

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

APRIL 12, 2011

## REGULAR MEETING

Held

20

~~The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at~~  
1219 St. Rte. 183 Atwater, Ohio 44201 on April 12, 2011 at 7:00 pm.

## ATTENDANCE

Attending the meeting were Chairman John Kovacich, Trustee Dan Derberry, Trustee Lynn Whittlesey, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Zoning Inspector Jim Donovan, Martha Bevard, Naomi Wise, Ron Stanfield and James Sherbaugh.

John called the meeting to order at 7:00 pm.

Pledge and Prayer were offered by all.

Tracy read the minutes of the March 22 meeting. Dan made a motion to accept the minutes as read.  
Second by John.

Roll call: Dan; yes. Lynn; yes. John; yes. Motion carried.

Trustees received copies of financial reports including the March bank reconciliation.  
Lynn made a motion to accept the financial reports as presented. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

## COMMUNICATIONS

John the presented following correspondence from the following:

NEO Ohio Snow and Ice Committee.  
Portage County Treasurer.  
Ohio Edison.  
Portage County Water Resources.  
Vinecourt Landscaping & Gas Line Service.  
Bricker & Eickler.  
The Shelley Co.  
United States Department of Commerce.  
Portage Soil & Water Conservation District.  
Ohio Public Entity Consortium.

James Sherbaugh of the Portage County Tea Party attended the meeting requesting to rent the town hall the last Friday of the months of April, May and June. Lynn checked the schedule and these dates are available.

## FIRE DEPARTMENT

Old Business

Mel stated that the new generator is installed at the fire department. He is still working with Verizon for cell phone service and that they need a tax exempt form filled out from the Township. Tracy provided that information.

John stated that he and Mel picked up the old generator and brought it to the township garage. A discussion was held on scraping the old generator or taking it to auction.

Dan announced that half of the NOPEC grant money was received.

Mel said the FD grant was submitted and that they have not heard anything yet.

John stated that we received a check from OTARMA for the man door at the FD.

Mel presented the monthly FD run report totaling 17 incidents.  
New Business

Mel initiated a discussion on purchasing spectacle insert kits for the FD. It would cost approximately \$90.00 each per spectacle kit per employee.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10146

**ROAD**

Old Business

John received this year's Issue II packet and information is due on June 3, 2011. Discussion was held on which roads could be repaired this year as well as a discussion on the bridge on German Church road questioning the load limit and who's responsibility the bridge is. Lynn received a map of the Township streetlight locations from Ray Martinez of Ohio Edison. Lynn is looking into whether there is a need to add or delete any streetlights and will continue working on simplifying the bills for these lights.

New Business

John presented a quote from Tim Whittlesey to purchase a new Woods side mower from Whites Farm Supply in the amount of \$6,950.00. Parts to repair the mower were quoted at \$2,100.00. Lynn suggested looking into a sickle bar mower.

**ZONING**

New business

Jim turned in his zoning report for the month of March. Two permits were issued. Chris Meduri suggested a new title search for the 6311 Elm Street property before demolition on May 1, 2011.

John made a motion to allow Chris Meduri to do a title search on the 6311 Elm Street property. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Jim will let Chris Meduri know. John also asked Jim to check on the status of the Walter Smith Property as we are still waiting on a title search for that property. John is still working on quotes for the demolition of the 6311 Elm Street property.

A discussion was held regarding internet gambling. Jim said Claude Custer is working with Todd Peetz on this. We do have a moratorium in the mean time.

**CEMETERY AND REAL ESTATE**

Old Business

John is researching burial vaults and said there is no state law that we have to have them. He thinks we need to put something in the Township cemetery rules and regulations on burial vaults.

Ron Stanfield asked regarding cremation how many persons can be on one site and if an open/close fee is imposed per person. This also needs addressed in the cemetery rules and regulations.

Ron said the Historical Society resubmitted their application to the Ohio Historical Society for historical markers.

Lynn discussed a recent Town Hall rental and some wall damage by the renters. He spoke with the person once and has not heard back from them in two weeks regarding repairing the damage. Lynn asked for suggestions.

**ADMINISTRATIVE**

Old Business

Dan stated that Mr. Lindsay started putting up his portion of the fence from the road to the corral. Dan called A1 Fence and they will try to contact Mr. Kugler one more time before May 1 construction of the fence.

John attended the NEOTA meeting the end of March. John said it was an informative meeting.

John asked if the old Township printer that was replaced could be disposed of or sent to auction. Mel stated the FD has a few old office machines that could also be disposed of. A list will be compiled by all departments to decide on disposal or auction.

Lynn made a motion to allow Fidelity Properties, Inc. authorization for legal action and subsequent garnishment for a resident with outstanding debt to the Township for EMS calls from 2005 and 2008 totaling \$1,406.02. Second by John.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

DAYTON LEGAL BANK, INC. FORM NO. 1018B

Lynn initiated a discussion on time clocks... Clock VS. Computer. Tracy will order new keys for the time clock at the Town Hall.

Lynn discussed some of the Insurance changes with OTARMA and provided copies to trustees of all paperwork.

Lynn said none of the Township vehicles this year require EPA testing. They are either over the GVW or too new.

Lynn received an email from Traveler's Bonding Company on the non-compliance claim.

#### New Business

Lynn made a motion to accept the renewal contract with Risk Management. Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion at Tracy's request to present to the Portage County Auditor an amended certificate of estimated resources in the amount of \$50,000.00 for the NOPEC grant monies. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to hold the annual Township Spring Clean-up Friday April 29, 2011 from 8:00 am until 3:00 pm and Saturday April 30, 2011 from 8:00 am until 12:00 pm. Township will provide 2 forty yard dumpsters from R&R Sanitation not to exceed \$1,000.00.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept 3 BC's to expire 12/31/2011. BC# 20 in the amount of \$402.84 to Tracy for conference reimbursement, BC#21 in the amount of \$8,000.00 for Road Department for operating supplies and BC #22 in the amount of \$2,000.00 for Road Department for repair and maintenance. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to accept the following PO's totaling \$242,731.63.

#90 to Professional Engine Systems in the amount of \$10,500.00 for FD Generator.

#91 to Home Savings Bank for Town Hall Installment in the amount of \$18,561.67.

#92 to Chase Bank for bank transfer in the amount of \$200,000.00.

#93 to Dan Derberry for medical insurance reimbursement in the amount of \$324.47.

#94 to Workers Compensation for Non-compliance claim in the amount of \$12,976.13.

#95 to Lynn Whittlesey for medical insurance reimbursement in the amount of \$ 369.36.

Second by John.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to accept receipts 75 thru 90 in the amount of \$33,464.80. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to accept warrants 29722 thru 29782 totaling \$267,259.49. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

#### ANNOUNCEMENTS

Sheriff David Doak will be guest speaker at the Atwater Historical Society meeting on April 27, 2011.

John made a motion to pay bills at 9:27 pm. Second by Dan.

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

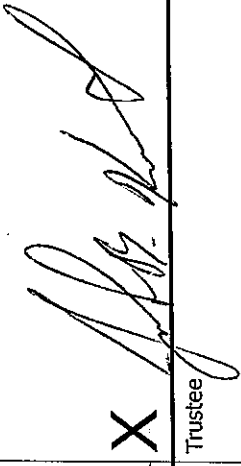
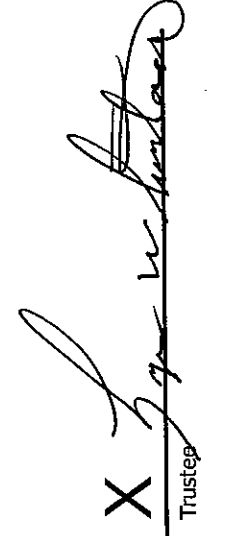
Roll call vote: Dan, yes. Lynn, yes. John, yes. John, yes. Motion carried.

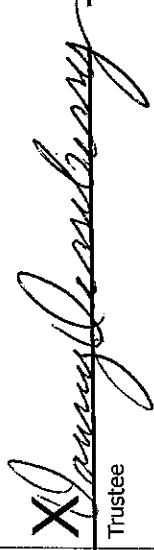
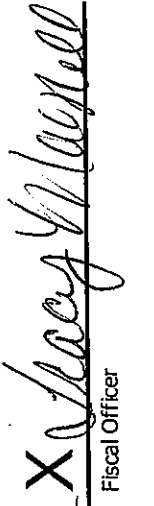
Held  
Lynn made a motion to go back into regular session at 9:28 pm. Second by Dan. 20

Roll call vote: Dan, yes. Lynn, yes. John, yes. John, yes. Motion carried.

John made a motion to adjourn at 9:28 pm. Second by Lynn.

Roll call vote: Dan, yes. Lynn, yes. John, yes. John, yes. Motion carried.

X  X   
Trustee Trustee

X  X   
Trustee Fiscal Officer