

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on July 26, 2016 The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on July 26, 2016 at 7:04 p.m.

ATTENDANCE

Trustees Lynn Whittlesey, Peggy Baine, John Kovacich, Fiscal Officer Linda Allen, Walt Baine, Martha Bevard, Dan Kolasky, John Allen, Mel Russell, Greg Jones, Jen Fendler, Tom Nellis, Duane & Julie Bowker, Bonnie Bowker, Tina Mann, Brian Rogers, Sabrina Shackelford..

John Kovacich called the Regular Meeting to order at 7:04 pm. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes.

Meeting was opened with the Pledge and the Lord's Prayer

John Kovacich asked if the Board received and reviewed the July 12, 2016 Regular Meeting Minutes. All agreed they received the minutes and no changes needed to be made. No other additions or corrections were noted. John moved to approve the July 12, 2016, 2016 minutes, Peggy second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried. John made a motion to approve the minutes from the Special Budget Hearing on July 12, 2016. Lynn second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

COMMUNICATIONS

FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement and the June Bank Reconciliation. With no questions or concerns, John moved to approve the financial statement. Peggy second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried. John moved to approve the June Bank Reconciliation, Peggy second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

FIRE DEPARTMENT

Old Business

Mel stated that we had only received one bid for the SCBA Compressor. John Kovacich opened the bid from Breathing Air Systems for \$31,905.25. Mel to look over the bid and bring recommendation to the next meeting.

New Business

Mel said that Paula and Jesse would like to go to Tri-C for a class that was scheduled earlier in the year and then cancelled. New class will be on August 12, 2016 at the same cost as previous class. John made a motion for Paula and Jesse to attend the class at Tri-C on August 12, 2016 for a cost of \$60 each. Peggy second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

ROAD DEPARTMENT

Old Business

RESOLUTION 12-2016

Peggy Bainey made a motion to request the County engineer to prepare all required bid documents and specifications for the Hillcrest Allotment Repair and Resurfacing project Grant CG53T as follows:

Sealed proposals will be received by mail at PO Box 9, Atwater, OH 44201 or at the office of the Atwater Township Hall 1219 St Rt 183, Atwater, OH 44201, by calling Peggy Bainey at 330.947.3170 prior to drop-off, until 7:00 pm Local time on Tuesday, August 23, 2016 for furnishing all labor, materials and equipment necessary to complete the project known as the HILLCREST ALLOTMENT PAVING PROJECT in Atwater Township, Portage County, and at Atwater Townhall 1219 St Rt 183, Atwater OH at 7:00 pm publicly opened and read aloud.

Specification and Bidding forms are on file at the office of the Atwater Township Trustees, at 1219 ST RT 183, Atwater, Oh 44201 and the Portage County Engineer's Office at 5000 Newton Falls Road, Ravenna OH 44266. They may be purchased from SE Blueprint, 540 South Main Street, Suite 211, Akron, OH 44311-4400, 330.376.1689, www.seblueprint, at a non-refundable cost of \$35.00 per set. Checks should be made payable to SE Blueprint. Shipping charges are separate and are the responsibility of each bidder. No responsibility is assumed by the Portage County Engineer for documents received too late for filing a bid.

Each bidder is required to furnish with its proposal, a Bid Guaranty and Contract Bond in accordance with Section 154.54 of the Ohio Revised Code. Bid security furnished in bond form, shall be issued by a surety company or corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than October 31, 2016.

Contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123, The Governor's Executive Order of 1972, and the Governor's Executive Order 84-9 shall be required.

All contractors and subcontractors involved with the project will, to the extent practicable, use Ohio products, materials, services and labor in the implementation of this project.

Bidders must comply with the prevailing wage rates on public improvement in Portage County and the Portage County Engineer as determined by the Ohio Bureau of Employment Services, Wage and Hour Division. 614-644-2239.

Preliminary estimate of cost for this improvement is \$106,900.00.

The Portage County Commissioners reserve the right to waive irregularities and to reject any or all bids.

Seconded by John Kovacich, **Roll Call:** Peggy Bainey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

New Business

Bonnie Bowker inquired into who is responsible for the stop signs throughout the Township, especially the one located at St. Rt 183 and Waterloo. John said the stop signs on a County road are the counties responsibility.

John informed us that the International truck is down; the injector came lose and may have gone thru the piston. Tim took to shop, waiting to hear about the repairs and cost.

John also said that tomorrow Unger road will be closed to put in culverts; he was giving Mel a heads up in case the AFD needed to go down Unger.

ZONING

Old Business & New Business

Dan Kolasky said that he issued two zoning permits in the last two weeks. And he is continuing to work on getting the junk around town cleaned up.

Duane and Julie Bowker spoke about the semi's parked near their house on the right-a-way causing them to lose sleep when the truckers hook up their trailers at 4 o'clock in the morning. Dan Kolasky said he spoke to the owner of the apartment building and she would ask the truck driver not to park there. Dan pointed out that the truck driver does not live here in Atwater, that he lives in Deerfield. Duane Bowker said that he spoke to ODOT and they informed him that the State of Ohio owns this right-a-way. Brian Rogers and Sabrina Shackelford, who live in the apartments, said that they did not hear the trucker hooking up his truck in the morning. Sabrina Shackelford is the truck driver's daughter.

John Kovacich mentioned that the old Manion house is down, just waiting for the basement to be filled in. Also the house on Bank Street to be taken down.

John Kovacich asked Dan Kolasky if he had any news on Knapp Lumber yard, Dan said nothing is happening so far.

CEMETERY/REAL ESTATE/PARK

Old Business & New Business

Lynn Whittlesey presented the revised Pavilion contract that now list charcoal as the fuel to be used in the BBQ grills. John Kovacich made a motion to accept the revised Pavilion contract for use at the Old School Park, stipulating that charcoal is to be used not propane. Lynn second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

Lynn had 3 cemetery deeds to sign and send out.

ADMINISTRATION

Old Business & New Business

Linda mentioned about the side door still needs to be fixed, as her key keeps getting stuck in the lock. Tim Whittlesey is checking on the price of a new door, as this door is extremely rusted.

Linda also mentioned the glass in her cabinet in the Fiscal Officer's office is sticking and she cannot get it open.

Linda stated that she received an email from Chris Meduri regarding the property that was demolished at 1472 St Rt 183, Atwater, where the mortgage holder was not notified. John Kovacich said that Bennett Title did the title search.

Linda mentioned that we had received a letter from the Division of Liquor Control regarding liquor applications for the new year. The Township does not oppose any liquor license at this time.

Linda Allen requests motion to accept Receipts 124-2016 thru 130-2016 totaling \$5,988.74 Peggy moved to approve, Lynn second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Purchase Order 38-2016 totaling \$6,000.00. Peggy moved to approve, Lynn second. Roll Call: Peggy Baine – yes, Lynn Whittlesey –yes, John Kovacich – yes. Motion Carried

Linda Allen requests motion to approve Withholding Vouchers 180-2016 thru 182-2016 totaling \$7,730.47. Peggy moved to approve, John second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Warrants 34164 thru 34181 totaling \$8,229.16. Peggy moved to approve, John second. Roll Call: Peggy Baine – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Payroll Warrant 34162 totaling \$435.32. Peggy moved to approve, Lynn second. Roll Call: Peggy Baineey – yes, Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Direct Deposit Payroll Warrants 183-2016 through 188-2016 totaling \$2,812.34. Peggy moved to approve, John second. Roll Call: Peggy Baineey –yes, Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Road Department Payroll Warrants 34160, 34161 and 34164 totaling \$3,392.99. Peggy moved to approve, John second. Roll Call: Peggy Baineey – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

John motioned at 7:50 pm to pay bills, Peggy second. Roll Call: Peggy Baineey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

John motioned at 7:51 pm to go back into regular session. Lynn second. Roll Call: Peggy Baineey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Bonnie Bowker said that there would be no busing for the high school students, and was wondering if there would possibly be a grant available to put in sidewalks. John said he would look into this.


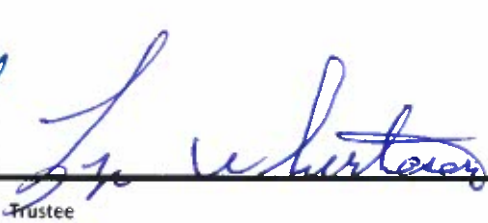
Bonnie also wanted to know if they (Lions Club, Historical Society??) could put on a Farmers Market at the park. John said he thought that was a great idea.

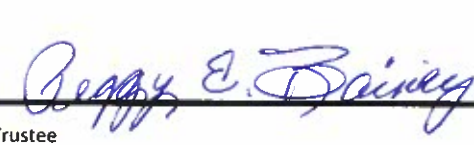

Jen Fendler asked how the issue of the AFD fireman whose glasses were destroyed was handled. Tina Mann said that her private insurance took care of it.

John Kovacich motioned to adjourn the meeting at 8:01 pm, Peggy seconded. Roll Call: Peggy Baineey-yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

The Atwater Lions Club will be having a 60th Birthday celebration at the pavilion on August 6th 2016 from 2 pm until 8 pm. All Welcome

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer