

## Record of Proceedings

**Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on July 11 2017 @ 6:52pm** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio

### ATTENDANCE

Trustees Lynn Whittlesey, Peggy Bainey, John Kovacich, Fiscal Officer, Linda Allen, Walt Bainey, John Allen, Joshua Allen, Hunter Allen, Dakota Allen, Martha Brevard, Shawn Polozzi, Mel Russell, Dave Brannon, Heather Hillard, Judy Collins, were all in attendance.

John Kovacich called the Regular Meeting to order at 6:52pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes.

Meeting was opened with the Pledge and the Lord's Prayer

Peggy wanted to know why the minutes were changed from the original draft regarding Peggy's absence. Peggy said she had spoken to Chris Meduri concerning this problem and that she had not done anything irregular since being a Trustee. Chris Meduri said she should get this issue cleared up. Lynn explained the draft was changed so that no irregularity was implied.

John Kovacich asked if the Board received and reviewed the June 27, 2017 Regular Meeting Minutes. All agreed they received the minutes and no changes needed to be made. John moved to approve the June 27, 2017 minutes. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – abstain, John Kovacich – yes. Motion Carried.

### COMMUNICATIONS

John stated that we have received the following information: Letter from Ohio Edison concerning Powering Our Community grant funds. Also info on Mental Health & Recovery Board monthly meetings on the first Thursday of each month to discuss ideas to rid Portage County of this heroin epidemic.

### FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement. With no questions or concerns, Lynn moved to approve the financial statement. John second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

### FIRE DEPARTMENT

#### Old Business

Mel stated that the valves on 1115 were seizing up. Hale said they would supply the rebuild kit, now they are changing their story. Nine new valves would cost approximately \$2,877 with an additional labor at a cost of \$600, for a total of \$3,477. Peggy made a motion to get parts and repair the 1115 at a cost of \$3,477. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Lynn said that when the dry hydrant was redone we used the 1115 truck and it was like chocolate milk coming out. One leaking value and one value is disconnected.

#### New Business

The Supthen Tanker has water dripping, the line to gauge is leaking when they looked under the truck and saw water dripping on the frame on the driver's side. Peggy suggested that perhaps it is time to get Chris Meduri involved with the repair of this tanker. In the letter from Chris Meduri we need to have a replacement vehicle available to use at no charge during the repair of this tanker.

This is the third time in over a year to repair. It is not the chassis but the poly tank that is the problem.

Mel gave the June gas and diesel report. The Road Department used 13.1 gallons of gas and 180.5 gallons of diesel. The AFD used 31.6 gallons of gas and 133.4 gallons of diesel.

Mel also gave the run report for June: They had a total of 20 runs for the month. We are 19 calls ahead of this time in 2016.

**ROAD DEPARTMENT  
Old Business & New Business**

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John Kovacich moved for the adoption of the following:

**RESOLUTION 7-2017**

Atwater Township will be accepting bids for Chip and Seal for the following:

- Wilson Road 2558' x 18'
- Marshall Road 387' x 18'
- Whittlesey Road 2543' x 18'
- Prospect Road 546' x 18'
- Ramona Road 543' x 18'
- Weber Road 542' x 18'
- Washington Road 545' x 18'
- Oak Street 545' x 18'
- Chittenden Road 535' x 18'

Sealed bids will be received at the office of Atwater Township Fiscal Officer, Linda Allen at 1219 State Route 183, Atwater, OH 44201 or via PO Box 9, Atwater, OH 44201 until noon on July 25, 2017. Bids will include stone from Atwater stockpile, liquid asphalt, all labor for application and traffic control, spreading by self propelled spreader and compaction by appropriate rollers. All roads are to be broomed before application of oil. All materials shall conform to the latest edition of Construction & Material specifications: as specified by the Ohio Department of Highways. Liquid Asphalt MC3000, Limestone #8.

Bid acceptance will be awarded to the lowest and best bidder(s). The Trustees reserve the right to reject any and all bids.

Bids will be opened July 25, 2017 at 7:00 pm at the Atwater Townhall

Lynn Whittlesey seconds the motion, and the roll call was called on the question of its adoption. The vote was as follows: Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

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The issue of the Lighting District came up and Lynn said he spoke to Elaina and all we need to do is to send her the addresses of all involved by September 11<sup>th</sup>. We will revisit this next meeting, and start with a resolution and submit.

**ZONING  
Old Business & New Business**

Dan Kolasky was absent. John read the Zoning Report for the past two week period. One permit was issued for a pool. Dan received a complaint regarding the high grass on the corner of Elm & Cedar. After some research he found out that this property is in foreclosure proceedings.

The bearings on both mowers had to be replaced. The Road Department is busing mowing and taking care of ditches.

Last Friday Milt and Tim went to check out the new chassis before the equipment is put on the chassis. Hopefully, this truck will be delivered by the end of August. Going to hold on to our old truck for a period of time to make sure there are no major bugs in the new truck. Perhaps, we will advertise the old truck in the Grassroots paper.

July Collins and Heather Hillard were present to gather information about the positions on the Zoning Boards. One of the Trustees will contact them with additional information.

Shawn Polozzi brought donuts and coffee for the Trustees to thank them for taking care of the issue behind his house with all the trash and weeds.

## **CEMETERY/REAL ESTATE/PARK**

### **Old Business & New Business**

John gave Joe Duval a copy of the map of the park so that he can indicate where electrical lines are to be run. At this point, John and Joe are playing phone tag again.

Lynn has a cemetery deed to be signed.

### **Old Business & New Business**

Lynn made a motion to accept 2 Resident waivers totaling \$368, and one nonresident to collection totaling \$697. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – abstain, John Kovacich – yes. Motion Carried.

There will be a conflict with our next Trustee Meeting here at the Townhall, as there will be a special election being held here. We will have the meeting at the Historical Society. Linda to run an announcement in the Area Happenings of the Record Courier.

The PCTA will hold their quarterly meeting at Atwater Townhall on August 12<sup>th</sup>.

Linda requests motion to accept Receipts 107-2017 through 113-2017 totaling \$5,761.34 Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Purchase Orders 25-2017 thru 26-2017 totaling \$2,384.00. John moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Linda requested a motion to approve Withholding Vouchers 183-2017 thru 184-2017 totaling \$2,700.25. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 34735 thru 34748 totaling \$16,579.50. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 34732 & 34733 totaling \$1,185.15. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 166-2017 through 181-2017 totaling \$6,206.83. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 34731 and 34734 totaling \$2,578.55. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:20 pm to pay bills, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:21 pm to go back into Regular session. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Lynn made a motion to go into Executive Session at 8:21 to discuss the custodians continued employment. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

At 8:26 Lynn made a motion to go back into regular session. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

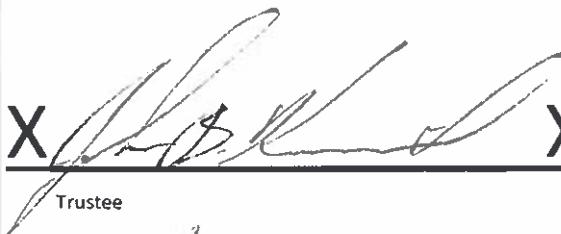



~~\$1200~~ Lynn made a motion to continue Erin McBride's employment and starting July 1<sup>st</sup> to raise her pay rate to \$11/hr. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried. *until end of 2017*

John Kovacich motioned to adjourn the meeting at 8:27 pm, Lynn seconded. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion carried.

#### ANNOUNCEMENTS

Mantua Ox Roast July 21, 22, & 23

NEOTA July 27 in Auburn

X		X	
	Trustee		Trustee
X		X	
	Trustee		Fiscal Officer