

## Record of Proceedings

**Minutes of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on December 8, 2015 at 7 pm.** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on December 8, 2015.

### ATTENDANCE

Trustees: Peggy Baine, Lynn Whittlesey, Danny Derreberry, Fiscal Officer, Linda Allen, Walt Baine, Martha Bevard, Mel Russell, John Kovacich, Dan Kolasky, Wayne Robertson, Tom Nellis, Shawn Rene Miller, Larry Fiegly, Greg Jones, John Allen, Dave Brannon, Stephen Colecchi, Dan Ellenburger, and Bob Walker from University Hospital were in attendance.

Danny Derreberry called the Regular Meeting to order at 7:01 pm. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, Danny Derreberry – yes. Motion Carried

Meeting was opened with the Pledge and the Lord's Prayer.

Danny asked if everyone had a chance to look over the November 24th Meeting Minutes. Peggy Baine made a motion to approve and sign the November 24th Meeting Minutes. Lynn second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, Danny -yes. Motion Carried.

### COMMUNICATIONS

#### FINANCIAL

Danny asked if there were any questions on the financial statements or the October Bank Reconciliation. Peggy Baine made a motion to accept the financial statement and the October Bank Reconciliation. Lynn second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

### FIRE DEPARTMENT

#### Old Business

Mel introduced Stephen Colecchi president of University Hospital Portage County. Mr. Colecchi spoke about the transition from Robinson Memorial to University Hospital and the more resources that would now be available to our residents. UH gave our fire department a Lucas2 Device, a mechanical CPR machine, Mr. Colecchi, Dan Ellenburg and Bob Walker were here to officially present the Lucas2 Device to our township. Dan Ellenburg stated that the Lucas2 Device would do 100 compressions per minute, and that it also reduces injuries to the patient. Next week UH will be coming out to do the training on the Lucas2 Device. This unit can be used on juveniles and adults, however, not on infants. The cost of this unit is \$14,000.00.

Mel contacted Friendly Mountain in West Virginia concerning our old tanker. Friendly Mountain will advertise, and sell our tanker for 10% of the purchase price. They estimated that our mid-1980 tanker to be worth between \$15,000 and \$20,000 resale value. Larry Fiegly suggested putting this tanker out on Gov deals.com to sell.

#### New Business

Mel said that the new tanker light bar has an issue, and that Sutphen is coming out on Friday to fix, said this was a computer issue.

Mel gave the November fuel report for the AFD and road departments: The Road department used 47.2 gallons of gasoline and 36.2 gallons of diesel. The AFD used 69.0 gallons of gasoline and 61.3 gallons of diesel.

Mel also gave the run report for October: Total incidents for the month were 13, which includes 2 mutual aid given and 1 mutual aid received.

Lynn moved to appoint Robert Kovacich and James Clites to the Fire Fighters Indemnity Board. Peggy second. Roll Call: Lynn – Yes, Peggy – Yes, Danny – Yes. Motion Carried.

#### Road

#### Old & New

Peggy stated that the Road Department needed a new sensor for the big dump truck.

## **ZONING**

### **Old & New**

Dan gave the Zoning report: No new complaints and he is currently continuing with cleanup issues. Dan reported that the old Lumber Yard had sold. He will be attending the Portage County Regional Planning Meeting on December 9<sup>th</sup>. Dan will be changing the Zoning Office Hours in 2016 to Wednesday Mornings 10-12.

## **CEMETERY/REAL ESTATE/PARK**

Danny reiterated the information on the pavilion from Pole Barn Direct. The 40 x 60 building meets our criteria and is less than half the price of a much more sophisticated structure . Approved for \$13,000 grant from NatureWorks. Pole Barn Direct only had state approval on the trusses. We needed to hire an architect, who would be able to work with us now. Dan Kolasky brought us together with Frank Pavliga, who gave us a quote of \$1,800 for the new pavilion plans, plus Portage County Plan Review Fee, Printing expenses for a total of \$2,228.25 Danny made a motion to hire Frank Pavliga as architect for the pavilion at a cost of \$2,228.25. Peggy second. Roll Call: Lynn – No, Peggy – Yes, Danny – Yes. Motion Carried.

Danny made a motion to hire Pole Barns Direct for the pavilion at a cost of \$20,237. Peggy second. Roll Call: Lynn – No, Peggy – Yes, Danny – Yes. Motion Carried.

John Kovacich asked for the cost of the concrete for the pavilion. Danny stated that the original price was \$10,050.00, with the additional concrete for the ramp will bring the price to \$12,025.00. Danny made a motion to hire England & Sons to do the concrete work at the pavilion for a cost of \$12,025.00. Peggy second. Roll Call: Lynn – No, Peggy – Yes, Danny – Yes. Motion Carried.

Dave Brannon inquired at the total number of yards of concrete. Danny said he did not have that information on him but would get it.

Received set of approved drawings from Portage Building Department. While we need to have a restroom at the park, we have to get a variance for this. We could suffice with a Porta-Potty as long as it is handicap accessible.

We will have to add an 8 foot concrete ramp from the parking lot to the pavilion. This is included in the drawing from Frank Pavliga. This will require 20 to 30 feet more of concrete. Ron England, of England and Sons requoted the concrete work with an additional \$2,000.00.

Lynn proposed a plaque for the three trees at the park in the memory of three youths killed in an auto accident in 1955,. Also, proposed a plaque for the cemetery driveway improvements from the estate of Mildred Lerch.

Danny spoke about a plaque for the park thanking all who volunteered with time, equipment, or money. Looking to purchase a 2 x 2 plaque possibly from Studio on Top of the Barn, or Sebring Trophy. We will be looking into purchasing all three plaques at this time. List of names attached. Considering putting on a post, however, Larry Fiegly suggested possibly putting plaques on stone instead of a pole. All thought this was a good idea.

## **ADMINISTRATION**

### **Old & New**

Linda requested a motion to approve Receipts 198-2015 thru 204-2015 totaling \$13,755.17. Peggy moved to approve, Danny second. Roll Call: Lynn – yes, Peggy – yes, Danny - yes. Motion Carried.

Linda requested a motion to approve Purchase Orders 58-2015 & 59-2015 totaling \$1,592.50 for wood chips and the remainder of the audit. Peggy moved to approve, Danny second. Roll Call: Lynn – yes, Peggy – yes, Danny - yes. Motion Carried.

Linda requested a motion to approve Withholding Vouchers 127-2015 & 128-2015 totaling \$2,507.29. Peggy moved to approve, Danny second. Roll Call: Lynn –yes, Peggy – yes, Danny - yes. Motion Carried.

Linda requested a motion to approve Warrants 33784 thru 33799 totaling \$6,175.56. Peggy moved to approve, Danny second. Roll Call: Lynn –abstain, Peggy – yes, Danny - yes. Motion Carried.

Linda requested a motion to approve Payroll via warrants 33778 thru 33782 totaling \$1,835.20. Peggy moved to approve, Danny second. Roll Call: Lynn – yes, Peggy – yes; Danny - yes. Motion Carried.

Linda requested a motion to approve Payroll Direct Deposit EFT's 112-2015 thru 124-2015 totaling \$5,070.57. Peggy moved to approve, Lynn second. Roll Call: Lynn – yes, Peggy – yes; Danny - yes. Motion Carried.

Linda requested a motion to approve Road Payroll warrants 33755 and 33764 totaling \$2,576.75. Peggy moved to approve, Danny second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, Danny Derreberry - yes. Motion Carried.

Lynn would like to discuss the 2013-2014 Audit at the December 22<sup>nd</sup> meeting.

Danny motioned at 8:45 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes; Danny Derreberry - yes. Motion Carried.

Danny motioned to return to regular session at 8:45 pm, Peggy second. Roll call: Lynn Whittlesey – yes, Peggy Bainey – yes, Danny - yes. Motion Carried.

Lynn made a motion for John Kovachic to attend the Ohio Township Association Conference the end of January in Columbus. Danny second. Roll Call: Lynn – yes, Peggy – yes, Danny – yes. Motion Carried.

Danny made an amendment to the above motion to include Linda going to the Ohio Township Associate Conference also. Peggy second. Roll Call: Lynn – yes, Peggy – yes, Danny – yes. Motion Carried.

Lynn made a motion to have the year-end meeting on December 30<sup>th</sup> at 9 am, and the Organizational Meeting for 2016 on January 5<sup>th</sup> at 7 pm. Danny Second. Roll Call: Lynn – Yes, Peggy – Yes, Danny – Yes. Motion Carried.



Shawn Miller spoke again about how disappointed she was with us not being through on researching the overpayment of wages from the 2013-2014 audits. Danny explained that we had had a meeting with Chris Meduri and that we were trying to resolve the issue. Several other people in the audience inquired about this overpayment and what was being done. Lynn explained that the auditors seem to have tunnel vision and cannot or did not see the whole picture and we were doing our best to explain it to them.



Dave Brannon questioned why our Township does not pursue having its own Township Charter. No one knew what a charter was or how it would benefit the Township.

**Announcements:**

Martha announced that the United Methodist Church will be having Breakfast with Santo this Saturday from 9 to noon.

Danny motioned to adjourn the meeting at 9 p.m. Peggy Bainey second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, Danny Derreberry - yes. Motion Carried.

X  X   
Trustee Trustee

X  X   
Trustee Fiscal Officer