

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

REGULAR MEETING

MARCH 8, 2011

Held

20

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town hall located at 1219 St. Rte. 183 Atwater, Ohio 44201 on March 8, 2011 at 7:19 pm immediately following the Lindsay/Kugler Hearing.

ATTENDANCE

Attending the meeting were Chairman John Kovacich, Trustee Dan Derreberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Zoning Inspector Jim Donovan, Martha Bevard and Naomi Wise.

John called the meeting to order at 7:19 pm.
Roll call: Dan; yes. Lynn; yes. John; Yes.

Tracy read the minutes of the February 22 meeting. Dan made a motion to accept the minutes with corrections. Lynn second.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

FINANCIAL

Tracy provided financial reports to the trustees including the bank rec. John stated the Mary and Tracy had adjusted the bank reconciliation as instructed by the auditor and that the bank reconciliation is now balanced.

John made a motion to accept the February the bank reconciliation as presented as well as all other financial documents. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

COMMUNICATIONS

Communications were received from the following:

Terry's Asphalt Company is having a meeting and lunch on March 10, 2011.

Portage County Health District is having their annual meeting on March 21, 2011.

Fire Dispatch agreement was signed and returned from Nimishellen.

Medina Auto Truck outlet store sent a flyer.

Portage County Regional Planning sent their quarterly report showing that we currently have 70 usable hours.

OTARMA sent a document stating that we have insurance on the new copy machines.

Portage County Engineer's office sent a document on Certified Road Mileage. John explained that the mileage of the Township increased .44 miles to a total of 15.72 miles. This document will be signed and returned to Mickey Marozzi's office.

Tracy had a meeting with Chase Bank as she is looking to move the checking account to a location closer for the township. A proposal was provided and trustees suggested having the representative of Chase Bank attend the next scheduled trustee meeting on March 22, 2011.

FIRE DEPARTMENT

Old Business

Mel discussed the problems with the man door at the Fire Department. Tracy called OTARMA as asked by Dan and they requested two quotes to repair the door. If it under \$5,000.00 they do not need to send out an adjuster. Quotes must be faxed to them. Our deductible for this is \$500.00.

New Business

Mel turned in the February fuel report as well as the incident report with a total of 27 incidents.

Mel asked if it is ok for Tom Nellis, who is on the fire investigation team if it is allowable to use the new pickup truck when responding to these investigations. The trustees had no problem with this.

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Trustees and Mel discussed the FD generator. It is currently in the shop. It can be rebuilt but they are having trouble locating parts since it is so old. The company also has a used motor in stock that they can replace on it but it is also old. Discussion was held possible purchasing a new one.
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ROAD DEPARTMENT

Old Business

John stated that Tim received three loads of road salt and that we have purchased eighty percent of the one hundred and fifty tons per our agreement. John also mentioned that the salt bid has been delayed for the upcoming year and that as soon as it is available he will submit to purchase again.

New Business

John said that Tim and Dave are in the process of getting mowers and equipment ready. Dan stated that Mrs. Cochran called just following up on the earlier concerns she has with her property drainage issues.

Lynn said he has had no new information to date from Ohio Edison regarding his questions on the township street lights.

ZONING

New Business

Jim Donovan discussed various zoning issues he is working on. Jim said he received three folders found by John containing important zoning information that he had never received and that we need to make sure that in the future that copies of all zoning materials received be copied and given to zoning department to be filed there.

Jim also stated that he is recommending zoning commission put something in place for electric gambling machines.

ADMINISTRATION

Old Business

Dan stated he is still working with Chris on the issue regarding the missing fire department pager involving Mr. Scott Bean.

Dan is in the process of entering into contract with NOPEC so we can receive our money. Discussion was held on what exactly should be ordered. John said the road crew would like a gauge package, spray on bed liner, ½ ton, 8' bed, 6 cylinder, standard rims, 16" tires, automatic and basic interior.

Lynn said there is no news regarding the township insurance with OTARMA. He did talk to Megan and she will call back.

Lynn discussed the steps he is taking on the bonding issue with Travelers Company regarding the Workers' Compensation non-compliance claim.

Lynn sent an email to Dominion. Direct Energy is charging the township sales tax. He will send all account numbers to them to get this resolved.

Lynn discussed the court fee discovered that had not been paid by the township. Chris Meduri advised that we pay it.

New Business

John discussed ODOT Cooperative Purchasing Program for rock salt. With the changes to offices they are running behind. As soon as it is available John will again work on getting the township signed up for this program.

John made a motion to waive six resident waivers from Life Force Management in the amount of \$520.80. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept receipts 48-52 totaling \$9,800.42. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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Lynn made a motion to accept warrants 29644 thru 29692 totaling \$23,799.51.

CONSUMER BANK INC. FORM NO. 10148
Roll call vote: Dan, yes; Lynn, yes; John, yes. Motion carried.

John made a motion to accept PO's 69-2011 thru 83-2011 to expire on 12/31/2011 in the amount of \$48,781.98. Second by Dan.

Roll call vote: Dan; yes; Lynn; yes; John; yes. Motion carried.

John made a motion to accept BC 18-2011 for multiple vendors for \$750.00 for repair and maintenance of the Town Hall. Second by Dan.

Roll call vote: Dan; yes; Lynn; yes; John; yes. Motion carried.

John made a motion to accept the following BC's totaling \$22,750.00:

BC 11 for \$2,500.00 to expire 12/31/2011 for township office supplies.

BC 12 for \$500.00 to expire 12/31/2011 for township fees.

BC 13 for \$8,000.00 to expire 12/31/2011 for township audit fees.

BC 14 for \$5,000.00 to expire 12/31/2011 for township operating expenses.

BC 15 for \$500.00 to expire 12/31/2011 for cemetery repair and maintenance.

BC 16 for \$2,500.00 to expire 12/31/2011 for cemetery operating supplies.

BC 17 for \$3,000.00 to expire 12/31/2011 for cemetery improvement of sites.

Second by Dan.

Roll call vote: Dan; yes; Lynn; yes; John; yes. Motion carried.

John made a motion to accept the following BC's totaling \$17,500.00:

BC 6 for \$5,000.00 to expire 05/31/2011 for FD repair and maintenance.

BC 7 for \$ 5,000.00 to expire 05/31/2011 for FD operating supplies.

BC 8 for \$500.00 to expire 05/31/2011 for FD office supplies.

BC 9 for \$1,500.00 to expire 05/31/2011 for EMS operating supplies.

Second by Lynn.

Roll call vote: Dan; yes; Lynn; yes; John; yes. Motion carried.

John made a motion to pay bills at 9:22 pm. Second by Dan.

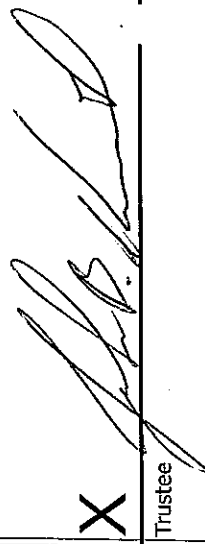

Roll call vote: Dan; yes; Lynn; yes; John; yes. Motion carried.

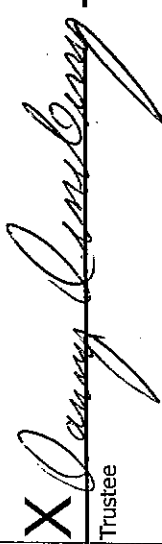
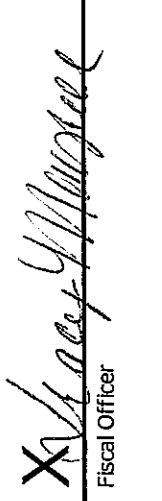
John made a motion to go back into regular session at 9:23 pm. Second by Dan.

Roll call vote: Dan; yes; Lynn; yes; John; yes. Motion carried.

John made a motion to adjourn at 9:24 pm. Second by Dan.

Roll call vote: Dan; yes; Lynn; yes; John; yes. Motion carried.

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer