

RECORD OF PROCEEDINGS
Minutes of Regular Meeting
Held at 1219 St. Rt. 183 in Atwater, Ohio; on March 11, 2014

ATTENDANCE

Trustees Danny Derreberry, Peggy Baine, Lynn Whittlesey, Administrative Assistant Mary Rodenbacher, Fire Chief Mel Russell, Jim Donovan, Walt Baine, Naomi Wise, Martha Brevard, John Kovacich, Becky Myers, Rebecca Whittlesey

Danny Derreberry called the Regular Meeting to order at 7:00 p.m. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

Meeting was opened with the Pledge and prayer offered to all.

Danny Derreberry asked the Board if they had each received and reviewed the February 25, 2014 meeting minutes for the Regular Meeting and asked if there were any corrections. All agreed there were no changes. Lynn Whittlesey moved to accept the minutes from the February 25th meeting per Draft 2; Peggy Baine second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – abstain. Motion carried.

COMMUNICATIONS

Danny Derreberry presented the following correspondence, all of which is available for review:

- Portage County Office of Home and Security and Emergency Management
- Pipeline Safety course
- Portage County Regional Planning – 2014 Community Development Block Program information
- Municipal Sewer and Water magazine
- OTARMA newsletter and letter regarding rebate for OTARMA members
- FirstEnergy Corp – regarding upgrades to take place in 2014
- NEFCO Forum newsletter

FINANCIAL

Danny Derreberry asked if there were any questions or corrections to the Financial Statements dated March 11, 2014, all agreed there were none, Danny Derreberry requested a motion to accept the Financial Statements dated March 11th; Peggy Baine moved to accept the March 11th Financial Statements, Danny Derreberry second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

FIRE DEPARTMENT

Old Business

Fire Chief Mel Russell reported that Paula Baughman could not be here tonight. Chief Russell stated that the AFD received the grant for the Power Cot and Load System, but failed to approve the actual purchase. Danny Derreberry moved to purchase the Grant Power Cot and Load System for \$41,169.20 utilizing the \$30,876.90 grant; Peggy Baine second. Roll Call Lynn Whittlesey– yes; Peggy Baine – yes; Danny Derreberry – yes.

Chief Russell stated that there was discussion some time ago regarding the Firefighter 120 class. Chief Russell presented the trustees with the cost proposal as determined by Jesse Baughman to begin in April. Chief Russell explained the total cost of \$5,277.50:

- Maplewood Fees (Charter Use, Books, Fees, Work Keys Testing) - \$1,250;
- Instructor Pay with prep time of five (5) hours – Jesse is fine to be paid through the township at the rate normally paid (\$17.50 per hour) - \$2,187.50.
- Additional Instructors for Random Skill Testing (\$150.00 per skill Evaluator) - \$750
- Wayne County Burn Facility (up to six (6) hours with Safety Technician, Apparatus and Pump Operator) - \$840
- Additional Class Instructors - \$250
- The class is for five AFD members (Paula Baughman, Mel Russell, Tom Eland, Jay Brock, Jeff Mann)

Danny Derreberry asked about the time frame. Chief Russell stated the class will take place April 7 through the end of May. Martha Brevard asked about Jesse's hours. Chief Russell thought it was lower and will look into it. Danny Derreberry moved to approve the Firefighter 120 class for the following five AFD members Paula Baughman, Mel Russell, Tom Eland, Jay Brock, and Jeff Mann with Jesse Baughman as instructor and the necessary support system not to exceed \$5,227.60, Peggy Baine second.

Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

3.

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Fire Department
New Business

Chief Russell presented fuel report for February 2014. AFD used 53.1 gallons of gas and 98 gallons of diesel fuel. The Road Department used 22 gallons of gas and 350.2 gallons of diesel fuel. Chief Russell presented the February 2014 AFD monthly run report as follows:

- Fire Incidents: Structure fire – 1; Vehicle/Machinery fire – 1; Co/Odor Check – 1; Other Fire Incidents – 3; Fire Investigation – 1.
- EMS Incidents – Transports to RMH – 5; Transports to Alliance Community – 1; Transports to Akron City – 1; Transports to Akron Children’s – 1; Non-transports – 1; Other EMS Incidents – 1.
- Monthly Total of 19 (includes 1 - Mutual Aid given and 1 – Mutual Aid received).

Chief Russell brought up the possible purchase of a tanker. He asked if it is viable to begin researching the purchase. Danny Derreberry commented that they are not getting any newer. Chief Russell began looking but does not want to put in more time if it is not feasible. Danny Derreberry feels the funds are stable enough to begin getting quotes. Peggy agrees that the funds are available. Lynn Whittlesey asked Chief Russell to check out the chassis. Danny Derreberry asked if Chief Russell could have information for the next meeting. Chief Russell stated that his initial research shows that a tanker costs between \$200,000 – 225,000. There was discussion about various options to include and size. Martha Brevard asked the possibility of obtaining a grant. Chief Russell will look into it.

Road Department
Old business

Walt Baine asked what benefit the township is getting for plowing Atwater Avenue. Lynn Whittlesey stated that we receive free salt to take care of the road. Walt Baine stated that is \$570.00 worth of salt. He brought up how it was handled in the past when he was delivering mail. Lynn Whittlesey commented that he was a little ouchy about this issue, however the township is willing to do this in return for all the good things the Portage County Engineer does for the township. Walt Baine feels that more is paid for equipment and manpower. Walt Baine commented that due to a lawsuit many years ago the comment was made that Atwater would be the last township to be serviced. Walt Baine further commented that it should not cost township anything extra to do this road. Walt Baine stated that the county charges us but we do not charge them. There was discussion about the cost. Walt Baine is concerned that the trustees signed the contract and do not know what it entails. Walt Baine asked how much the fuel and manpower cost the township. Lynn Whittlesey explained how the road department does the plowing. Naomi Wise did not agree with Walt Baine stating that it would cost more time to track than it was worth. Peggy Baine asked if Walt Baine asked Dave if it was a dangerous intersection. Walt Baine stated that he did not, but feels the traffic moves fast. Danny Derreberry stated that we cannot put specific restrictions on the plowing. Walt Baine stated that the county would have a price on it. Danny Derreberry commented that the agreement generates some camaraderie between the Portage County Engineer and the township. Danny Derreberry stated that we can call the engineer anytime and get information. Walt Baine stated that they would do same thing if they plowed road. Lynn Whittlesey stated that Portage County came out and jettied out Bank Street and didn’t charge the Township a dime. Danny Derreberry feels we need to work together to accomplish something. Walt Baine feels we should see how much it is costing us. Danny Derreberry stated we could try to figure out the cost but unless it drastically changes, we will continue as agreed. Danny Derreberry feels it is better to work together than not do it. Danny Derreberry commented it is an isolated case. We did ask for some salt in exchange for plowing. Danny Derreberry feels it will cost more time and money than it is worth. It was a good gesture at the time. Danny Derreberry stated that he will look into it personally. Walt Baine feels we should look into it.

Peggy Baine stated that Tim was under the impression that she had to sign with DJL Material & Supply. She called and found out that it does not need to be signed.

Peggy asked if Lynn is in charge of street lights. Lynn Whittlesey responded that he is not in charge, but he takes care of it. Peggy Baine stated that Tim informed her about an outage on Wilson Avenue. She reported it along with Bank Street and it will be repaired within in 3-5 days. Martha Brevard stated that it is usually repaired the day after they are called.

Peggy Baine reported that Tim gave her a report of trees he feels should be removed in the cemetery.

Peggy Baine reported that Tim was off yesterday and a few hours today. She checked in every day with Dave and reported on equipment maintenance that he was doing.

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Peggy Baine reminded Danny Derreberry about amount due from the firefighters for reimbursement. Danny Derreberry reported that Chris Meduri will send out with letters with verbiage stating that the township is demanding payment for classes they took and the cost incurred. Danny Derreberry that we will not know anything until April 15 which is the date in which to respond.

Peggy Baine stated that Shawn Miller will turn in the MORE grant for \$493.50 to OTARMA. Lynn Whittlesey asked if he should continue to send a fax for light outages. Peggy Baine suggested that Tim give the list directly to Lynn.

ROAD DEPARTMENT

New Business

Rebecca Whittlesey asked if Tim's time off will always be noted in meetings. Peggy Baine stated that it is worth noting since they see his time sheet and she will report on it at future meetings. Rebecca Whittlesey thought Dave was off and why his time off was not reported. Rebecca Whittlesey feels it is silly to report each employee's time off. Danny Derreberry does not give the AFD report and does not feel it is appropriate to discuss who went out on a call. Peggy Baine thought she reported it. Peggy Baine stated that there are people who watch what our employees do very closely and gets called and she has to explain. Lynn Whittlesey stated that the people watching employees is the person sitting next to him and right there. Peggy Baine is surprised how piddly people are. Danny Derreberry commented that this has been discussed before and that enough has been said tonight.

ZONING

Old Business

Jim Donovan presented the trustee's with his monthly report. He asked if there were any questions. Peggy Baine received a call from Tom (did not leave a last name and call was listed as restricted) talking about the letter sent to a Hillcrest resident. Jim Donovan reported that Conrad cleaned it up. He asked that Peggy Baine to tell them to call him and sign a complaint form. Peggy Baine does not have to forward messages if they want to remain anonymous. Peggy Baine asked Jim Donovan if he called Mr. Keen back. Jim Donovan stated that he called Ronald Keen but the phone number he gave was not good. Jim Donovan stated that the Keen family called Chris Meduri and was not very nice in telling him that the family was not notified of the demolition. Jim Donovan has told them that Chris Meduri works for the township. Jim Donovan received a complaint on a neighborhood playground. The Keen family all know that the property has been cleaned up and some items were left for them to take care. Jim Donovan is working on zoning violation letters. Peggy Baine asked if Jim Donovan makes rounds or waits for calls. Jim Donovan stated that he makes daily rounds. Jim Donovan is not getting involved in neighborhood feuds.

ZONING

New Business

Danny Derreberry shared the good news that the last houses we submitted for demolition have been placed on the permanent list. Danny Derreberry reported on the Regional Planning meeting and the plan that the board approved. Danny Derreberry commented that our efforts were not in vain.

CEMETERY/REAL ESTATE

New Business

Lynn Whittlesey worked up a proposed agreement between the township and Waterloo Hot Stove. He took agreements from Rootstown and Randolph and came up with this agreement. Lynn Whittlesey reported that Mr. Werbeck has not gotten back to him yet. Danny Derreberry feels we need to adopt the agreement as the policy to be issued before handing it out. Lynn Whittlesey moved to adopt the 2014 Old School Park Use Agreement between Atwater Township and Waterloo Hot Stove Association. Danny second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

Danny Derreberry reported that park grant is finally coming our way. Danny Derreberry reported that parts of the application which were required were submitted after the fact in regards to possible changes with the equipment or pavilion renovation would alter flow of water. Since the replacement does not change anything they agreed that it sounded good to them and it would not have anything negative to involve the EPA. Danny Derreberry reported that the contract should be here by end of the month. Once the contract is signed we can get bids for playground equipment. Danny Derreberry stated that they are flexible with the plans using the same amount of money.

ADMINISTRATION

Old Business

Mary Rodenbucher requested signatures on the meeting minutes from February 11, 2014 Regular Meeting and February 14, 2014 Public Hearing.

ADMINISTRATION

New Business

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Mary Rodenbucher requested a motion to appropriate Receipts 40-2014 through 53-2014 in the total amount of \$82,917.99. Danny Derreberry so moved, Peggy Baine second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

Mary Rodenbucher requested a motion to approve BC # 30-2014 to Stryker Sales Corporation for AFD in the amount of \$41,169.20. Danny Derreberry so moved, Peggy Baine second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

Mary Rodenbucher requested a motion to approve Electronic Funds Transfer with Vouchers #29-2014 thru 32-2014 totaling \$577.46; Withholding Vouchers #36-2014 through 38-2014 totaling \$6,797.82; Warrants 32411 – 32420 and 32444 – 32450 totaling \$3,976.17; Payroll (excluding Road) 32423 – 32443 totaling \$8,846.49 for an complete total of \$20,197.94. Danny Derreberry so moved, Lynn Whittlesey second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

Mary Rodenbucher requested a motion to approve Road Department Payroll warrants 32421 through 32422 totaling \$2,412.64. Danny Derreberry so moved, Peggy Baine second. Roll Call: Lynn Whittlesey – abstain, Peggy Baine – yes; Danny Derreberry – yes.

Mary Rodenbucher presented payment waivers from Life Force for AFD EMS transports. There are five waivers totaling \$1,509.91. Danny Derreberry moved to waive the five resident transport balances totaling \$1,509.91; Lynn Whittlesey second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes;

Mary Rodenbucher presented authorizations from Life Force to send two accounts to collections totaling \$656.00. Danny Derreberry moved to send two accounts to collection in the amount of \$656.00; Peggy Baine second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.


Lynn Whittlesey brought up an item Shawn Miller proposed to upgrade the website. It would track the number of hits and audio capabilities. Lynn Whittlesey stated there is money for this in BC 1-2014. The cost is \$159.00 for two years. Danny Derreberry asked if it is accessible to anyone. Lynn Whittlesey stated that anyone can access it since it is the same one we are using now just with an upgrade. Lynn Whittlesey moved to upgrade the township web site for \$159.00 for two years using BC1 -2014, Danny Derreberry second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

Danny Derreberry made a motion to pay bills; Peggy Baine second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

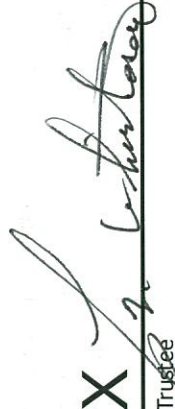
Peggy Baine moved to go back to regular session; Lynn Whittlesey second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.

RECOGNITION OF VISITORS

Danny Derreberry moved to adjourn the meeting at 8:07 p.m.; Lynn Whittlesey second. Roll Call: Lynn Whittlesey – yes; Peggy Baine – yes; Danny Derreberry – yes.


Trustee


Trustee


Trustee


Fiscal Officer