

## **Record of Proceedings**

### **Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on February 9, 2016**

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on February 9, 2016

#### **ATTENDANCE**

Trustees John Kovacich, Peggy Baine, Lynn Whittlesey, Fiscal Officer Linda Allen, Walt Baine, Martha Bevard, Dan Kolasky, Mel Russell, John Allen, Tom Nellis, Ron & Emma Stanfield, Brad Cromes, Kelsey Shackelford.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried

Meeting was opened with the Pledge and the Lord's Prayer

John Kovacich asked if the Board received and reviewed the January 26, 2016 Regular Meeting Minutes, all agreed they received the minutes and there were no corrections or additions. Lynn moved to approve the minutes, John second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried.

#### **COMMUNICATIONS**

Brad Cromes, Portage County Treasurer to introduce himself and what his office does for Portage County. First the treasurer's office is a tax collector, second a banker for county monies and third chief investment officer. The Treasurer's Office has information on their website and on Facebook to help keep Portage County Residents informed. The Treasures Office is looking into offering credit card payment for property tax bills. They are stepping up efforts to collect delinquent taxes, as well as foreclosures with the Land Bank. Brad spoke briefly about the Home Improvement Loan available to Portage County Residents.

Kelsey Shackelford, from Portage County Recycle spoke about the Single Stream Recycling. The containers will be dropped off the week of February 15 thru February 19. The Single Stream Recycling will start the week of February 22, 2016. Strong point of the Single Stream Recycling is that the residents no longer have to separate their recyclables. They are implementing five new trucks, where the drivers no longer have to get out of their trucks, as well as the trucks being safer and more fuel efficient. More information on their website and Facebook. We will make arrangements to have the old recycle containers dropped off during our community clean up in the spring.

#### **FINANCIAL**

John Kovacich asked if there were any corrections or additions to the Financial Statement, with no questions or concerns, John moved to approve the financial statements. Peggy Baine second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried

#### **FIRE DEPARTMENT**

##### **Old Business**

Mel brought up using the AG to do our EMS collection. He will bring the paperwork for this to the next meeting.

##### **New Business**

Mel gave gas/diesel report for January. Road Department used 53.1 gallons of gas and 147.0 gallons of diesel. The AFD used 35.36 gallons of gas and 151.4 gallons of diesel.

Mel did the January Monthly Fire Department Run Report. We had a total of 22 incidents in January, close to what we did last year.

Peggy said that Paula needed to have an extra day at the seminar January 25 & 26<sup>th</sup> as her class starts at 7 am. Mel stated that he was not going to go to this seminar, as we would be shorthanded at the AFD.

## **ROAD DEPARTMENT**

### **Old Business**

John mentioned that there was another avenue for vacating Woodland Avenue, but he needed to do more research into it. John stated that we need to put Woodland Avenue into a non-maintenance status ASAP. John said that we would move on this at the next meeting. Lynn said that he already has the paperwork drawn up to put this into non-maintenance status, however, he did not bring with him this time, he will bring to next meeting. Walt Baine wanted to know if there were any other roads to be vacated? Lynn stated that we had several roads that could be vacated. Walt asked if we had to have a hearing to put Woodland Avenue in non-maintenance. Lynn said yes, we had to have two hearing. Our first step is to get an opinion from the Portage County Engineers Office.

### **New Business**

The Road Department will need to put brakes on the International Truck soon. Probably our next major purchase will be to replace this truck, as it is sixteen years old and about wore out. A new truck will cost us in the range of \$120,000 to \$130,000.

John mentioned collaborating with a few surrounding townships to purchase a piece of equipment that would only be used occasionally by all townships. The details would have to be worked out before we could proceed with this.

The More Grant of \$500 will be used by the Road Department for a backup alarm, a LED revolving beacon, and bolt on shovel holders.

Mr. Stanfield said the Road Department is doing a good job on the road work in the township. He wanted to know if we ever stripe the roads. John replied that we seldom stripe the roads as this procedure is costly.

## **ZONING**

### **Old Business & New Business**

Dan Kolasky gave his bi-weekly report, there were no permits issued. The property at 1156 St Rt 183 (Robinson) has been taken by the state for nursing home costs by the owner. Dan also forwarded to Chris Meduri information and pictures of the property located at 1427 Hickory St for the Treasurer office to start foreclosure proceedings.

## **CEMETERY/REAL ESTATE**

### **Old Business & New Business**

John saw Dave Williams at the trade show the end of January, and Dave said he will replace the kiddie ride, the only thing the township needs to do is dig out the old one in preparation for the new. This will happen after the weather breaks.

John said one of the big topics at the Trade show was the rules and regulations for the Cemetery. These rules need to be spelled out. Cremation is becoming the common thing now. Suggestion was to build a cremation garden, with thick mulch, and spread the ashes in this mulch. There would be a plaque at the entrance with the folks names listed on it. It was also suggested that we put up a couple of mailboxes at the entrance to the cemetery that would hold the rules and regulations.

Also, our Park needs to get rules and regulations posted. We need to have signs that state no alcohol and that the park is smoke free. We need to sit down and get these rules set and get them posted at the park. Walt Baine suggested that we would need to have something about dogs and their droppings.

Ron Stanfield questioned if we were going to get the wall at the Cemetery fixed. Peggy had previously spoken to Mr Raber about fixing this, but has heard nothing since. She will follow up on this.

## **ADMINISTRATION**

**Old Business & New Business**

Lynn said that he had emailed Chris Meduri concerning the Finding For Recovery from the audit, but has not heard anything back from him. Linda said that she went to the Auditor of State Round Table when at seminar end of January. She felt that the answer she received there was the same as from the auditor and prosecuting attorney...do a repayment plan...which we did.

Linda Allen requests motion to accept Receipts 9-2016 thru 15-2016 totaling \$16,449.44. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Blanket Certificate 11-2016 totaling \$400.00. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Purchase Orders 6-2016 thru 11-2016 to totaling \$9,689.87. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Warrants 33889 thru 33904 totaling \$4,275.13. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Payroll Warrant 33883 thru 33887 totaling \$2,087.55. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Direct Deposit Payroll warrants 26-2015 through 39-2016 totaling \$5,552.05. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Road Department Payroll Warrants 33882 and 33888 totaling \$2,576.75. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain; John Kovacich – yes. Motion Carried.

John motioned at 8:09 pm to pay bills, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.

John motioned to return to regular session at 8:10 pm, Peggy second. Roll call: Peggy Bainey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.


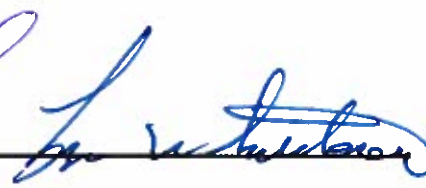
John Kovacich motioned to adjourn the meeting at 8:11 pm, Peggy Bainey seconded. Roll Call: Peggy Bainey- yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion carried.

**Announcements**

The AFD will have an Open House on February 29<sup>th</sup> 6 to 8 pm to show off the new tanker truck.

Portage County Township Association will have a meeting at NEOMED on February 20, 2016.

The AFD will be having a spaghetti dinner on March 12, 2016 from 5 to 7.

X  X   
Trustee Trustee

X L. Allen  
Trustee  
fiscal officer

X Peggy C. Ramsey  
Trustee