

RECORD OF PROCEEDINGS

0165

Minutes of

Meeting

REGULAR MEETING

MARCH 13, 2012

DACTON LEGAL BLANK, INC., FORM NO. 10148

Held
The Atwater Township Trustees held their regular scheduled meeting on March 13, 2012 at 7:00 pm at the Atwater Town Hall located at 1219 State Route 183 Atwater, Ohio 44201.

ATTENDANCE

Attending were Trustee Dan Derberry, Trustee Lynn Whittlesey, Trustee John Kovacich, Fiscal Officer Tracy Magrell, Fire Chief Mel Russell, Zoning Inspector Jim Donovan, Shirley McAlistar, Tom Nellis, Jeff Mann, Rick Bane, Mike Pitinger, Martha Bevard and Naomi Wise.

John called the meeting to order at 7:00 pm.

Roll call: Dan; yes. Lynn; yes. John; yes.

Pledge and prayer were offered by all.

Dan made a motion to accept the prior minutes as corrected. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Tracy presented the trustees with the financial reports including the February bank reconciliation. Lynn made a motion to accept. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

COMMUNICATIONS

John presented the following communications:

N.E.O Technologies workshop.

Primary election results from the Portage County Board of Elections.

Frank Gates and Care works regarding MCCO.

Kent Social Services

Frank Gates 2 hour safety training reminder.

Portage County Veterans

Portage County Solid Waste Management District

Park District Foundation regarding banquet

Ohio EPA Citizen Advisory

Family & Community Services

McGarvey Hearing

Brandon Brenes representing Eagle Troop 559 asked the Trustees permission to do some work on the "Welcome to Atwater" sign on St. Rte. 183. They would like to reshingle, repaint and plant some flowers. Trustees agreed and Dan said he would meet Brandon on Sunday afternoon to look at the sign and see what it needs.

FIRE DEPARTMENT

Old Business

Mel attended the Fire Chiefs meeting and many were opposed to increasing the per capita fee for the county hazmat team as well as adding dive and fire investigation.

Mel completed a driving policy for the FD and gave copies to trustees. Trustees agreed to review the policy and tabled until the next meeting.

Dan discussed the letter he received from McGarvey Hearing. Trustees discussed the letter and John suggested McGarvey send a copy of the ad to the trustees and tabled for discussion after it is received.

Rick Bane brought to the Trustees attention that one former FD employee had not reimbursed the township for EMS training per his contract after leaving the FD and it was being taken care of by the Prosecutors office. There are two other employees on the FD who passed the National Registry Test but have not been in good standing with the FD since that time. In their signed contract they must be in good standing for three years. This issue was brought to the Trustees previously and nothing has been done. Rick questioned why the Township was pursuing one employee and not the other two. Dan will contact Chris Meduri on the matter.

Rick Bane also discussed a claim of sexual harassment at the FD occurred and he knows for sure that two Trustees were aware of the situation. A meeting was held after the occurrence at the FD and Dan said it was a "He said, she said" situation. The employee was warned. Rick said the Chief was not allowed to dismiss the employee. Rick said there is no policy on how to proceed on sexual harassment and asked the Trustees what steps to take. It was brought to their attention recently that the harassment is continuing. John said the Chief needs to bring it up in executive session and they will act on it at that time.

NEW BUSINESS

Mel turned in his February run report with a total of 26 incidents.
Mel suggested executive session for a new FD employee and personnel.

ROAD DEPARTMENT

Old Business

John discussed the DERG grant being for a cab and chassis. Consideration will be given later for the second round. John will also check with Bobcat on prices to replace the loader. Lynn reminded Trustees that the State Bid membership expires March 1, 2012. Lynn discussed mowing the side of roads.

John said the road department will be ordering salt per their contract. The next salt delivery will be in by the end of the month.

New Business

Jeff Mann expressed concern over surface water from his neighbor.

John said the guys are busy getting the mowers ready. Shirley McAlister asked if Hillcrest would be chip and sealed. The road is in bad shape. John agreed and said there is a few ways it could be repaired. John will look into a grant.

ZONING DEPARTMENT

Old Business

Jim turned in his February Zoning report and asked the Trustees if there is any news from the Zoning Commission regarding Internet Gambling. Lynn said no that they did not meet this month. Jim stated that the moratorium ends in May. Dan will talk to Claude Custer and let him know we need info by May. Jim discussed two prior traffic studies by McDonalds and Sheetz and there was not enough traffic to support new locations. John has an email for Jim on winery information and will get it printed out for him.

Lynn made a motion to appoint Charles H. Marshall as alternate for Zoning Commission thru 12/31/2013. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to appoint Charles Bennett as an alternate for Board of Zoning Appeals thru 12/31/2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn will give new contact information to Becky Barthol.

CEMETERY AND REAL ESTATE

New Business

Lynn received information on a new deed yesterday and will get it completed.

ADMINISTRATION

Tracy received the permanent appropriations from Janet Esposito.

John made a motion to accept Then & Now 41-2012 for postage for the Nature Works grant to Portage County Regional Planning in the amount of \$27.88 to expire 12/31/2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept BC's 13 thru 15-2012 to expire 12/31/2012 totaling \$15,200.00. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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DAYTON LEGAL BANK, INC., FORM NO. 10/148
John made a motion to accept PO's 39, 40, 43, 44, 45 and 46 for various township utilities totaling \$37, 400.00 to expire 12/31/2012. Second by Lynn.
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

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John made a motion to pay warrants 30748 thru 30780 totaling \$5,605.95. Second by Dan.
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to accept receipts 54-2012 thru 60-2012 totaling \$5,665.95. Second by Dan.
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

ANNOUNCEMENTS

Northeast Ohio Township Association will have a meeting on March 29, 2012 in Columbia Station.

The Knights of Columbus will be holding a spring fundraiser on April 21, 2012.

John made a motion to go into executive session to discuss FD personnel at 8:52 pm. Second by Lynn.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to go back into regular session at 9:14 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

Lynn made a motion to hire Jason Lippley as probationary member of the FD effective 08/13/2012. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to pay bills at 9:17 pm. Second by Dan.

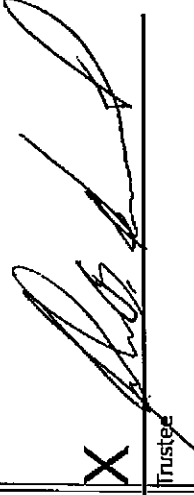
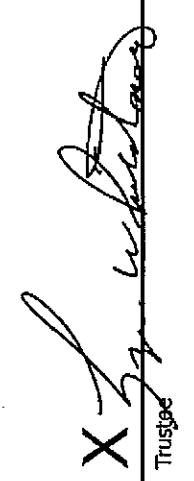
Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

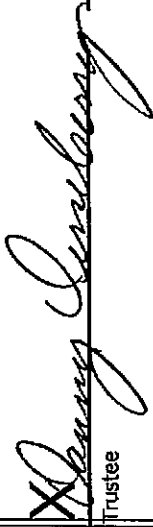
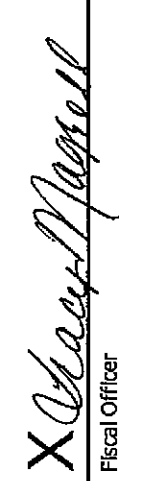
John made a motion to go back to regular session at 9:18 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Motion carried.

John made a motion to adjourn at 9:19 pm. Second by Dan.

Roll call vote: Dan; yes. Lynn; yes. John; yes. Meeting adjourned.

X  Trustee
X  Trustee

X  Trustee
X  Fiscal Officer