

## Record of Proceedings

**Minutes of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on September 8, 2015 at 7 pm.** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on September 8, 2015

### ATTENDANCE

Trustees: Peggy Bainey, Lynn Whittlesey, Danny Derreberry, Linda Allen Fiscal Officer, Walt Bainey, , Martha Bevard, Mel Russell, John Kovacich, Earl Robertson, Dan Kolasky, Anna Eland, Kayla Eland, Tom Eland, Becky Myers, Rodney Myers, Tom Nellis, Ron & Emma Stanfield, Dave Brannon, Clinton Corpening, Tracy & Steve Hughes and Greg Jones were in attendance.

Danny Derreberry called the Regular Meeting to order at 7 pm. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny Derreberry – yes.

Meeting was opened with the Pledge and the Lord's Prayer

Peggy Bainey made a motion to approve and sign the August 25<sup>th</sup> Meeting Minutes. Danny second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny -yes. Motion Carried.

### COMMUNICATIONS

Danny has another book on park equipment if anyone would like to look at it.

### FINANCIAL

Danny asked if there were any questions on the financial statements. Peggy made a motion to accept the financial statements. Lynn second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

### FIRE DEPARTMENT

#### Old Business

Mel presented the lease agreement from Marty Ries for the dry hydrant on 183. Lynn said he had only 45 seconds to look it over and could not approve without further information. Mel stated that we are still responsible for the upkeep and maintenance on the dry hydrant. This matter was tabled until the next meeting.

#### New Business

Mel gave the monthly fuel report for August: The Road Department used 83.9 gallons of gasoline and 170.1 gallons of diesel. The AFD used 39.4 gallons of gasoline and 90.6 gallons of diesel.

Mel stated that we had 25 incidents in the month of August. Lynn asked about the air quality and if the EPA had been notified. Mel said that we usually give everybody one chance on the open burns before we pursue other avenues.

Jesse would like to complete the Fire Officers Classes; this is the final phase of these classes. The cost would be \$600, which includes books as well as classroom and on line classes. The classes will be held on Friday October 16, 23 and 30<sup>th</sup>, and November 6<sup>th</sup> and 13<sup>th</sup>. Danny made a motion to send Jesse to the Fire Officer classes at a cost of \$600. Lynn Second. Roll Call: Peggy – yes, Lynn – yes, Danny – yes. Motion Carried.

Tom Nellis gave Mel the additional paperwork for him to join the International Association of Arson Investigating. We had previously written a check for \$100, but this new paperwork indicates the price is \$120. We will table this until next meeting.

## **Road**

### **Old**

Peggy said that we needed to send in the pre-application for the Hillcrest Allotment, and this need to be submitted by application by October 16, 2015.

Lynn spoke to Chris Meduri concerning the road vacation. Chris said that a resolution needs to be used. Chris is sending one to Lynn.

### **New**

Lynn mentioned the controversy regarding the dam on Moff Road, and the fact that there was not a lot that the Township could do about it. Lynn said that Jim Bierlair, from Soil & Water was going to talk to the landowner. This could possibly affect the Township with so much water rushing that it might undermine the dam.

## **ZONING**

### **Old & New**

Dan Kolasky, Zoning Inspector gave his Zoning report: No permits were issued. He still working on the boat issue located on Waterloo near the tracks, the boat should be removed by next week.

Dan K. reported that he is working on old complaints for compliance with resolution, and continuing to add info and update our website.

Dan K plans on attending the Portage County Regional Planning Meetings, as there are many zoning issues that come up that may be useful to our Township.

Dave Brannon was questioning what the Township could do about the property on Whittlesey with the trailer on it that is surrounded by high grass. The owner has been dead six or seven years, the property was left to the second wife and she has also passed. The windows and plumbing are missing. Danny thought that perhaps this property could/would meet the criteria for the Land bank to re-sell. We need to turn this property into the Land bank. . Dave wants to know what is the responsibility of the Township for this property? Danny said that all the properties that we have turned into the Land bank are going thru the process right now, and it is just a matter of time before they are completed. Danny said we can still add to this list. Dave Brannon thought the property address was 1435 Whittlesey.

Dave Brannon also questioned the derby cars in his neighborhood on Whittlesey. Dan Kolasky said he would follow up on.

## **CEMETERY/REAL ESTATE/PARK**

Lynn questioned the zip line tension. Danny said that there are specs for it to be tightened. Danny said that he has an owner manual as well as the Township. We are just waiting for the chips to be put down before we adjust the zip line. Danny will have Dave Alldredge rake the chips at the playground to level up as much as possible until the new chips arrive.

Lynn also questioned the fans surrounding the security cameras that seem to continually run. Danny said that during the summer we need to have fans by the equipment to keep them cool, and that they come on and off as needed. We do not need the fans during the winter, as the cold will not interfere with the security equipment. Danny and the Township have a key to this security box. Danny has looked at the security tapes and there has been nothing out of the usual.

Lynn mentioned the basketball hoop being broken; Danny said if the Township will buy a new hoop the Atwater Lions Club will put up for us. We need to purchase a basketball hoop of commercial quality. Danny to look into this.

**ADMINISTRATION**

**Old & New**

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RESOLUTION 14-2015

Peggy made a motion to accept the following resolution: **To submit a budget amendment to the Portage County Auditor, in the amount of \$63,506.00 to increase the revenue due to the AFG Grant that the Atwater Fire Department received.** Lynn second. Roll call: Peggy – yes, Lynn – yes, Danny – yes. Motion carried.  
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Linda said that she was still working on Direct Deposit. She is waiting to get all the direct deposit forms back from the employees.

Linda said that she had heard from the Auditors and they were finishing up their audit, and added an additional \$492.00 more to our invoice for the audit.

Linda asked for a motion for 9 Resident waivers for \$1154.36 and one Resident waiver for \$835.00 for Life Force to send a statement to. Danny made the motion to accept, Peggy second. Roll Call: Peggy – yes, Lynn – yes, Danny – yes. Motion Carried.

Dave Brannon asked when we were planning to have Trick or Treat this year, and why did we always have it in his neighborhood, one of the poorest in Atwater. After much discussion, about when and where, Peggy made a motion to have Trick or Treat on Sunday, October 25<sup>th</sup> from 2 to 4 pm. Danny second. Roll Call: Peggy – yes, Lynn – yes, Danny – yes. Motion Carried.

Dave Brannon also mentioned that he heard a rumor that the Atwater Trustees were doing away with our ambulance service. Lynn said ...it is just a rumor.

Linda Allen requests motion to accept Receipts 143-2015 thru 149-2015 totaling \$69,611.31. Peggy moved to approve, Danny second. Roll Call: Peggy Baaney – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to accept Purchase Orders 45-2015 and 46-2015 totaling \$64,749.00. Danny moved to approve, Peggy second. Roll Call: Peggy Baaney – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Electronic Funds 76-2015 for Go Daddy Web Hosting in the amount of \$85.85. Danny moved to approve, Peggy second. Roll Call: Peggy Baaney – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Warrants 33592 thru 33615 and 33640 totaling \$65,752.36. Peggy moved to approve, Danny second. Roll Call: Peggy Baaney – yes; Lynn Whittlesey –yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Payroll via warrants 33617 thru 33638 totaling \$8,356.23. Lynn moved to approve, Peggy second. Roll Call: Peggy Baaney – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Road Payroll warrants 33616 and 33639 totaling \$2,576.75. Danny moved to approve, Peggy second. Roll Call: Peggy Baaney – yes; Lynn Whittlesey – abstain, Danny Derreberry - yes. Motion Carried.

Lynn moved to go into Executive Session at 7:40 pm to discuss Atwater Fire Department training reimbursement. Danny second. Roll Call: Peggy – yes, Lynn – yes, Danny – yes. Motion Carried.

