

Record of Proceedings

**Minutes of the Regular Trustee Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio
on February 26, 2019 @ 7:05 pm**

ATTENDANCE

Trustees Lynn Whittlesey, Peggy Baine, John Kovacich, Fiscal Officer, Linda Allen, Mel Russel, Martha Bevard, Phil Cox, Tom Nellis, Walt Baine, Shirley McAlicher, Michael Stankiewicz, Larry Fiegly, Shawn Polozzi, Darrel Shaw were all in attendance.

John Kovacich called the Regular Meeting to order at 7:05 pm. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes.

John Kovacich asked if the Board received and reviewed the February 12, 2019 Meeting Minutes. Lynn moved to approve the Meeting Minutes. John second Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Furniture Magazine

ODOT Grant Info

FINANCIALS

John Kovacich asked if there were any corrections or additions to the Financial Statement and January Bank Reconciliation. Lynn moved to approve the financial reports and January Bank Reconciliation. John second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

Darrel Shaw from Summit Diversified Systems LLC was present to discuss our current alarm system at the AFD. The current alarm system cannot be heard throughout the AFD. The new system being presented must meet the specification required by Portage County. Going to replace the burglar alarm. Door intercoms to be added that can be kinked to phones or can be a standalone unit. Alarm can also go out over the internet, with backup of the telephone. To have the fire design and prints done, as well as jump through the Portage County hoops, and then do the install to regain all of our current functionality and add the extra notification appliance devices will cost approximately \$10,000. The maintenance plan is a per service all at \$100 for 2 guys for one half hour. The annual inspection will be around \$100/year, and needs to be scheduled about a month before hand.

Lynn said that the Townhall needs some protection also. Darrel said he would work up a quote for the Townhall, and it should be less than the AFD.

Peggy mentioned that we should have some type of fire proof building (block) built to store all of our old records. John said we will look this over and refine. Peggy suggested a work session with Mel before we commit. John said we would table this until next time.

John asked Mel when Mike Lynn was going to start work on the gas line at the AFD. Mel said as soon as the weather breaks.

The Road Department has been out picking up all the little branches after Sunday's wind storm.

The tree by Larry Fiegly that was butchered by Ohio Edison with stood the wind storm.

We have purchased 122.8 tons of salt so far this season. The bid for 2019 winter season salt is due in April or May.

The Road Department has been doing lots of plowing this season.

There is a grant from ODOT for road signs, up to \$50,000. John will be working with the county on this. John got a packet from ODOT showing the crashes in Atwater. John will be going to a pre-grant meeting in Ashland. The grant includes money for signs, poles, hardware, and reflective tape. John said this is our chance to upgrade our Township road signs with no cost to us. The State has a manual on all the particulars on how to install the signs. John ordered this manual and it will be kept in the Road Garage.

Peggy inquired into the renewal for the levies? Walt said not until 2020. John will check on this and get back to us.

ZONING

Old & New Business

One permit was issued for Habitat for Humanity on Hillcrest Drive for new resident construction at the corner of Hillcrest and Weber.

Dan talked with the Portage County Prosecutor about the property at 1499 Whittlesey Road. Chris Meduri state that if the property is currently inhabited we must use another method to resolve issues. Final notice sent to homeowner.

A letter was sent to the owner of 6825 Waterloo Road concerning the uninhabitable structure, misc. material in yard and general unkempt appearance of the property. The property at 1460 Stroup Road may be in the process of foreclosure. Also, the property at 1435 Whittlesey Avenue is being processed for foreclosure by the Landbank.

Larry Fiegly asked if anyone was moving on the property at 1405 Whittlesey Road. This property has be sitting there for over five years.

Chris Meduri is following thru with the Williamson law suit.

Phil Cox stated that hopefully by next meeting he will have the Zoning changes.

The trailer at 7685 Waterloo Road needs to be addressed, as it is falling apart.

Shawn Polozzi said the Duncan trailer is being used as a meth/drug house. Perhaps we need drug sniffing dogs to go around trailer to get probable cause.

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CEMETERY/REAL ESTATE/PARK

John said that Pauli Electric has been busy with storm related issues, but will look at pavilion to put in electric as soon as he is available.

ADMINSITRATION

Old Business & New Business

John said that the Hazard Mitigation Funds would not be a fit for our Township.

Spring Cleanup will be on Friday, April 26 from 10 am to 6 pm, and then again on Saturday 8 am to noon.

Lynn said that he received an email from Tom Calcei regarding one member from each Township, working as one in a group to meet with state and county reps to facilitate our priorities in Portage County and in Ohio. Brimfield will be hosting the first meeting on February 28th at 6 pm in the Edison Road facility. John will cover the first meeting. Concerns dear to their hearts would be school funding and water.

Shawn Polozzi said that he has street lights out and that Ohio Edison told him to contact Lynn. Lynn said that he has faxed Ohio Edison this information but they do not seem to want to take care of problem. Lynn to call Lisa Tatti of Ohio Edison to discuss this to see what we can do to get this situation handled.

Deerfield has people circulating asking for funds for Deerfield Township...this is a scam.

Linda requested a motion to approve Receipts 27-2019 thru 30-2019 totaling \$5,356.99. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Blanket Certificates 7-2019 thru 9-2019 totaling \$18,000.00. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Electronic Fund 47-2019 & 23-2019 totaling \$2,941.28. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 35586 thru 35602 totaling \$9,203.09. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 35604 totaling \$457.08. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 41-2019 through 45-2019 totaling \$2,974.83. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 35603 and 35605 totaling \$2,764.42. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:47 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Lynn motioned at 8:48 pm to go back into Regular session John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine –yes, John Kovacich – yes. Motion Carried.




John motioned to adjourn the meeting at 8:49 pm Peggy seconded. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

AFD Pancake Breakfast turned out really good, best so far.

Saturday March 2, fund raiser for Sgt. Acklin at Rootstown Elementary School Cafeteria

Chuck Graham fundraiser @ Knights of Columbus on February 24, 2019

<p>X  Trustee</p>	<p>X  Trustee</p>
<p>X </p>	<p>X</p>

Receipt Listing
February 2019

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
27-2019	02/12/2019	02/25/2019	STD		Lifeforce	\$1,170.13	O
28-2019	02/08/2019	02/25/2019	STD		Lifeforce	\$364.82	O
29-2019	02/19/2019	02/25/2019	STD		Jami Fisher	\$150.00	O
30-2019	02/19/2019	02/25/2019	STD		PORTAGE COUNTY AUDITOR	\$3,672.04	O
Report Total:						\$5,356.99	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

ATWATER TOWNSHIP, PORTAGE COUNTY

2/26/2019 to 2/28/2019

Payment Listing

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
41-2019	02/26/2019	02/21/2019	EP	Linda Ann Allen	\$702.58	O
42-2019	02/26/2019	02/21/2019	EP	THOMAS ELAND	\$421.02	O
43-2019	02/26/2019	02/21/2019	EP	SHIRLEY B MCALICHER	\$150.18	O
44-2019	02/26/2019	02/21/2019	EP	THOMAS A NELLIS	\$539.43	O
45-2019	02/26/2019	02/21/2019	EP	MELVIN L RUSSELL	\$1,161.62	O
47-2019	02/26/2019	02/21/2019	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,653.13	O
35586	02/26/2019	02/21/2019	AW	AT&T	\$156.44	O
35587	02/26/2019	02/21/2019	AW	Bennett Land Title Agency, LLC	\$75.00	O
35588	02/26/2019	02/21/2019	AW	CHASE CARD SERVICES	\$1,361.66	O
35589	02/26/2019	02/21/2019	AW	CONRADS DISPOSAL INC	\$75.00	O
35590	02/26/2019	02/21/2019	AW	Country Fire Protection	\$782.00	O
35591	02/26/2019	02/21/2019	AW	HEASTAND AUTO PARTS	\$76.59	O
35592	02/26/2019	02/21/2019	AW	LIFE-FORCE MANAGEMENT INC.	\$655.44	O
35593	02/26/2019	02/21/2019	AW	MARLBORO SUPPLY	\$66.00	O
35594	02/26/2019	02/21/2019	AW	Mary Rodenbucher	\$100.00	O
35595	02/26/2019	02/21/2019	AW	MORTON SALT	\$2,584.36	O
35596	02/26/2019	02/21/2019	AW	OHIO EDISON COMPANY	\$576.57	O
35597	02/26/2019	02/21/2019	AW	Portage County RPC	\$63.15	O
35598	02/26/2019	02/21/2019	AW	POWERS OIL COMPANY	\$375.38	O
35599	02/26/2019	02/21/2019	AW	Verizon Wireless	\$15.14	O
35600	02/26/2019	02/21/2019	AW	VSP	\$210.78	O
35601	02/26/2019	02/21/2019	AW	NIMSHILLEN TOWNSHIP FIRE DEPARTME	\$1,866.66	O
35602	02/26/2019	02/21/2019	AW	Myers Equipment Corp	\$189.92	O
35603	02/26/2019	02/21/2019	PR	Milton L Green Jr.	\$1,185.35	O
35604	02/26/2019	02/21/2019	PR	JOHN B KOVACICH	\$457.08	O
35605	02/26/2019	02/21/2019	PR	TIMOTHY LYNN WHITTLESEY	\$1,579.07	O
Total Payments:					\$18,079.55	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$18,079.55	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EV - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

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