**ANNOUNCEMENTS**

Historical Society will be meeting at the Congregational Church

Vacation Bible School will be held at the Methodist Church July 9 – 13

Vacation Bible School will be held at Life Pointe Church July 23 – 26



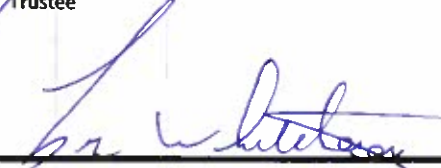
John moved to enter Executive Session at 8:08 to discuss probationary member and compensation. Lynn second. Roll Call: Lynn Whittlesey – yes; Peggy Bainey – yes; John Kovacich – yes. Motion carried.

John moved to exit Executive Session at 8:15. Peggy second. Roll Call: Lynn Whittlesey – yes; Peggy Bainey – yes; John Kovacich – yes. Motion carried.

Peggy moved to place Greg Langford on one-year probation for firefighter on the AFD. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion carried.

Lynn stated that the Trustees need legal advice on one AFD resident billing waiver. No action taken.

Lynn motioned to adjourn the meeting at 8:17 pm, Peggy seconded. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion carried

X		X	
Trustee		Trustee	
X		X	