

## Record of Proceedings

**Minutes of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on July 28, 2015 at 7 pm.** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on July 28, 2015

### ATTENDANCE

Trustees: Peggy Baine, Lynn Whittlesey, Linda Allen Fiscal Officer, Walt Baine, Martha Bevard, Mel Russell, John Kovacich, Wayne Robertson, Dan Kolasky, Anna Eland, Kimberly Eland, Tom Nellis, Earl Robertson, Jennifer Fendler.

Danny Derreberry called the Regular Meeting to order at 7 pm. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, Danny Derreberry – yes.

Meeting was opened with the Pledge and the Lord's Prayer

### COMMUNICATIONS

Danny mentioned the email from Chris Meduri about the Ohio State Laws concerning Gray Wolves. A permit is required to have these animals that are considered dangerous. At this time no one knows of wolves in Atwater. Lynn Whittlesey and Claude Custer need a copy of Chris Meduri's email.

### FINANCIAL

Peggy Baine made a motion to approve and sign the July 14<sup>th</sup> Proposed Budget Meeting Minutes. Lynn second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, Danny - yes. Motion Carried.

Lynn Whittlesey made a motion to approve and sign the July 14<sup>th</sup> Meeting Minutes. Peggy second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, Danny - abstain. Motion Carried.

Danny asked if there were any questions on the financial statements or the June Bank Reconciliation. Peggy made a motion to accept the financial statement and May Bank Reconciliation, Danny second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

### FIRE DEPARTMENT

#### Old Business

#### New Business

Mel requested that a memo be made regarding the June 23<sup>rd</sup> Minutes, that he did not make the request to table the LifeForce issues until the beginning of 2016.

### ROAD DEPARTMENT

#### Old Business

Peggy stated that Luli Construction will be out the first of August to start our roads.

Peggy spoke to the landlord of the gentleman on Grate Street that was stacking wood up near the road, the landlord said he would have his tenant move the wood. We are also going to follow up to see if the tenant is running a business there. Dan Kolasky took pictures of the wood piles.

Peggy reported that she called in the street light on Washington that kept going on and off.

#### New Business

Peggy put in a call to Mike Seapter the railroad to arrange for them to call us when they are going to close our tracks. Closing our tracks without notice causes a problem for our AFD response to an emergency.

### ZONING

## **Old Business**

## **New Business**

Dan Kolasky, Zoning Inspector gave his June report: He issued two permits. The pigs are gone from Ash Street. Dan is now working on the boat issue on Waterloo Road near the tracks.

Dan K. reported that inspections of the additional 8 properties for NDS and the Land Bank were completed and submitted. He will be continuing to work on our website and to bring in up-to-date, he is looking for ideas to incorporate into the site if they so desire.

Just Energy emailed us requesting information on door to door sales and soliciting here. Danny spoke to Chris Meduri and he said to ignore the email. Just Energy could come to one of our Trustee Meeting to obtain information on sales and soliciting.

We received a letter from the Department of Commerce, Liquor Control; regarding the permits to sell alcoholic beverages in Atwater that would be expiring on October 1<sup>st</sup>. The Department of Commerce wanted to know if we had issue with anyone who had a liquor permit. At this time we have no issues to report.

Lynn Whittlesey made a motion to appoint Tim Long to the Board of Zoning Appeals as an alternate until December 31, 2015. Peggy second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, Danny Derreberry – yes. Motion Carried.

## **CEMETERY/REAL ESTATE/PARK**

Lynn mentioned that two cemetery lots were sold, and he had prepared the deeds

Lynn mentioned that a person had bought a double lot in 1994, and wanted to sell half back to us. Lynn will research this to see what we need to pay for the half lot.

Mel stated that he and Lynn met to discuss the grave markers. Mel needs a rough count of the number of grave markers to order.

## **ADMINISTRATION**

### **Old Business & New Business**

We discussed the new contract from ComDoc for two new copiers, one at the Townhall the other at the AFD. Linda stated that she did not need to pay additional monies for color copies or for the 11 x 17 tray as we do not use them here at the Townhall. Mel said that he also does not need the 11 x 17 tray; however, he does need the color copy. We did not have a quote for the color copies, without the 11 x17 tray; therefore, we tabled this issue until we get a new quote. Linda mentioned that she was going to pursue using the UAN printer to print both payroll and payables checks.

Tom Nellis asked the Township to check into Direct Deposit for the employees paychecks. Linda to follow up on.

Medical Mutual is increasing our health insurance premiums by 9.18% for the upcoming year. Danny made a motion to renew Medical Mutual's contract with the 9.18% increase, Peggy second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – abstain, Danny Derreberry – yes. Motion Carried.

Lynn Whittlesey made a motion to approve 7 Resident Waivers totaling \$627.63, Danny second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Lynn Whittlesey made a motion to approve 1 Non Resident to collection totaling \$701.00. Danny second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to accept Receipts 110-2015 thru 122-2015 totaling \$6,171.79. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests a motion to issue Blanket Certificate 23-2015 thru 24-2015 for office supplies and meetings & travel in the amount of \$1100.00. Peggy moved to approve, Danny second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried

Linda Allen requests motion to approve Warrants 33522 thru 33536 totaling \$6,072.20. Danny moved to approve, Peggy second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Payroll via warrants 33514 thru 33520 totaling \$3,341.70. Peggy moved to approve, Danny second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Linda Allen requests motion to approve Road Payroll warrants 33513 and 33521 totaling \$2,574.23. Peggy moved to approve, Danny second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – abstain, Danny Derreberry - yes. Motion Carried.

Danny motioned at 7:35 pm to pay bills, Peggy second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, Danny Derreberry - yes. Motion Carried.

Danny motioned to return to regular session at 7:37 pm, Peggy second. Roll call: Peggy Baine – yes; Lynn Whittlesey – yes, Danny - yes. Motion Carried.

Danny motioned to adjourn the meeting at 7:40, Peggy Baine second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – Yes, Danny Derreberry - yes. Motion Carried.

**Announcements:**

Atwater Fire Department will have a Blood Drive on August 3<sup>rd</sup> from 2 to 7 pm at the fire station. John Kovacich asked Mel if we were planning to do the blood drive on a regular basis, Mel replied that we were going to try to do that.

Kathleen Clyde will be here at the Townhall on Monday, August 24<sup>th</sup> from 8-9.

X

Trustee

X

Trustee

X

Trustee

X

Fiscal Officer