

## Record of Proceedings

**Minutes of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on August 11, 2015 at 7 pm.** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on August 11, 2015

### ATTENDANCE

Trustees: Peggy Bainey, Lynn Whittlesey, Danny Derreberry, Linda Allen Fiscal Officer, Walt Bainey, Martha Bevard, Mel Russell, John Kovacich, Wayne Robertson, Dan Kolasky, Anna Eland, Tom Nellis, Earl Robertson, Wayne Robertson, Greg Jones, Ron & Emma Stanfield, were in attendance.

Danny Derreberry called the Regular Meeting to order at 7 pm. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny Derreberry – yes.

Meeting was opened with the Pledge and the Lord's Prayer

### COMMUNICATIONS

Danny spoke about the free EMA app available through the Portage County Web-site as a download for Smart Phones. This app will give you the weather, traffic, emergencies, info regarding Portage County.

Danny mentioned the letter the Township received from NOPEC regarding the door to door sales and soliciting for energy savings. NOPEC said that a company that was soliciting was stating that the community was no longer members with NOPEC for the utility rates. NOPEC suggest we get the word out to our residents that this is not true NOPEC is still handling our utility rate.

### FINANCIAL

Peggy Bainey made a motion to approve and sign the July 28<sup>th</sup> Meeting Minutes. Lynn second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny - abstain. Motion Carried.

Danny asked if there were any questions on the financial statements. Lynn Whittlesey made a motion to accept the financial statements. Peggy second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

### FIRE DEPARTMENT

#### Old Business

#### New Business

Mel mentioned that a Dry Hydrant had been installed next to the fire station. It will be tested in a couple of days. We will be installing a second one on State Route 183.

Per Mel the Tanker is still on schedule and we should get it sometime in October or November. They did adjustment to the stack which will lower our cost of the Tanker some.

Mel said that we had shipped out our old siren thru UPS, and that they had somehow damaged it. The rear cover is damaged. It will be tested tomorrow, waiting on a call back from UPS. Luckily we had it insured for \$2,000.

The fuel report for July is as follows: Road Department used 37 gallons of gas, and 52.5 gallons of diesel. The AFD used 46 gallons of gas and 192.9 gallons of diesel.

The AFD run report for the month of July shows that we had 15 incidents that we responded to.

We had a local individual needing to complete community service time working at the AFD, they are almost done Mel stated.

The AFD Fire Cadets are doing some painting at the Historical Society building next door. Some of the AFD personnel are overseeing the painting job. A big thanks to all.

## **ROAD DEPARTMENT**

### **Old Business**

### **New Business**

Peggy called in a light that was not working on Washington Street.

Sandy Fargo called in a complaint to Peggy regarding a smell around Ramona Street. Peggy talked to the Waste District Manager, Wayne. He sent two men out to check the foul smell out. They could not find or smell anything so they are putting a meter for two weeks and will get back to Peggy with the results.

The wolves that we have in town are Hybrid and are exempt from the states requirements. At this point no one is complaining about the wolves.

Peggy stated that Mr. Raber will have the gentlemen who will be repairing our cemetery wall to send us an estimate.

Peggy also inspected the roads that are due to be chipped and sealed and she gave the residents that park on the roads a heads up that between now and September the chip & seal company will be there. The residents thanked Peggy for the information.

Also the garbage in the garage on Whittlesey is being taken care of per Peggy.

## **ZONING**

### **Old Business**

### **New Business**

Dan Kolasky, Zoning Inspector gave his July report: No permits were issued. He still working on the boat issue located on Waterloo near the tracks. Dan will be calling Conrads to see what the cost would be to take it away. Then he will call the owner to get this to happen.

Dan K. reported that he is working on old complaints for compliance with resolution, and continuing to add info and update our website. It was suggested that Dan put info on our web-site announcing Kathleen Clyde's visit here to the township. Also to mention Celebrate Portage's upcoming events.

## **CEMETERY/REAL ESTATE/PARK**

Lynn mentioned that one cemetery lot was sold, and he had prepared the deed for signature.

Lynn mentioned JoAnne Hopkins who purchased a cemetery lot in 1994, had been refunded \$40 for half of the lot.

## **ADMINISTRATION**

### **Old Business & New Business**

Linda presented the new contract from Com-Doc for the two new copiers for the AFD and Township. The AFD is getting a Xerox 6655 that has full color; the Township will be getting a Xerox 3655 black and white only. This will result in a monthly savings of \$60. Lynn Whittlesey moved to accept the contract with Com-Doc for the two copiers at the rate of \$265/month each. Peggy second. Roll Call: Peggy Baaney – yes, Lynn Whittlesey – yes, Danny Derreberry – yes. Motion Carried.

Lynn suggested to Mel that we keep track of the copies being made at the AFD.

Tom Nellis asked the

Township again about Direct Deposit for the employees paychecks. Linda stated that she had contacted both the UAN and Chase bank to see if we could do this. It was suggested that ALL employees should be on board. Linda passed out the forms to be completed to get the Direct Deposit started by the first of September.

Per Linda the Rock Salt Settlement has been extended to August 21<sup>st</sup>, and Atwater is already on the State's list of communities that have applied for this settlement.

Linda Allen requests motion to accept Receipts 123-2015 thru 132-2015 totaling \$188,524.01 Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests a motion to issue Purchase Orders 43-2015 thru 44-2015 for Dave Alldredge's back OPERS payment, and to JoAnne Hopkins for purchase of half a cemetery lot previous purchased in the amount of \$922.81. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried

Linda Allen requests motion to approve Electronic Funds 67-2015 for Chase Card Service in the amount of \$3.34. Danny moved to approve, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Warrants 33537 thru 33574 totaling \$9,463.06. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey –abstain, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Payroll via warrants 33538 thru 33555 totaling \$7,276.71. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Road Payroll warrants 33537 and 33556 totaling \$2,574.23. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain, Danny Derreberry - yes. Motion Carried.

Danny motioned at 7:32 pm to pay bills, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Danny motioned to return to regular session at 7:33 pm, Peggy second. Roll call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny - yes. Motion Carried.

Danny motioned to adjourn the meeting at 7:35, Peggy Bainey second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – Yes, Danny Derreberry - yes. Motion Carried.

**Announcements:**

Ron Stanfield thanked the AFD Cadets for the painting of the Historical Society Home, said that it shows a lot of integrity of their part. He also thanked the AFD personnel who also pitched in.

A reminder was made about the Portage County Fair coming up this month, August 25 through August 30<sup>th</sup>..

The Waterloo Cross Country Team will be having a bake sale at the AFD 9 – 2 on Saturday August 15<sup>th</sup> .

Waterloo High will be having a “Meet the Team” at the high school on August 15th from 1 to 5, cost is \$5

X

Trustee

X

Trustee

X

Trustee

X

Fiscal Officer

DRAFT