

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on February 14, 2017 @7 pm.

The Atwater Township Trustees held their Regular scheduled meeting at the Atwater Townhall, located at 1219 St. Rt. 183 in Atwater, Ohio

ATTENDANCE

Trustees John Kovacich, Lynn Whittlesey, Peggy Baine, Fiscal Officer Linda Allen, John Allen, Martha Bevard, Walt Baine, Dan Kolasky, Larry Fiegly, Mel Russell, Dave Brannon were all in attendance. Bill Steiner arrived late.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Lynn Whittlesey - yes, Peggy Baine - yes, John Kovacich - yes.

Meeting was opened with the Pledge and the Lord's Prayer.

John Kovacich acknowledged Cliff McFee, who gave a verbal resignation of his position as maintenance worker at the Township. John said we needed it writing, Cliff said he would drop off on Thursday.

John Kovacich asked if the Board received and reviewed the January 24, 2017 Regular Meeting Minutes. All agreed they received and reviewed the minutes and no changes needed to be made. Peggy moved to approve the January 24, 2017 Regular Meeting Minutes. Lynn second. Roll Call: Lynn Whittlesey - yes, Peggy Baine - yes, John Kovacich - yes. Motion Carried.

COMMUNICATIONS

John said he had received a survey from the Department of Transportation outlining the time, date, of crashes between 2011 and 2015.

John also received a letter from the census bureau regarding boundaries and annexation of the township. There were none here in Atwater.

We also received a brochure listing the Safety Training programs for the Road Department.

We received paperwork from the Ohio EPA concerning the no-fault scrap tire removal program.

Portage Soil & Water have a district meeting on February 21st. John will be attending.

FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement. With no questions or concerns, Lynn moved to approve the financial statement. Roll Call: Lynn Whittlesey - yes, Peggy Baine - yes, John Kovacich - yes. Motion Carried.

FIRE DEPARTMENT

Old Business

Mel stated that Jason Brock had passed his EMT I classes as of yesterday.

New Business

Mel gave gas/diesel report for January. Road Department used 20.8 gallons of gas and 130 gallons of diesel. The AFD used 66 gallons of gas and 123.1 gallons of diesel.

Mel gave the January Monthly Fire Department Run Report. We had a total of 30 incidents in January. Mel stated that January was a very busy month.

Mel brought up the 1st Responder Grant for 2017; this is where they help us write grants for the AFD. John made a motion to approve the First Responder Grant in the amount of \$1,300 for 2017. Peggy second. Roll Call: Lynn Whittlesey - yes, Peggy Baine - yes, John Kovacich - yes. Motion Carried

Mel asked for approval for the ITLS Conference for five people from the AFD at a cost of \$1,475. We will receive a grant that will pay 100% for this conference excluding hotel, food and mileage. Lynn made a motion for 5 firefighters to attend the ITLS Conference at a cost of \$1,475, plus room charges of \$684, meals at \$40/day and mileage for Paula. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Larry Fiegly asked if we periodically check the AFD's drivers licenses to make sure that they are still valid. Mel said yes we check at least twice a year.

Larry also inquired into the Road Department. John replied that we check drivers licenses and CDL every year.

ROAD DEPARTMENT

Old Business

New Business

John said that Mickey Marozzi will be coming out to check on the drainage problem on Moff Road.

John stated that there was a resident that owned four lots on Wilson and he wants to combine these lots into one, thus vacating Oak Street. John has the paperwork to vacate this road. John will get this started.

Tim Whittlesey gave John the paperwork on DJL crack sealant. The price went down this year to 78.5 cents a pound. This includes the machine to apply the crack sealant. We will share the use of this machine with Suffield, and Randolph. John made a motion to accept the 78.5 cents per pound from DJL, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Tim also reported that on Bank Street south of Moff Road crossing over to Godfreys pond, the old culver pipe is in need of replacement, the bottom of the pipe is rusted out. The size of this pipe is 58' x 34". Tim called the county engineer to go with a double 36" pipe at that crossing. Every time it rains we will need to make sure that this culvert is clear of debris. Cost of the pipe is \$2,528 for double wall plastic that will not rot. The plastic pipe is cheaper than the steel elliptical pipe. It will cost us another \$3,000 for stones and backfill.

Lynn said that the International truck is on borrowed time. John said he has been looking at a Henderson Truck at a cost of \$137,000 plus an additional \$9,000 for a plow. We can purchase this on a five year plan at a cost of approximately \$30,000 a year. Note that the International truck does have a little bit of value left in it.

BACK TO COMMUNICATION

Bill Steiner from Portage County Solid Waste arrived at 7:51 pm to give us the update on the recycling program. This program has been doing great. They will be putting the cost of this service on the tax bill instead of billing each person individually. Also, pickup will start being every other week starting around May. Information will be in the newspaper and on their website.

ZONING

Old Business & New Business

Dan Kolasky gave his Zoning Report for the past two week period. Two permits were issued. Dan has also made contact again with Shawn Miller on Fairview Avenue to remove the derby cars. He is still working on past complaint issues.

Lynn stated that they are working on getting a current list of the Zoning Commission and the Zoning Appeals Board together.

CEMETERY/REAL ESTATE/PARK

Old Business & New Business

The good news is John got the grant submitted for the walking track at the park. The bad news is the label came off the envelope and was returned, therefore, we did not meet the deadline to submit the grant request. We will be holding off on this until next year when we will try again.

Lynn has a Cemetery deed to be signed and mailed.

Lynn stated that he received a estimate from Joe Bettis of \$950 to remove the at the tree located at the west boundary of the cemetery. Milt and Tim are concerned about the condition of our storage barn, as it is falling apart. Their suggestion to get two shipping containers to replace the barn and then to tear down the barn. They will put the shipping containers between the garage and the salt shed. Possibly add a lean to on pole barn. The roof of the pole barn has leaked from the beginning.

ADMINISTRATION

Old Business & New Business

Linda requested a motion for 4 Resident LifeForce Waivers totaling \$477.62. Lynn made a motion to accept the 4 Resident Waivers from LifeForce for \$477.62. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda announced that we had received the OK from Janet on our permanent budget for 2017.

Linda requests motion to accept Receipts 2-2017 through 8-2017 totaling \$3,612.08 from last meeting where she read the wrong numbers. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests motion to accept Receipts 9-2017 through 23-2017 totaling \$14,413.97 from last meeting where she read the wrong numbers. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Blanket Certificates 6-2017 thru 17-2017 totaling \$10,985.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Withholding Voucher 30-2017 and 49-2017 thru 50-2017 totaling \$3,280.10. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 34492 thru 34517 totaling \$11,826.28. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 34519 thru 34520 totaling \$1,185.15. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll Warrants 31-2017 through 47-2017 totaling \$7,032.98. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 34518 and 34521 totaling \$2,578.55. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:48 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:49 pm to go back into regular session. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned to adjourn the meeting at 8:50 pm, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

ANNOUNCEMENTS

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Trustee

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Trustee

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Trustee

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Fiscal Officer