

RECORD OF PROCEEDINGS
Minutes of Regular Meeting
Held at 1219 St. Rt. 183 in Atwater, Ohio; on February 25, 2014

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on February 25, 2014.

ATTENDANCE

Trustees Peggy Baine, Lynn Whittlesey, Fiscal Officer Shawn Renee Miller, Martha Bevard, Naomi Wise, Fire Chief Mel Russell, Becky Myers, Rodney Myers, Walt Baine, Ronald Keen John Kovacich, Rebecca Whittlesey

Peggy Baine called the Regular Meeting to order at 7:00pm. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes.

Meeting was opened with the Pledge and prayer offered to all.

Peggy Baine asked the Board if they had each received & reviewed the February 11, 2014 meeting minutes for the Regular Meeting and asked if there were in any corrections, all agreed there were no changes. Peggy Baine moved to accept the minutes from the February 11th meeting per Draft 2; Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine – yes. Motion carried.

Peggy Baine asked the Board if they had each received & reviewed the February 14, 2014 meeting minutes for the Public Hearing and asked if there were in any corrections, all agreed there were no changes. Peggy Baine moved to accept the minutes from the February 14th Public Hearing per Draft 2; Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine – yes. Motion carried.

COMMUNICATIONS

- Peggy Baine stated she received a postcard regarding a May 15th NEO Snow & Ice meeting
 - Copy to be given to Tim Whittlesey as he is interested in attending.
- Shawn Renee Miller received a copy of the Portage County Health Department 2013 Year End report; available for review
- Shawn Renee Miller received a letter from Time Warner regarding the merger with ComCast; available for review.
- Shawn Renee Miller received a letter from an unidentified resident (no signature and no return address) written to the Trustees with ideas on how to grow the community. Copy of letter given to Trustees and additional pages available in the FO office.

FINANCIAL

Shawn Renee Miller asked if there were any questions or corrections to the Financial Statements dated February 25th, all agreed there were none, Shawn Renee Miller requested a motion to accept the Financial Statements dated February 25th; Lynn Whittlesey moved to accept the February 25th Financial Report; Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine – yes; motion carried.

FIRE DEPARTMENT

Old Business

- 1) Fire Chief Mel Russell stated that the quilt given to the Fire Department by Martha Bevard was provided to the Allen Family after their recent house fire. Martha thanked the Chief for the update. Chief stated the family was very thankful.

FIRE DEPARTMENT

New Business

- 1) Fire Chief Mel Russell provided the Board & FO with copies of the Fuel Reports for the AFD & RD for January 2014 as he was not at the last meeting
- 2) Fire Chief Mel Russell provided the Board & FO with the January 2014 run report for the department:
 - FIRE INCIDENTS: 2- Co/Oder Check, 1-Tree Down, 2-Fire Investigations, 1-Dive
 - EMS INCIDENTS: 2-MVA's, 14-Transports to Robinson, 1-Transport to Alliance, 2-Transports to Akron Children's, 2-Non Transports
 - TOTAL INCIDENTS: 33 (includes 4- Mutual Aids Given & 3-Mutual Aids Received)
- 3) Fire Chief Mel Russell thanked Peggy Baine & Dave (Road Crew) for their assistance with the recent house fire.

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ROAD DEPARTMENT

Old Business

Peggy Bainey nothing new to report; the crew has been busy with the repairs & maintenance.

ROAD DEPARTMENT

New Business

Peggy Bainey stated she pulled an article from the paper regarding \$1.9 Billion Bond for Public Works on May 2014 Ballot.

ZONING

Old Business

Lynn Whittlesey stated that the Massa Property on Moff Road was taken down on Monday 2/24 by the owners.

Shawn Renee Miller reminded the Board that the Porter Road Property and the two properties on Waterloo are scheduled for demo after March 6th. In addition, the property on ST RT 183 is scheduled for demo after March 17th.

ZONING

New Business

Nothing new to report; Jim Donovan was not in attendance.

CEMETERY/REAL ESTATE

Old Business /New Business

Lynn Whittlesey stated that he spoke with Darrin Werbeck, President of the Waterloo Hotstove, regarding the teams utilizing the fields. Darrin provided Lynn with a copy of the Randolph field use form and Chris Meduri indicated Rootstown an agreement. Lynn will compile something for our township to use and provide to the Board prior to the next meeting.

ADMINISTRATION

Old Business

Shawn Renee Miller requested signatures on the meeting minutes from January 24th Regular Meeting, February 4th Public Hearing, February 4th Emergency Meeting and the February 5th Emergency Meeting.

Shawn Renee Miller stated that the 2014 Budget was approved on February 12th, all appropriations have been updated in UAN and we are not working with the Permanent Budget and stated that each Board Member should have received their copy of the Appropriation Status report.

ADMINISTRATION

New Business

- Shawn Renee Miller (FO) requested a motion to approve BC #12-2014 thru 15-2014 in the total amount of \$9,700 for miscellaneous vendors (Vendor Name & Expiration Date read out loud), Peggy Bainey so moved and Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey - yes; Motion carried and BC's signed.
- Shawn Renee Miller (FO) requested a motion to approve PO #26-2014 thru 29-2014 in the total amount of \$22,541.20 for miscellaneous vendors (Vendor Name & Expiration Date read out loud), Lynn Whittlesey so moved and Peggy Bainey second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey - yes; Motion carried and PO's signed.
- Shawn Renee Miller requests motion to appropriate Receipts #28-2014 thru #39-2014 totaling \$4,847.17. Peggy Bainey so moved and Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey - yes; Motion carried.
- Shawn Renee Miller requests a motion to approve Electronic Funds Transfers with Voucher #24-2014, 25-2014, & 28-2014 totaling \$16,244.74 which includes the BWC Premium Payment. Peggy Bainey so moved and Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey - yes; Motion carried.
- Shawn Renee Miller requests a motion to approve payments via Warrants #32384 thru 32400 & Lynn Whittlesey - yes; Peggy Bainey - yes; Motion carried.
- Shawn Renee Miller requests a motion to approve Non-Road Payroll payments via Warrants #32401 thru 32408 totaling \$3,438.32; Peggy Bainey so moved and Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Bainey - yes; Motion carried.

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- Shawn Renee Miller requests a motion to approve Road Department Payroll payments via Warrants #32382 thru 32383 totaling \$2,412.64; Peggy Baine moved and Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes; Motion carried.
 - Shawn Renee Miller stated that because Lynn Whittlesey does NOT sign Tim Whittlesey's Payroll Checks, Trustee Danny Derberry signed them prior to leaving. As per Chris Meduri, this is a special circumstance and since the issue is payroll for regular employees, it is OK to proceed. In addition at the 3/11 meeting a motion will need to be passed whereby the act of paying the road employees their regular pay did occur.
- Peggy motioned to pay the bills at 7:23pm, Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes; Motion carried.
- Shawn Renee Miller stated there are two Warrants #32409 & 32410 that need to be signed. Signatures received. Shawn Renee stated she had nothing further.
- Lynn Whittlesey moved to return to regular session at 7:24pm, Peggy Baine second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes; Motion carried.

RECOGNITION OF VISITORS ~

Resident Ronald Keen (1371 & 1373 Fairview) asked the Board if a Garage could be put up on his property. Lynn Whittlesey stated he would need to speak with zoning regarding the particulars, Ronald Keen stated he was told no. Ronald Keen stated he was upset that no one told him when the house was going to be knocked down and that his house would not be first. Lynn Whittlesey stated there were Legal Notices in the paper and Certified Letters were sent.

Ronald Keen stated that Zoning says there are not allowed to be junk cars on the property, (derby cars, cars with no plates etc.) and stated that there are a lot of these around Atwater, specifically across the street from him, when was the last demo derby? Lynn Whittlesey stated he was not sure.

Ronald Keen stated that Zoning spoke with his son about someone living in the camper on the property and there is electric; Ronald Keen stated that the meter was removed 3-4 years and how can Zoning state that someone is living in it? Lynn Whittlesey stated he did not know and that Ronald Keen would have to speak with Jim Donovan. Peggy Baine stated out loud that isn't Jim supposed to be here, he should be at every meeting. Lynn stated he (Jim Donovan) does not have to be. Ronald asked why he can't have cars? There is another property that has 3 or 4 cars with no plates? Lynn Whittlesey stated he does not know, Martha Bevard asked Mr. Keen if he informed Jim; if you tell Jim he will take care of it. Mr. Keen then walked out of the meeting.

ANNOUNCEMENTS

Shawn Renee Miller stated there is a Special School Board Meeting this Thursday 2/27 @ 7:pm to announce the new Board Member replacing Steve Jones (stated there is actually two, one on Wednesday for Executive Session with nothing coming out of it)

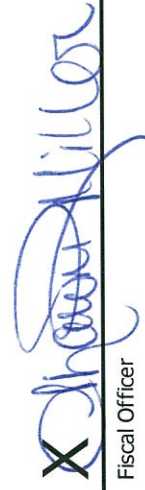
Historical Meeting tomorrow 2/26 with Tim Long Speaking.

Peggy Baine requested a motion to adjourn the meeting at 7:31pm; Lynn Whittlesey second. Roll Call: Lynn Whittlesey - yes; Peggy Baine - yes. Motion carried.

 X
Trustee

X
Trustee

 X
Trustee

 X
Fiscal Officer