

## **Record of Proceedings**

**Minutes of the Atwater Township Trustees meeting held at the Atwater Historical Society located at 1219 St. Rt. 183 in Atwater, Ohio on April 28, 2020**

### **ATTENDANCE**

Trustees: John Kovacich, Peggy Bainey, Lynn Whittlesey, Fiscal Officer Linda Allen, Tom Nellis, Jay Brock, Emily Lashley were in attendance. This meeting was live streamed on our Facebook page.

John Kovacich called the Meeting to order at 7:05 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes; John Kovacich – yes. Motion Carried

John asked if there were any corrections to the April 14, 2020 Meeting Minutes Lynn pointed out that Tom Nellis rate increase for chief should have been \$615/monthly salary not the hourly rate, also Dan Young should have been listed as an EMT-B not EMT-P. John made a motion to accept the April 14, 2020 Meeting Minutes with the afore changes being made. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes; John Kovacich – yes. Motion Carried

### **COMMUNICATIONS**

Uline Magazine

Bob Cat Magazine

Flag Magazine

Several phone calls from the Portage County Engineers Office

### **FINANCIALS**

John Kovacich asked if there were any corrections or additions to the Financial Statement and the March Bank Reconciliation. Lynn made a motion to accept the Financial Statement and the March Bank Reconciliation. Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

### **FIRE DEPARTMENT**

#### **Old Business & New Business**

Tom Nellis stated that there were four applications out, and that he had two applications to submit tonight.

Tom getting information on grants for pagers.

Lynn asked about the residency requirements for the FD. Peggy stated that it was 7 miles from center of town. Suggest that we update the FD book. Lynn stated that in 2008 Minutes that it mentions the 7-mile radius, however, it also mentions rescinding the motion of May 7, 1999. No minutes for May 7<sup>th</sup> 1999. Jay Brock said the year should be 1998.

Tom would like to purchase a new helmet as the helmet that Mel had was given to his children. The cost of the helmet from Firefoce would be \$241, and the helmet has a shelf life of 10 years.

Lynn made a motion to purchase six new batteries at a cost of \$21 each, as Tom would like to have at least two on the shelf for when needed, and 4 Motorola batteries at a cost of \$57 each for a total of \$228. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Tom asked where he could dispose of the old batteries. Suggestions were made to contact Whites Tractor, Waterloo Schools or Portage Recycle.

John said that last Friday was a busy day with the Portage County Recycle blowing a hydraulic hose on Waterloo north of Stroup. The county got involved as well as Portage Recycle. Tom would like to get a pallet of sand.

Peggy has three resumes for fire chief, would like to go into executive session to discuss.

Peggy asked about full time paramedic at the AFD. Lynn said it would take a minimum of 4 paramedics to cover 24 hours a day. John said we have funding for the paramedics. Tom said the chances of finding three full time paramedics in Atwater is slim. John said we need to discuss this more.

Next open meeting several folks are planning to show up to question the paramedic issue.

The fire chief of Charlestown said he would be willing to help until we find a new chief.

### **ROAD DEPARTMENT**

The snow plow and spreader cleaned and put away for the season. The Road Department started ditch mowing around the township.

John said that Wayne Burkey from Northern Buckeye Landscaping volunteered to landscape around the new sign at the center.

The road signs are all installed.

### **ZONING**

#### **Old & New Business**

One permit issued for an Ag building on Moff Road

The RV and vehicles are finally gone from 1499 Whittlesey Avenue.

### **CEMETERY/REAL ESTATE/PARK**

Lynn said nothing going on, too wet to mow.

Peggy said that she has not heard anything about the camera at the park.

John stated that there will probably be no baseball, football at the park this year due to the COVID-19

John is interested in have the Road Department dig out next to the pavilion to put in 2 concrete pads for handicap parking. Approximately 20 x 20 and would require about 10 yards of concrete.

### **ADMINSITRATION**

With regards to Jeremy Mitchell the prosecutor sent a letter to Jeremey, we will follow up on this. Lynn asked if we should have voted to end his employment with the AFD, Jay Brock said that if you don't fulfill your probationary period it is an automatic dismissal. Jeremy did not fulfill his probationary period.

We have received one payment from Williamson and Company in April of 2019. Tom has heard nothing from them. John to contact Brett at prosecutor's office about following up on this.

Trustee, Lynn Whittlesey and Trustee Peggy Baaney had a heated exchange about unrelated personal matters.

Linda requested a motion to approve Receipt 52-2020 thru 60-2020 totaling \$5,430.49. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Purchase Order 20-2020 totaling \$31,650.42. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Electronic Fund 96-2020 totaling \$4,759.43 Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 36181 thru 36192 totaling \$35,114.35. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 36179 totaling \$464.01. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 89-2020 through 94-2020 totaling \$4,229.97. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrant 36180 totaling \$1,594.10. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

John motioned to pay bills at 8:08 pm, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

John motioned to go back into Regular session at 8:09 pm, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

John motioned to go into Executive Session at 8:10 to discuss AFD personnel. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

John made a motion to go back into Regular Session at 8:19 pm. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Peggy made a motion to put Jacob Fotheringham on the AFD as a 60 day pre probationary member and a one-year probationary member. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Peggy made a motion to put Dakota Myers on the AFD as a 60-day probationary member and a one-year probationary member. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

John made a motion to adjourn meeting at 8:23 pm. Peggy second. Lynn Whittlesey – yes, Peggy Bainei – yes; John Kovacich – yes. Motion Carried.

#### ANNOUNCEMENTS

X  
Trustee

X  
Trustee

*Peggy Bainei*

X

*[Handwritten signature]*

Trustee

X

*[Handwritten signature]*

Fiscal Officer