

RECORD OF PROCEEDINGS

Meeting

Minutes of

REGULAR MEETING

March 22, 2011

Held

ATTENDANCE

20

Attending the meeting were Chairman John Kovacich, Trustee Dan Derrberry, Trustee Lynn Whittlesey, Fire Chief Mel Russell, Naomi Wise, Martha Bevard. Also attending were Dave Shaffer, Patrice Brooks and James Labbe of Chase Bank.

Chairman John Kovacich called the meeting to order at 7:00 pm.
Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and Prayer were offered by all.

Tracy Magrell read the minutes of the March 8 meeting. Dan made a motion to accept the minutes as corrected. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dave, Patrice and James of Chase bank attended the meeting as requested to go over a proposal that had been presented to Tracy in regards to switching the Township banking to Chase Bank.

FINANCIAL

John made a motion to accept the financial document as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

COMMUNICATIONS

John stated he received a certified letter from Time Warner Cable regarding the Township Franchise Agreement. The contract renews in April. They also will be changing some of the stations on some of the channels.

John attended the Portage County Health District Dinner/Meeting. There was discussion proposing to move the Kent and Ravenna Districts into the County Department. John received the annual reports. Charge backs are projected to remain the same.

Northeast Ohio Township Association will be holding a meeting on March 31 at 6:30 pm for Fiscal Officers, Administrators and Trustees in Lorain County.

Ohio Department of Transportation announced their upcoming Government Day Event for Portage County on Monday, June 20 from 4 pm to 6 pm at the City of Ravenna Council Chambers in Ravenna. You must RSVP.

NEFCO contacted John and asked him to represent Portage County at the meeting on March 16. John did attend this meeting.

Dan said he received two calls asking if the Township could hold an open meeting regarding fracking. Many residents are being asked to sign on with different companies and they have many questions. John said Suffield recently had a meeting on this and he would contact them to see if we can get a speaker to attend a meeting.

Dan made a motion to suspend reading the minutes of the Lindsay/Kugler hearing on March 8, 2011 due to the length of the minutes. Second by John to approve as written.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Martha Bevard asked for a copy of these minutes.

FIRE DEPARTMENT

Old Business

Mel spoke to Verizon regarding new cell phone service for the Fire Department. They are having too many dropped calls with Sprint. It will be approximately \$120.00 to \$130.00 a month for the new service including capability to transmit information to defibrillator. They will have to purchase five new phones at \$99.00 each. They will be replaced every ten months at no charge. They will receive 700 minutes per month. There is no contract. We currently have a BC for Sprint. Trustees agreed that it could be changed to Verizon.

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Dan made a motion for the Fire Department to switch to Verizon for their cell phone service with the information brought to the table. Lynn second.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan started a discussion on the Fire Department generator to repair or replace. The old generator was picked up by Professional Engine Systems. It would cost over \$5,000.00 to repair it. Quotes were given on the purchase of a new generator. A 3600 rpm is \$8,500.00 and an 1800 rpm would be \$9,000.00. Both are natural gas fueled and come with a two or three year warranty. They can install and also offer a service contract at \$300.00 per year. Under the service contract they come out and inspect twice a year. Lynn questioned what caused the old generator to fail. Dan stated that it could not be determined what caused the old generator to overheat. John said he would like to get the old generator back.

Dan spoke to the Red Cross regarding the Town Hall being a disaster shelter. He was told that the Town Hall is a designated shelter not requiring backup power but the Fire Department is listed as a disaster shelter with backup power.

John made a motion for a PO in the amount of \$10,500.00 to Professional Engines Systems for a Generac 1800 rpm 2.4 liter 22 kw backup generator unit for the Fire Department. Second by Dan.

Roll call: Dan; yes. Lynn; No. John; yes. Motion carried.

Dan received two estimates as required by OTARMA to repair the west door at the Fire Department. There is a \$500.00 deductible.

Lynn made a motion to accept the quote from Hummel to repair the door at the Fire Department as well as paying the \$500.00 deductible. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

New Business

Mel received information from Cencom that we had previously been billed quarterly and they would like to start billing monthly.

Rick Bane is requesting to not be paid for call responses. He will respond as volunteer until further notice. Trustees recommended that he put it in writing and forward to Fiscal Officer.

ROAD DEPARTMENT

Old Business

Lynn said he has received no new information regarding the township streetlights.

John received a print out on the findings on the township mileage from Scott Miller at the Portage County Engineers office.

John was at the property of Mrs. Cochran looking at the drain problems she is having. Tim will get a work order to get it fixed.

New Business

John said Dave and Tim are getting the mowers ready. They have been patching holes and have had request for footers.

ZONING

John has received one quote to demolish the property on Elm Street and is working on more.

CEMETERY AND REAL ESTATE

A discussion was held on cemetery vaults and cremations. Lynn is looking into green burials.

John discussed having a backup generator for the town hall. Money was set aside for this two year ago. Could be a little expensive as we would have to do some grading, pour a pad and it would have to be fenced in.

Held 20
 Lynn is still working on having the sales tax removed from the gas bills.

Lynn said he mailed the bonding claim on Thursday to Bob Slepesky.

Lynn discussed the Township insurance and the changes he would be submitting.

John said he spend five hours in the historical building basement sorting through documents. Records back to 1914 were not on the list. John will ask for an amendment or see if we have to submit.

John made a motion to switch the Township banking to Chase Bank as requested by Tracy. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan spoke with Chris Meduri concerning the fence issue regarding Mr. Lindsay. Chris suggests we do not tear down the old fence and Dan discussed this with Mr. Lindsay and Al Fence.

Dan said we have not received out grant money from NOPEC. He did contact other townships that applied and they have also not yet received their checks.

Dan stated that the roof repair at the Historical Building will be started soon.

ADMINISTRATION

John made a motion for Tracy to attend the 12th Annual Local Government Officials Conference in Columbus April 5 thru 7 and allow to reimburse \$500.00 for hotel, forty dollars a day for food and fifty cents per mile. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept PO's 84-2011 thru 89-2011 totaling \$25,363.28. Second by Dan. Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept BC 19-2011 expiring 12/31/2011 for \$700.00 for Township Advertising. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to accept receipts 53-2011 thru 74-2011 totaling \$223,181.27. Second by Dan.

Roll call vote: Dan; Yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to pay warrants 29693 thru 29721 totaling \$24,374.71. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

John said the Historical Society will hold their monthly meeting tomorrow night at 7:30.

Dan said the Lions Club will be having a rummage sale at the Town Hall on April 9 from 9:00 am until 3:00 pm.

John made a motion to pay bills at 9:38 pm. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; Yes. Motion carried.

John made a motion to go back into regular session at 9:42 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Dan made a motion to adjourn at 9:43 pm. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

20

X

X

Trustee

Trustee

X

James C. ...

Trustee

Fiscal Officer