

DAYTON LEGAL BLANK, INC., FORM NO. 10148

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on February 14, 2012.

#### ATTENDANCE

Attending were Chairman John Kovacich, Trustee Dan Derreberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Naomi Wise and Martha Bevard.

John called the meeting to order at 7:04 pm.

Roll call: Dan; yes. John; yes. Lynn; yes.

Pledge and prayer were offered by all.

Tracy read the minutes of the previous minutes. Dan made a motion to accept. Second by ???

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustees signed the minutes in the record book.

#### FINANCIAL

John made a motion to accept the financial reports and January bank reconciliation as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

#### COMMUNICATIONS

John read communications from the following:

Greater Akron Chamber of Commerce

Homeland Security and Emergency Management

BWC Safety Training

Portage County regarding (RUMA) related to gas and oil drilling activity

Lynn received information from East Ohio Gas that they are raising the rate for remote reading. John said Ohio Edison is in the area trimming trees.

#### FIRE DEPARTMENT

Old Business

Mel turned in the January fuel report and also turned in the January run report with a total of 17 incidents.

Mel received the Annual Service Agreement for dispatching services with Cencom.

Lynn made a motion to accept the following:

#### RESOLUTION 3-2012

To renew dispatching service agreement with Cencom to expire 12/31/2012. Second by Dan. Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried. Trustees signed the agreement.

Mel stated that executive session is necessary to review applications for FD personnel.

Lynn brought up the Operation Guidelines that were presented at the last meeting by Dan for the FD. He does not think it will work and does not agree with it. John agreed with Lynn. Lynn said the part time employees know that they are expected to do housekeeping, maintenance, etc. Dan said some of it may not be necessary but it was done because of the letter John wrote to Mel with complaints about maintenance and repairs at the FD that had not been performed. Dan is concerned after speaking with Chris Meduri that full time and part time employees should have an employee handbook that needs to be in place. Dan will forward the information to Chris. Mel's main concern is if the FD employees don't have a guideline to follow will the Trustees back him up if need be if the employees are not fulfilling their duties?

New Business

Lynn asked Mel if payment was needed for the upcoming EMS courses. Mel said they have registered and paid by credit card and can then be reimbursed.

**RECORD OF PROCEEDINGS**

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Lynn discussed the renewal levy expiring for the FD in 2013. Dan will talk to Janet Esposito to get the information needed. \_\_\_\_\_ 20

**ROAD DEPARTMENT**

Old Business

John said the Road Department received their new electric pressure washer.

Lynn asked John if there was any new info on the verbal agreement with Portage County Engineering on the plowing and salt issue of Atwater Ave. John said Suffield and Deerfield also have verbal agreements with them without having anything in writing. John is still working on a written agreement.

New Business

John said with the mild winter we have had the township is stocked with salt for the next year. We recently purchased twenty tons with another eighty tons committed and that we have plenty of room for it.

**ZONING**

New business

Jim Donovan turned in his January report. No permits were issued.

**CEMETERY AND REAL ESTATE**

Old Business

Lynn spoke to Mr. Westerfield of Chesapeake Energy who said they are no longer looking into leasing the Old School Park property at this time.

Lynn asked John if he had heard from Mrs. Eland regarding the Town Hall wall damage. John said he has not heard from her since the email he received from her and he believes it is a done deal since he sent the information to Chris Meduri. Lynn will email it to Chris Meduri.

**ADMINISTRATIVE**

John made a motion agreeing to send one non-resident to collections in the amount of \$150.00 to Life Force Management. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to waive four resident requests totaling \$859.56 to Life Force Management. One was a transfer from the school. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept BC 11-2012 for \$1,000.00 for General Fund operating supplies to expire 12/31/2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept purchase orders 14-2012 thru 33-2012 for contract services and on payments for various amounts totaling \$20,051. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Tracy provided the trustees with copies of the permanent appropriation to review to be submitted to the Portage County Auditor. John made a motion to accept. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn discussed the Township gas and fuel use percentages that were previously charged as 2/3 to Road and 1/3 to FD. After reviewing percentages from 2011 it will now be Road 55%, FD 35% and Cemetery 10%.

John made a motion at Tracy's request to accept receipts 17-2012 thru 37-2012 totaling \$21,630.29. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to pay warrants 30674 thru 30718 totaling \$28,326.86. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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DAYTON LEGAL BLANK, INC., FORM NO. 10146

ANNOUNCEMENTS

Atwater and Randolph Trustees and Fiscal Officers will attend an open meeting with Superintendent Andrew Hill at the Waterloo High School media center at 7:00 pm to discuss the Local Government Innovation Fund as advertised in the Record Courier.

Atwater Township will host the Portage County Township Association dinner meeting at the Town Hall on this Saturday at 6:00 pm.

The NEOTA dinner is scheduled for Thursday November 29, 2012 at 6:30 pm.

John made a motion to go into executive session to discuss FD personnel at 8:57 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to go back to regular session at 9:12 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to accept the applications of FD probationary members Rodney Myers and Jeffrey Weisel. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to pay bills at 9:13 pm. Second by Dan.

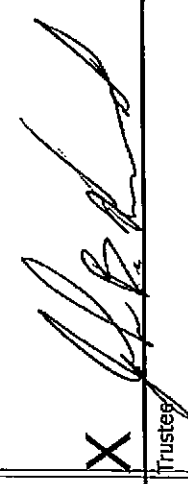
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

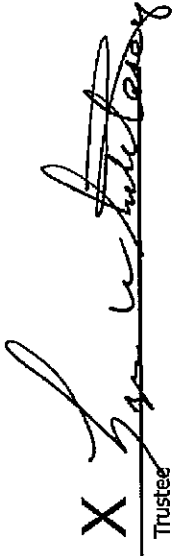
John made a motion to go back to regular session at 9:14 pm. Second by Dan.

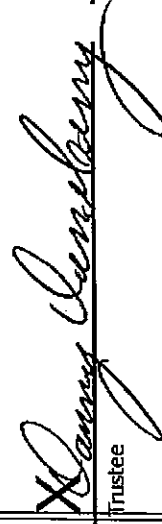
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

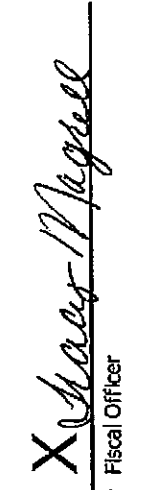
John made a motion to adjourn at 9:15 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

X  Trustee

X  Trustee

X  Trustee

X  Fiscal Officer