

Record of Proceedings

**Minutes of the Regular Trustee Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio
on January 8, 2019 @ 7:00 pm**

ATTENDANCE

Trustees Lynn Whittlesey, John Kovacich, Fiscal Officer, Linda Allen, Mel Russel, Martha Bevard, Michael Stankiewicz, Phil Cox, Dave Brannon, Larry Fiegly, Shirley McAlicher, Dan Kolasky, John Allen, Kelly Lanham were all in attendance.

John Kovacich called the Regular Meeting to order at 7:04 pm. Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes.

John Kovacich asked if the Board received and reviewed the December 27, 2018 End of Year Minutes and the January 3, 2019 Organizational Meeting Minutes. Lynn moved to approve the December 27, 2018 End of Year Minutes and the January 3, 2019 Organizational Meeting Minutes. John second Roll Call: Lynn Whittlesey –yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

COMMUNICATIONS

Signatures for Road Certification

NOPEC Grant for community service

FINANCIALS

John Kovacich asked if there were any corrections or additions to the Financial Statement. Lynn moved to approve the financial reports. John second Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

Mel gave the gas/diesel report for December. Road Department used 50+- gallons (gauge on pump not working properly in the cold weather) of gas and 139.7 gallons of diesel. The AFD used 0 gallons of gas and 100.2 gallons of diesel.

Mel gave the December run report, we had 25 runs, The yearly total is down by 25 from last year.

Deerfield AG Service sent the AFD a donation of \$1,000 for assisting with the fire at their location.

ROAD DEPARTMENT

Old Business & New Business

John made a motion to accept the mileage report as presented and to return to the state. The road mileage is 15.72 miles in Atwater. Lynn Second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried

Lynn mentioned that he received another bill for the street light damaged in an accident. Lynn forwarded bill to our insurance company.

The Road Department repaired the excavator after 8 years, we should consider replacing with a new excavator. Cost would be about \$50,000. The linkage came loose, but that is normal wear and tear. We are going to keep a close watch on this.

Lynn suggest that we consider building a better shop at the Road Department. Maybe we should have a replacement levy for the Road Department when it comes due instead of a renewal levy. Lynn will check into this.

John is looking on line for a boom mower, ours is at maximum capacity. The Road Department ahead of time. Since not doing footer for cemetery, that time has been used for other things.

Lynn wants to consider a better building for the Road Department and Cemetery. Consider putting in office for cemetery.

ZONING
Old & New Business

No permits issued.

Final letter sent to the property owner at 6210 Oak Street. Dan spoke to Chris Meduri about best way to follow up on this to resolve issue.

A letter was sent to Brian Davis of 1499 Whittlesey Road concerning the complaints about the junk motor vehicles and clutter around property. Phil Cox thinks the Building Department should get involved with the property at 1499 Whittlesey. Dan stated that the trustees must start the procedure to get the Health Department and Building Department involved. Dave Brannon stated that the Landbank will not touch this property. John said he would talk to the Health Department about this.

Dan stated that the trailer that burnt on Oak Street is out of there. Dave Brannon said to make sure the lateral was closed and the gas shut off.

Dave Brannon inquired about his favorite trailer on Whittlesey. John said he would see Jen at NDS at his meeting with the Landbank of January 14th.

CEMETERY/REAL ESTATE/PARK

Nothing to report.

ADMINSITRATION

Old Business & New Business

Linda requested a motion to approve Receipts 1-2019 thru 5-2019 totaling \$8,239.42. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Blanket Certificate 1-2019 totaling \$6,000.00. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Electronic Funds 15-2018 & 16-2018 totaling \$2,705.80. John moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 35527 thru 35532 totaling \$866.63. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 35534 thru 35537 totaling \$1,564.78. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 1-2019 through 13-2019 totaling \$6,827.78. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 35533 and 35538 totaling \$2,694.37. John moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.

John motioned at 7:30 pm to pay bills, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – absent, John Kovacich – yes. Motion Carried.


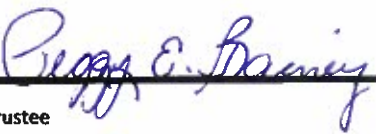


John motioned at 7:31 pm to go back into Regular session Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney –absent, John Kovacich – yes. Motion Carried.

John motioned to adjourn the meeting at 7:39 pm Lynn seconded. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – absent, John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

Larry Fiegly thanked John for handling leaning tree on his property

Knights of Columbus reverse raffle February 9th @ 6pm cost \$100

X		X	
	Trustee		Trustee
X		X	

Receipt Listing

January 2019

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
1-2019	01/02/2019	01/07/2019	STD		Lifeforce	\$2,255.76	O
2-2019	01/04/2019	01/07/2019	STD		Lifeforce	\$2,683.64	O
3-2019	01/04/2019	01/07/2019	STD		Wood Kortright	\$1,200.00	O
4-2019	01/04/2019	01/07/2019	STD		Deerfied AG Services	\$2,000.00	O
5-2019	01/04/2019	01/07/2019	STD		Regina Shellenberger	\$100.00	O
Report Total:						<u>\$8,239.42</u>	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Payment Listing

January 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2019	01/08/2019	01/03/2019	EP	Linda Ann Allen	\$700.95	O
2-2019	01/08/2019	01/03/2019	EP	Peggy E Bainey	\$784.24	O
3-2019	01/08/2019	01/03/2019	EP	Jason Brock	\$698.61	O
4-2019	01/08/2019	01/03/2019	EP	THOMAS ELAND	\$291.30	O
5-2019	01/08/2019	01/03/2019	EP	Daniel Kolasky	\$612.78	O
6-2019	01/08/2019	01/03/2019	EP	Emily A Lashley	\$149.61	O
7-2019	01/08/2019	01/03/2019	EP	JEFFREY D MANN	\$135.76	O
8-2019	01/08/2019	01/03/2019	EP	SHIRLEY B MCALICHER	\$361.69	O
9-2019	01/08/2019	01/03/2019	EP	Rodney Myers	\$102.82	O
10-2019	01/08/2019	01/03/2019	EP	THOMAS A NELLIS	\$1,102.07	O
11-2019	01/08/2019	01/03/2019	EP	MELVIN L RUSSELL	\$1,686.27	O
12-2019	01/08/2019	01/03/2019	EP	Stephen D Swaggard	\$25.69	O
13-2019	01/08/2019	01/03/2019	EP	Kimberly A Vicen	\$175.99	O
15-2019	01/08/2019	01/03/2019	EW	EFTPS CUSTOMER SERVICE	\$2,293.22	O
16-2019	01/08/2019	01/03/2019	EW	TREASURER STATE OF OHIO	\$412.58	O
35527	01/08/2019	01/03/2019	AW	AFLAC	\$149.40	O
35528	01/08/2019	01/03/2019	AW	FINLEY FIRE EQUIPMENT	\$40.17	O
35529	01/08/2019	01/03/2019	AW	HEASTAND AUTO PARTS	\$256.37	O
35530	01/08/2019	01/03/2019	AW	PRAXAIR DISTRIBUTION INC-848	\$73.50	O
35531	01/08/2019	01/03/2019	AW	Spectrum	\$173.68	O
35532	01/08/2019	01/03/2019	AW	Verizon Wireless	\$173.51	O
35533	01/08/2019	01/03/2019	PR	Milton L Green Jr.	\$1,151.67	O
35534	01/08/2019	01/03/2019	PR	Kristopher A Hart	\$199.80	O
35535	01/08/2019	01/03/2019	PR	JOHN B KOVACICH	\$456.96	O
35536	01/08/2019	01/03/2019	PR	Gregory Langford	\$96.39	O
35537	01/08/2019	01/03/2019	PR	LYNN R WHITTLESEY	\$811.63	O
35538	01/08/2019	01/03/2019	PR	TIMOTHY LYNN WHITTLESEY	\$1,542.70	O
Total Payments:					\$14,659.36	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$14,659.36	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

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