

Record of Proceedings

Minutes of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on December 22, 2015 at 7 pm. The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on December 22, 2015.

ATTENDANCE

Trustees: Peggy Bainey, Lynn Whittlesey, Danny Derreberry, Fiscal Officer, Linda Allen, Walt Bainey, Martha Bevard, Mel Russell, John Kovacich, Nina Kovacich, Ryan Kovacich, Dan Kolasky, Tom Nellis, John Allen, Dave Brannon were in attendance.

Danny Derreberry called the Regular Meeting to order at 7:01 pm. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, Danny Derreberry – yes. Motion Carried

Meeting was opened with the Pledge and the Lord’s Prayer.

Danny asked if everyone had a chance to look over the December 8th Meeting Minutes. Peggy Bainey made a motion to approve and sign the December 8th Meeting Minutes. Lynn second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny -yes. Motion Carried.

COMMUNICATIONS

FINANCIAL

Danny asked if there were any questions on the financial statements. Peggy Bainey made a motion to accept the financial statement. Danny second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, Danny Derreberry – yes. Motion Carried.

FIRE DEPARTMENT

Old Business

Mel said he spoke to Chris Meduri and that we need to do a Resolution stating that the old Tanker Truck is no longer of value to the Township. We need to have sealed bids, and a legal notice must be placed in the newspaper. Mel to put legal notice in newspaper.

RESOLUTION 14-2015

Allow the Atwater Fire Department to advertise the 1118 Tanker Truck in the newspaper and to do sealed bids. Brindley Mountain in West Virginia is allowed to do the advertising for us, as long as they do it by sealed bids. This tanker is no longer needed by Atwater Fire Department. Danny moved to accept, Peggy second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

New Business

Danny made a motion for Jason Brock, Tom Eland, Mel Russell, Jesse Baughman and Paula Baughman to attend the ITLS Conference in Columbus in February 2016. The Township will pay all expenses for this two day including tuition of \$1,275 for the five to attend, motel of \$342 plus tax, and mileage and meals. All to be paid out of the EMS Grant. Peggy second. Roll Call: Peggy – Yes, Lynn – Abstain, Danny – Yes. Motion Carried.

Lynn mentioned that he had obtained the utility information on the AFD and was in the process of doing a graph to chart the utility usage at the Fire Department.

Road

Old & New

Nothing to Report

ZONING

Old & New

Dan Kolasky said that there was nothing new to report, same as the last two weeks. There was a stop work order on the Lumber Mill on Bank Street regarding them putting on a new roof without a building permit. Dan K. to attend.

CEMETERY/REAL ESTATE/PARK

Danny stated that we were moving along with the pavilion for our Park. Pole Barn Direct will be laying out the pavilion tomorrow. On January 4, 2016 construction will start if weather permits.

We have received some donation commitments for the pavilion. \$500 from KJ Tires, \$500 from Sarchione Chevrolet, also there is another construction company that is also donating \$500.

We are required to have a restroom at/near the pavilion; we applied to the state for a variance. The hearing in Ashland is on January 14th. Dan Kolasky to go to this meeting to represent the township. Frank Pavliga to also attend this variance meeting. Danny would like to go tag along with Dan Kolasky to the variance meeting because he is the one that has been instrumental in this pavilion. Peggy said that if she was needed that she could also attend. Lynn stated that he would have to check his schedule.

Dan Kolasky stated that he would need a letter from the Township designating him as a representative of our Township. Dan Kolasky said we need to follow through with this. The minimum restroom that we can have would be a handicap porta-potty.

Peggy made a motion for Danny to go with Dan Kolasky to the variance meeting in Columbus on January 14th, and that we would pay mileage there and back. Danny second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Even though Danny’s term as Trustee ends December 31, 2015, he would like to oversee the construction of the pavilion project. He would like Board approval to do so. Peggy made a motion to permit Danny to be manager of the Park pavilion. Danny second. Roll Call: Peggy – Yes, Lynn – No, Danny –Yes. Motion Carried.

Danny spoke to Hal from Studio on Top of the Barn about the sign honoring the volunteers who helped with the playground. Lynn will get definite prices and material being used for the cemetery and park signs. Volunteer sign will be aluminum.

Danny made a motion to let Studio on Top of the Barn make the sign for the playground volunteers at a cost of \$120. Peggy second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Lynn questioned Danny on the keys for the park. Danny replied that they were in the closet.

Danny said that the seat broke on the kiddie ride at the park. Danny will call Dave Williams to see if he could take care of this for us. Danny said there were sharp edges where the seat used to be attached. He will bring a bucket to put over this. It was suggested that we call our insurance company to see if this is something that they might cover.

Danny has asked Dave Williams for the instructional brochure on the playground equipment. Dave Williams’ son has our manual, Danny will follow up to get this back to us ASAP.

ADMINISTRATION

Old & New

Lynn made a motion to accept the following:

RESOLUTION 15-2015

As Per ORC 505.60: Full-Time Employees and Elected Officials may waive the Medical Insurance & Prescription Drug Program if they have other coverage that they are enrolled in. At

the time of declination of the Township Medical Policy, a Full-Time Employee or Elected Official shall be eligible for reimbursement for their out-of-pocket premiums for medical insurance incurred by the other insurance policy covering said Full-Time Employee, Elected Official and, if applicable, eligible dependents of said eligible Full-Time Employee or Elected Official.

Proof of other coverage is required to be submitted to the Fiscal Officer prior to January 1st. Should a change in insurance coverage, premium payments etc, occur within the calendar year the Fiscal Officer must be notified as soon as possible but no more than 30 days after the change.

Reimbursement amounts may not exceed \$774.97 per month (amount based on average billable premium per the Medical Mutual Contract). Danny second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Lynn made a motion to accept the following:

RESOLUTION 16-2015

For all employees to be eligible for medical insurance reimbursement if it becomes available again. Danny second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Peggy made a motion to pay the elected Trustees & Fiscal Officer their salary in 2016. Danny second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Linda requested a motion to approve 1 LifeForce warrant for an employee of the AFD to be written off totaling \$667, 7 Resident Waivers totaling \$1,249.58, and 1 resident waiver to collection totaling \$558.25. Danny moved to accept, Lynn second. Roll Call: Peggy Baine – Abstain, Lynn Whittlesey – Yes, Danny Derreberry - Yes. Motion Carried.

Linda requested a motion to approve Receipts 208-2015 thru 215-2015 totaling \$5,090.96. Peggy moved to approve, Danny second. Roll Call: Lynn – yes, Peggy – yes, Danny - yes. Motion Carried.

Linda requested a motion to approve Purchase Orders 60-2015 thru 64-2015 totaling \$30,643.08 for pavilion at the Park. Danny moved to approve, Peggy second. Roll Call: Lynn – No, Peggy – Yes, Danny -Yes. Motion Carried.

Linda requested a motion to approve Withholding Voucher 129-2015 totaling \$4,138.92 Peggy moved to approve, Danny second. Roll Call: Lynn –Abstain, Peggy – Yes, Danny - Yes. Motion Carried.

Linda requested a motion to approve Warrants 33808 thru 33820 totaling \$22,413.57. Peggy moved to approve, Danny second. Roll Call: Lynn –Abstain, Peggy – Yes, Danny - Yes. Motion Carried.

Linda requested a motion to approve Payroll via warrants 33801 & 33803 totaling \$402.88. Peggy moved to approve, Danny second. Roll Call: Lynn – Yes, Peggy – Yes; Danny -Yes. Motion Carried.

Linda requested a motion to approve Payroll Direct Deposit EFT's 130-2015 thru 135-2015 totaling \$3,015.89. Peggy moved to approve, Lynn second. Roll Call: Lynn – Yes, Peggy – Yes; Danny - Yes. Motion Carried.

Linda requested a motion to approve Road Payroll warrants 33800 and 33802 totaling \$2,576.75. Peggy moved to approve, Danny second. Roll Call: Lynn Whittlesey – Abstain, Peggy Baine – Yes, Danny Derreberry - Yes. Motion Carried.

Danny motioned at 7:46 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes; Danny Derreberry - yes. Motion Carried.

Danny motioned at 7:47 pm to return to regular session. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes; Danny Derreberry - yes. Motion Carried.

Danny made a motion at 8:09 pm to go in to Executive Session to discuss AFD Personnel Issue, Peggy second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Danny made a motion at 8:10 to return to regular session. Peggy second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Danny made a motion to grant Victoria Brock Leave of Absence until June 1, 2016. Peggy second. Roll Call: Peggy – Yes, Lynn – Yes, Danny – Yes. Motion Carried.

Announcements:



Linda reminded everyone of the Meeting on December 30th at 9 am.



Linda mentioned the OTARMA Insurance billing and the billing from Burnham & Flowers for the liability at the AFD. Lynn to look over and get back to Linda by Tuesday.

Danny thanked the Township for allowing him to be a Trustee for the last eight years.

Happy Holidays.

Danny motioned to adjourn the meeting at 8:28 p.m. Peggy Bainey second. Roll Call: Lynn Whittlesey –Yes, Peggy Bainey – Yes, Danny Derreberry -Yes. Motion Carried.

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer