

## Record of Proceedings

**Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on August 9, 2016** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on August 9, 2016 at 7:00 p.m.

### ATTENDANCE

Trustees Lynn Whittlesey, Peggy Bainey, John Kovacich, Fiscal Officer Linda Allen, Walt Bainey, Martha Bevard, Dan Kolasky, John Allen, Mel Russell, Greg Jones, Larry Fiegly, Dave Brannon, Lloyd Myers, Neil Whittlesey.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes.

Meeting was opened with the Pledge and the Lord's Prayer

John Kovacich asked if the Board received and reviewed the July 26, 2016 Regular Meeting Minutes. All agreed they received the minutes and no changes needed to be made. No other additions or corrections were noted. John moved to approve the July 26, 2016 minutes. Lynn second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

### COMMUNICATIONS

John stated that we only received one bid for the Virginia Road Chip & Seal Project. The bid was from H. Luli Construction in the amount of \$54,277.15. This is for 29,339 square yards at \$1.85 per square yard. We have thirty days to accept this bid; we will table this until next meeting.

### FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement. With no questions or concerns, Peggy moved to approve the financial statement. Lynn second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

### FIRE DEPARTMENT

#### Old Business

Mel stated that his recommendation for the SCBA Compressor would be to go with Breathing Air Systems for the \$31,905.25. We received a grant for \$36,000 to cover this cost. Lynn moved to accept Breathing Air Systems bid for the SCBA compressor at a cost of \$31,905.25. Peggy second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

#### New Business

Mel gave the July gas & diesel report. The Road Department used 70.4 gallons of gasoline and 127.8 gallons of diesel. The AFD used 49.6 gallons of gasoline and 50.4 gallons of diesel.

Mel also reported on the July runs & transports: They did a total of 35 incidents for the month including aid given and received. We are up 35 calls from this time last year.

Mel reported that the AFD needs 3 sets of turn out gear, as the ones that need to be replaced are expiring this year. Fire force gave us a quote of about \$2,500/set plus freight. NFPA says that every ten years the turn out gear must be replaced for structural fires. These three turn out gear will be for Paula, Tony, and Clinton. Peggy made a motion to purchase three sets of turn out gear from Fire force for \$2,500/set plus shipping. John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

Mel stated that this was a bad year for repairs. The tire on the 1115 lost its tread in four or five spots. Took pictures. Tire should be in tomorrow. Usually Goodyear will stand behind their products; there is only 9,017 miles on this tire.

Mel said that the pump was down on the grass truck. Bearing out, rattling and grinding. There are six bearing total. Took it to Mike Lang and he said it would be about \$1,700 to rebuild. Clutch would not engage. Waiting on prices to decide what we should do.

Mel mentioned that he had two new cadets to add. John said they would address in Executive Session.

## **ROAD DEPARTMENT**

### **Old Business**

Tim gave John a note right before the Trustee Meeting explaining that Alliance Motors has not been able to look at the truck yet, hopeful will be sometime this week, and they will get back to us. The Road Department is limping along without the big truck.

Two culverts have been replaced on Unger Road.

The Road Department is also working on some ditches along Virginia Road in preparation for the Chip and Seal that is about to take place.

### **New Business**

Larry Fiegly inquired into if the Township would install culverts if the homeowner purchases the culverts. John said that if the homeowner buys the township would install. He also said that the homeowner needs to call to make the arrangements.

## **ZONING**

### **Old Business & New Business**

Dan Kolasky gave his Zoning Report for the past two week period. No permits were issued. The trailer parked across from the Townhall has been moved and it appears that this issue has been resolve. Mr. Lloyd Myers questioned the building permits issued for the George property on Stroup. Dan discussed this with Regional Planning, but will check into it more and get back to us at the next meeting.

## **CEMETERY/REAL ESTATE/PARK**

### **Old Business & New Business**

Lynn had 2 cemetery deeds to sign and send out.

Peggy Bainey received a phone call about possibly putting another porta-potty at the park. Said the current porta-potty needs emptied. John will call Joe Duvall to see if the youth football will be putting in another porta-potty. Linda to call Miller & Company concerning the emptying of the current porta-potty, should make this two times a week not just once.

## **ADMINISTRATION**

### **Old Business & New Business**

Linda mentioned that the minutes from the Budget Hearing Meeting on July 12<sup>th</sup> that were approved at the last meeting needed to be signed. Forget to do this at the last meeting.

Linda stated that there was a quarterly report from Portage County Health Department in her office if anyone was interested.

Lynn made a motion to approve 3 LifeForce Resident Waivers totaling \$550.00. John second. Roll Call: Peggy Bainey – abstain, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carriedd

Linda reminded the Trustees that Milt Green from the Road Department and Kim Vicen, Zoning Secretary had met their 90 probationary period. John said this would be discussed in the Executive Session.

Linda Allen requests motion to accept Receipts 131-2016 thru 142-2016 totaling \$12,937.22 Peggy moved to approve, Lynn second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests a motion to approve Blanket Certificate 33-2016 totaling \$5,000.00. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey –yes, John Kovacich – yes. Motion Carried

Linda Allen requests motion to approve Warrants 34188 thru 34204 totaling \$8,790.15. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Payroll Warrants 34184 thru 34186 totaling \$1,176.30. Peggy moved to approve, Lynn second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Direct Deposit Payroll Warrants 191-2016 through 206-2016 totaling \$6,156.00. Peggy moved to approve, John second. Roll Call: Peggy Bainey –yes, Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Road Department Payroll Warrants 34182, 34183 and 34187 totaling \$3,392.99. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

John motioned at 7:59 pm to pay bills, Peggy second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:00 pm to go back into regular session. Lynn second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

John made a motion at 8:04 to go into Executive Session to discuss the two new cadets and Milt & Kim's 90 day probationary period expiring. Lynn second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

At 8:17 John made a motion to go back into Regular Session. Lynn second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

John made a motion to accept Javid Brock and Ashlyn Baughman as cadets effective August 9, 2016. Peggy second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

John made a motion to keep Kim Vicen as Zoning Secretary at a rate of \$200/month. Peggy second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried



John made a motion to keep Milt Green and to move him from \$16/hour to \$17/hour effective August 1, 2016. Peggy second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

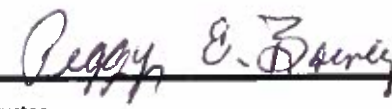

Martha Brevard questioned if our stop signs weren't supposed to have lights around them. John explained that this was an unfunded mandate from the state, and would occur as we replace the stop signs.

John Kovacich motioned to adjourn the meeting at 8:22 pm, Peggy seconded. Roll Call: Peggy Bainey-yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion carried.

#### **ANNOUNCEMENTS**

AFD will have their annual festival on October 1, 2016.

X  X   
Trustee Trustee

X  X   
Trustee Fiscal Officer