

RECORD OF PROCEEDINGS
Minutes of Reorganizational Meeting
Held at 1219 St. Rt. 183 in Atwater, Ohio; on January 3rd, 2014
ATTENDANCE

Trustee Dan Derreberry, Trustee Lynn Whittlesey, Trustee Peggy Baine, Fiscal Officer Shawn Renee Miller, AFD Fire Chief Mel Russell, Rebecca Whittlesey, Walt Baine.

Shawn Renee Miller called the 2014 Reorganizational meeting to order at 9:00 am.
Roll call: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes.

Shawn Renee Miller asked if there was a nomination for Chairman. Peggy Baine moved to appoint Dan Derreberry for Chairman, Danny Derreberry second
Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

The meeting was turned over to Dan Derreberry.

Dan Derreberry made a motion to appoint Peggy Baine as Vice Chairman, Peggy Baine second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to go into executive session at 9:03 am to discuss pay scale for all personnel, Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to go back to regular session at 9:52 am, Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Peggy Baine made a motion to appoint Dan Derreberry as liaison for Fire Department, Dan Derreberry second. Roll call vote: Lynn Whittlesey ~ no, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to appoint Lynn Whittlesey as liaison for Cemetery & Real Estate, Peggy Baine second. Roll call vote: Lynn Whittlesey ~ no, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to appoint Peggy Baine as liaison for Road Department, Peggy Baine second. Roll call vote: Lynn Whittlesey ~ no, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Peggy Baine made a motion to retain Dan Derreberry as Township Representative to Regional Planning Commission, Dan Derreberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to appoint Lynn Whittlesey as alternate to Regional Planning Commission, Peggy Baine second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Peggy Baine made a motion to appoint Dan Derreberry and Shawn Renee Miller to Records Commission, Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to appoint Shawn Renee Miller to manage the Township website, Peggy Baine second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry requested motion for the Fiscal Officers and Trustees to be paid from the general fund per state statutes on a salary basis for calendar year 2014, Lynn Whittlesey so moved, Dan Derreberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to retain the travel policy to reimburse for mileage at \$.50 cents per mile if beyond 20 miles from the Atwater Townhall, Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Lynn Whittlesey provided a copy of his 2014 donation agreement of 10% of his salary to be donated to the Cemetery fund on a quarterly basis. Peggy Baine stated that the agreement is between Lynn Whittlesey and the FO and a motion was not needed, all agreed.

Dan Derreberry made a motion to accept the following:

RESOLUTION 1-2014

The Atwater Township Trustees regularly scheduled meetings will be held on the second and fourth Tuesday of each month at 7:00 pm at the Atwater Town Hall located at 1219 State Route 183 Atwater, Ohio 44201. The meetings will follow and agenda set forth by the Board of Trustees and public comment will be entertained if time permits. Changes in the meeting dates or times, special meetings, hearings or emergency meetings will be published in the Record Courier newspaper as required. All work sessions are for discussion of public business and will be recognized as public meetings. Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

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Dan Derberry made a motion to accept the following:
RESOLUTION 2-2014

The Atwater Zoning Commission regularly scheduled meetings will be held the first Wednesday of the even numbered months. Meetings will be held at 6:30 pm at the Atwater Town Hall located at 1219 State Route 183 Atwater, Ohio. The Zoning secretary will notice special meetings, hearings or work sessions in the Record Courier according to periods specified in the Ohio Revised Code. All work sessions are for the discussion of public business and will be considered a public meeting. Zoning Appeals will meet each month, if necessary, at 7:30 pm on the third Thursday.

Zoning office hours are on Tuesdays from 10:00 am to 12:00 pm.

Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

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Dan Derberry made a motion to accept the following:
RESOLUTION 3-2013

Resolved, by the Board of Trustees of Atwater Township, in accordance with provisions of law
Previously adopted a Tax Budget for the 2014 year; and
Whereas, The Budget Commission of Portage County, has certified its action thereon to this
Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this board, and
what part thereof is without, and what part within, the ten mil tax limitations:

Therefore, be it Resolved, by the Board of Trustees of Atwater Township, Portage County, Ohio
That the amounts and rates, as determined by the Budget Commission of Portage County
In its certification, be and the same hereby accepted; and
Be it further Resolved, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax
necessary to be levied within and without the ten mil Limitations.

Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion
carried.
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PERSONNEL

Dan Derberry made a motion to hire Mary Rodenbucher as Assistant Fiscal Officer on the basis of as needed at a rate of
\$20.00 per hour, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes.
Motion carried.

Dan Derberry made a motion to appoint Jim Donovan as Zoning Inspector at an increased rate of \$575.00 per month,
Lynn Whittlesey second. Roll call vote Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion
carried.

Dan Derberry made a motion to appoint Becky Barthol as Zoning Secretary at an increase rate of \$225.00 per month,
Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

Sonja Smith off in 2013 from Zoning Commission, Martha Brevard off of the Appeals Board in 2013; Lynn has not
spoken with them, Dan Derberry stated we will have to be pended and confirmed that Lynn will speak with them. Lynn
also stated we will need someone for Peggy's place on the Appeals Board (resigned 12/31/2013).

Dan Derberry made a motion to appoint Richard Myers to housekeeping for 2014 on an as needed basis at an increased
rate to \$11.50 per hour, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry
~ yes. Motion carried.

Dan Derberry made a motion to appoint Tim Whittlesey as maintenance supervisor for 2014 at the rate of \$19.00 per
hour based on 2080 hours including benefit package, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ abstained,
Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

Dan Derberry made a motion to appoint Dave Alldredge as maintenance employee for 2014 at an increased rate to
\$16.00 per hour including benefit package Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~
yes, Dan Derberry ~ yes. Motion carried.

Shawn Renee Miller requested confirmation that the Maintenance Employees is still paid a salary based on 2080 hours per
year; Board confirmed. Discussion occurred between FO & Board about the current process of splitting the salaries
between RD Fund & General and wants to change for 2014.

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Shawn Renee Miller, FO, requested a motion to pay the Maintenance Employees Salaries based on percentage of hours spent on each department (Road, Cemetery (General), AFD), rather than splitting out a month from each quarter. Dan Derreberry so moved, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry stated that there will be Five Categories for the Fire Department, {INSERT/ATTACH ROSTER}

Dan Derreberry stated that the first one on the list within the Officer Category is the Chief's monthly salary will be \$615.00 per month and that is the form of a motion; Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ no, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry next within the Officer Category is the Assistant Chief's monthly salary will be \$300.00 per month and that is the form of a motion; Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry next within the Officer Category is the Captain monthly salary will be \$225.00 per month and that is the form of a motion; Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to appoint Mel Russell as Fire Chief, Jesse Baughman as Assistant Chief, and Paula Baughman as Captain for the Fire Department, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry stated we will move on to Part-Time Wages and Paramedic was at \$11.50 per hour and we will leave that at \$11.50, Intermediate was at \$11.00 and that will increase to \$11.40, and Basic was at \$10.40 and that will increase to \$11.00 per hour and that is the form of a motion; Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ no, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Lynn Whittlesey made a motion to approve part-time personnel with combination people (Dual Certifications) only, additional five more for 2014 and the individuals are: Jesse Baughman, Paula Baughman, Thomas Nellis, Jason Brock, Tom Eland, Jason Lipply, Jeffrey Mann, and Rodney Myers; so moved, Dan Derreberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

AFD Fire Chief Mel Russell stated he agreed with combination people, he asked about Shirley McAlicher, stated used her as she was most readily available and are we going to eliminate that? Lynn stated we can't; Chief Russell understood and agreed. Dan Derreberry stated Shirley was utilized because there was no one to fill the slot and now that there are people available we have to stick with/go back to the combination people. Chief understood and agreed.

Dan Derreberry made a motion regarding calls; the two categories are off-duty response and off-duty transports; want to increase the off-duty response from \$12.00 to \$13.00 per call and off-duty transport from \$24.00 per call to \$26.00 per call; Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Lynn Whittlesey read the following list of employees to be listed as on call personnel: Mel Russell, Jesse Baughman, Paula Baughman, Tom Nellis, Jason Brock, Tom Eland, Jason Lipply, Jeffrey Mann, Rodney Myers, Victoria Brock, Clinton Corpening, Tony Hermann, Steve Swaggard, Tom Thomas, Shirley McAlicher and Dana Pavlik; Lynn stated that is in the form of a motion, Dan Derreberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried. (*reference to roster*)

Dan Derreberry made a recommendation in the form of a motion to leave the Fire Department Full-Time Administrative Position at \$15.50 per hour including the benefit package, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to reappoint Mel Russell to the Fire Department Administrative position, Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to hold the Fire Department Inspector at \$20.00 per hour, Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion appoint Jesse Baughman as the Fire Department Inspector, Lynn Whittlesey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry made a motion to have EMS soft billed by Life Force Management for Fire Department immediate family at home address as well as Waterloo School faculty, students and staff, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derreberry ~ yes. Motion carried.

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Dan Derberry advised discussion about the EMS Rates; Lynn Whittlesey stated that the EMS Fund is down 71.8% per FO, Shawn Renee Miller; Dan Derberry stated he understood that. Lynn Whittlesey stated unsure what is going to be done, have to cut expenses, it does not matter what is charged and part of the problem is everyone knows that write-offs will occur. Dan Derberry states that if it doesn't make a difference then the rates should be left alone, Dan Derberry suggests leaving the rates alone and if someone wants to formalize it they can.

Lynn Whittlesey made a motion to set EMS rates for 2014 as follows:

EMS RATES

Basic Life Support	\$450.00
Advance Life Support	\$550.00
Advance Life Support II	\$700.00
Per Transported Loaded Mile	\$10.00

Dan Derberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derberry ~ yes. Motion carried.

Dan Derberry states that Lynn Whittlesey you have been taking care of the Townhall, so what are your thoughts, discussions of uses and expenses transpired and ultimately:

Lynn Whittlesey made a motion to leave the Township Hall rental rates for 2014 the same as follows:

	Resident Fee	Non Resident Fee
Town Hall rental 8:00 am to 10:00 pm	\$100.00	\$150.00

Dan Derberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derberry ~ yes. Motion carried.

At 10:46 am, FO, Shawn Renee Miller requested a five minute recess.

Dan Derberry requested a motion to go back into regular session at 10:50am, Peggy Baine second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derberry ~ yes. Motion carried.

Dan Derberry stated to move onto Cemetery and asked Lynn Whittlesey for his feedback. Lynn stated that in reviewing the financial reports the Cemetery gained 18.2% and he would propose leaving the Cemetery fees the same except for Non-Resident Baby section to be raised to \$300.00.

Lynn Whittlesey read the 2014 Cemetery Purchase Fees as follows and made a motion to accept:

	Resident Fee	Non Resident Fee
Per Grave	\$200.00	\$500.00
Per Lot	\$350.00	\$800.00
Baby Section	\$150.00	\$300.00

Dan Derberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derberry ~ yes. Motion carried.

Dan Derberry asked Lynn about the Cemetery Service fees and he stated the concerns are with the after 2pm fee and the Saturday, Sunday, Holiday fee. The board agreed that the fees are higher because the costs for the crew are higher.

Lynn Whittlesey made a motion to accept Cemetery Service Fees for 2014 as follows:

Open/close for baby section	\$225.00
Open/close for all other sections	\$550.00
Cremation	\$150.00
Funeral arrival after 2:00 pm weekdays	\$100.00
Saturday, Sunday and holiday additional fee	\$200.00
Footer (per cubic foot)	\$26.00

Dan Derberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derberry ~ yes. Motion carried.

Dan Derberry confirmed with Lynn Whittlesey that he will send 2014 rate information to funeral homes, Lynn confirmed.

Dan Derberry asked of the Board wanted to continue not charging for foundations for military markers, Board agreed to continue, Lynn Whittlesey so moved and Dan Derberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derberry ~ yes. Motion carried.

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Dan Derreberry read the zoning permits and fees for 2013:

PERMITS AND FEES

Single family dwelling	\$150.00
Two family dwelling	\$210.00
Garage and additions	\$125.00
Storage building (under 64 sq. ft.)	\$50.00
Storage building (over 64 sq. ft.)	\$75.00
Commercial building and offices (up to 1,000 sq. ft.)	\$350.00
Commercial building and offices (over 1,000 sq. ft.)	\$650.00
Industrial and offices (up to 1,000 sq. ft.)	\$350.00
Industrial and office (over 1,000 sq. ft.)	\$650.00
Changes to permit application	\$50.00
Application for Board of Appeals	\$175.00
Application for conditional zoning	\$175.00
Application for zoning amendment	\$175.00
Signs (9 sq. ft. or less)	\$75.00
Signs (over 9 sq. ft. less than 50 sq. ft.)	\$125.00
Signs (Over 50 sq. ft. less than 100 sq. ft.)	\$225.00
Signs (Over 100 sq. ft.)	\$400.00

The Board agreed based on the financial reports the fees are good, Lynn made a motion to retain the 2013 fees for 2014, Dan Derreberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry stated the next item is Public Records Request Fee and asked FO, Shawn Renee Miller, if the fee covers it. Shawn stated we do not receive a lot of requests however asked for clarification if the charges are per page, two sided copy equates to two pages. Lynn Whittlesey made a motion to accept the set fee of ten cents per printed page for copies of public documents. Dan Derreberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry stated the next item is Township Inventory and Peggy Baine states that the code says the second Monday of January. Lynn asked if Saturday the 11th would work and Peggy stated she could not do Saturdays. Dan Derreberry asked if Monday 1/13 could work and Lynn stated yes he could make it work, Dan Derreberry asked what time and Lynn stated 8am, Peggy asked if they were meeting at the Townhall and Dan stated yes at the Townhall.

Dan Derreberry made a motion for Trustees to perform 2014 Township Inventory on Monday January 13, 2013 at 8:00 am, Peggy Baine second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Baine ~ yes, Dan Derreberry ~ yes. Motion carried.

Dan Derreberry asked FO, Shawn Renee Miller to explain the spreadsheet that she created (See Attached) which she explained was a comparison of 2011 to current. Typically Temporary Appropriations are similar and similarly carried forward VS Revenue, Expenses and Year End Balances. Note the Park \$10,000 PO needs to remain open for future use. Page two shows percentage of differences along with Recommended Temporary Appropriations. Shawn Renee Miller also included a copy of the Cash Fund as of 2013. Lynn Whittlesey stated, just as a note, that if you put all four road accounts together they are 7.4% more they two are holding their own as a pot.

Resident Walt Baine stated that the Temporary Appropriations should only be for three weeks or the end of January. Shawn Renee Miller stated not necessarily, it is all dependent upon paperwork submission and the Budget Commission meeting to approve. Walt stated if you get it in you could have it at the end of the month, Shawn Renee agreed if they meet we potentially could have it the end of January beginning of February but setting it until the end of March is only the worst case scenario. Walt then stated that it shouldn't be set for the whole year and that is what he is getting at, Shawn Renee agreed and Lynn stated that it is no different than a PO being created and not being used.

Dan Derreberry made a recommendation to set **Temporary Appropriations** for 2014 as listed and read,

	12/31/2013	Expenditures / 4	1/2/2013
FUND GENERAL	Fund Balance	amount per quarter	2013 Temp APPROPRIATIONS
1000 GENERAL	\$332,631.60	\$39,405.87	\$70,000.00
2011 MVL	\$6,544.70	\$242.71	\$1,000.00
2021 GAS TAX	\$80,695.08	\$18,862.80	\$25,000.00
2031 ROAD & BRIDGE	\$24,725.00	\$23,817.50	\$25,000.00
2041 CEMETERY	\$35,483.43	\$2,814.78	\$13,000.00

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2111 FIRE	\$395,739.00	\$39,431.13	\$80,000.00
2181 ZONING	\$5,799.25	\$102.69	\$1,000.00
2231 PERMISSIVE	\$11,862.32	\$1,167.85	\$10,000.00
2281 AMBULANCE	\$17,164.33	\$23,904.85	\$50,000.00
2401 LIGHTING	\$16,106.47	\$1,371.02	\$50,000.00
Cemetery Bequest	\$26,571.92	\$0.00	\$0.00
NOPEC Grant	\$35.00	\$0.00	\$0.00
PARK	\$10,000.00	\$0.00	\$10,000.00
TOTAL	\$953,358.10	\$151,121.19	\$335,000.00

Dan Derberry motioned, Lynn Whittlesey second.

Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

Refer to Dan Derberry referred back to page one regarding Fiscal Officer and Trustees to be paid, Peggy Bainey stated to add "for the Trustees to be paid salary basis for the 2014 year", Dan Derberry asked if that was in the form of a motion, Peggy Bainey stated yes, Dan Derberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

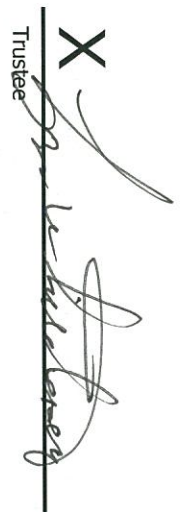
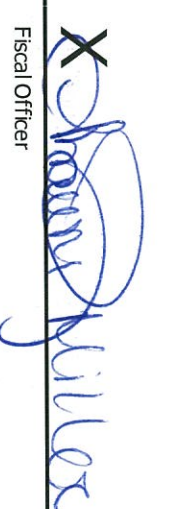
Dan Derberry asked if there was anything missed. Shawn Renee Miller brought up the 12/4/2010 motion to approve Jim Donovan's ability to carry based on his CCW; she asked that this become part of the Reorganization Minutes so that it is discussed each year. Peggy Bainey stated that she too has her CCW if she needs to submit information; Shawn Renee asked if she intends to carry within the Townhall, she stated no, Shawn Renee stated then no information is needed at this time. Dan asked if Jim has his license and Shawn Renee stated that Jim updates her and a copy of his CCW is in his personnel file. Dan Derberry made a motion to approve Jim Donovan to carry a weapon based on his CCW which we have on file, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

Dan Derberry asked if there was anything else. {1:14:28} Shawn Renee Miller stated that Road Department personnel received a clothing allowance that is not currently in the Reorganizational meetings. Peggy Bainey asked how much, Shawn Renee stated \$650.00 per person, Peggy asked if that was to include uniform, boots; Shawn Renee stated yes. Then stated that unless someone knows something different the request came to her in the fall for \$650.00 each for Dave Alldredge and Tim Whittlesey. Lynn Whittlesey asked if they just request the FO to create a PO, Shawn Renee stated that it is a BC request. Dan Derberry asked if the \$650 is adequate, Shawn Renee stated she does not know, they spent the dollars for boots and clothes; after further discussion Dan recommended leave alone unless further determination is made that an increase is necessary. Peggy Bainey made a motion that the allowance for the Road Department Clothing Allowance to be at \$650.00 per person for the year, Dan Derberry second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

Chief Mel Russell asked if the AFD needed to create an allowance as well and after discussion the AFD will continue to make a request as needed.

Dan Derberry made a motion to adjourn at 11:12 am, Peggy Bainey second. Roll call vote: Lynn Whittlesey ~ yes, Peggy Bainey ~ yes, Dan Derberry ~ yes. Motion carried.

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer