

## Record of Proceedings

Minutes of the Atwater Township Trustees meeting held at the Atwater Town Hall located at 1219 St. Rt. 183  
in Atwater, Ohio on June 11, 2019

### ATTENDANCE

Trustees: John Kovacich, Peggy Baine, Lynn Whittlesey, Fiscal Officer, Linda Allen, Walt Baine, Phil Cox, Martha Bevard, Mel Russell, Dan Kolasky, Michael Stankiewicz, Shirley McAlicher, John Allen, Mr. & Mrs. Mike Lamb; *Lanham*  
Dave Brannon, Wayne Robertson, Tom Nellis were in attendance.

John Kovacich called the Meeting to order at 6:41 pm. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes;  
John Kovacich – yes. Motion Carried

### COMMUNICATIONS

Communication from ODOT regarding speed limits ODOT sign grant turned in on May 31<sup>st</sup>  
Affidavits for removal of trailers at 1405 & 1435 Whittlesey Road. Jones Fish Magazine

John asked Mr. & Mrs. Mike Lamb if they had something to discuss? Mike Lamb was concerned about his basement flooding at 1328 Bank Street. Not only is it flooding, but there are fish also in his basement. His neighbors are also experiencing the same thing. Mike believes that it has something to do with the pond on Dave Dollison's' property. Mike stated that he has spent \$1,000 of dollars in sump pumps, but the fish ruin them. Mike suggested that a new line needed to be put in, Lynn asked who was going to pay for this? Lynn also stated that this was the homeowners issue not the townships.

Peggy said that we need to help these people.

John said that perhaps the Soil & Water or the Health Department may be able to take care of this. There is some law in Ohio that you cannot put un-due water on your neighbor.

Peggy stated that help from the Township Trustees all depends on who you are. She again reiterated that the township should be able to help them in some way.

John will talk with Jim Belair at Portage Soil & Water. John has the inspector coming down tomorrow, and will try to get him to look into this situation

### FINANCIALS

John Kovacich asked if there were any corrections or additions to the Financial Statement. Lynn questioned as to why Electronic Warrants 135-2019 & 137-2019 were not listed. Linda said she would look into. John made a motion to accept the Financial Statements. Lynn second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

### FIRE DEPARTMENT

#### Old Business & New Business

Mel gave the gas/diesel report for May. Road Department used 116.2 gallons of gas and 5.0 gallons of diesel. The AFD used 9.7 gallons of gas and 111.9 gallons of diesel.

Mel gave the April run report, we had 35 runs. Mel stated that May was a very busy month.

Mel asked for an Executive Session to move 90 day Probationary members up.

Lynn questioned the status of the AFD Levy, Linda said that Resolution of Necessity was at the prosecutor's office and she was waiting to get back the ok on the verbiage of the resolution.

## ROAD DEPARTMENT

The Road Department has been working on the mowing around town.

Peggy had a phone call from a resident complaining that another resident was mowing property that did not belong to them. This occurred at the corner lot of Maple & Waterloo. It was stated that this property was owned by the bank and it was their responsibility to mow. The banks only have to mow twice a year.

John said the salt bid is in and we got confirmation.

Tim will be measuring the doors for the Townhall for the NOPEC grant.

Peggy inquired into the Road Levy and if the new gas tax change would effect of rate for the levy?

John explained that the levy renewal is based on the valuation at the time of the first Road Levy. John said the rate would be the same as always. John added that the Township will now be getting the \$5.00 extra fee for licenses starting in July.

The OPW grant has been turned in and we are waiting to hear back on our road paving jobs from Mickey sometime in July. We plan to pave Unger and Petrie Roads this year. The state will pay 60% and the township will cover 40% out of pocket. Our cost will be around \$113,000 and the state will be around \$170,000. We also have the grant sent in for the road signs, it totaled a little under \$14,000. Petrie, Laubert and Unger Roads will be posted at 35 MPH.

## ZONING

### Old & New Business

No permits were issued for this time period. The last two weeks Dan has been working on the demolition of the trailers at 1405 & 1435 Whittlesey. Dan appeared before the Portage County Common Pleas Court to obtain an Administrative Search Warrant for the above properties.

Dan is also working on the animals at 1268 Maple Street/

one for an Accessory Building, the other for an Ag Building. Dan reported that the two complaints seemed to have been resolved. The soon to be owner of 1499 Whittlesey provided an update that he is working on clean up and waiting for the deed transfer.

Peggy made a motion to have a Special Hearing to act to remove the trailers at 1405 & 1435 Whittlesey Road at 6:30 on July 9<sup>th</sup> 2019. John seconded. Roll Call: Lynn Whittlesey – yes; Peggy Bainey – yes; John Kovacich – yes. Motion Carried.

Peggy received a complaint about garbage all over the porch, and the grass not being cut at the property caddy-cornered from 1407 Bank Street. The Land Bank took over this property but they did not take the trash. Dan said the Land Bank should take care of this.

Peggy made a motion to accept the Zoning Amendment changes with the noted changes being made. John second. Roll Call: Lynn Whittlesey – yes; Peggy Bainey – yes; John Kovacich – yes. Motion Carried.

### **RESOLUTION 12-2019**

***John made a motion to accept Resolution 12-2019 requesting the inspection of the building/structure located at 1405 & 1435 Whittlesey Roads, Atwater Township, Ohio and a title search of such real estate for purposes of proceeding under Ohio Revised Code Section 505.86.***

**Peggy second. Roll Call: Lynn Whittlesey – yes; Peggy Bainey – yes; John Kovacich – yes. Motion Carried.**

### **CEMETERY/REAL ESTATE/PARK**

Lynn reported that the security cameras at the park does not power up. John said he will have Dan Wartko look at it, since he installs security systems.

John said that Pauli Electric will be out in a couple weeks, they are ordering lights now. We are waiting on Bica for the hardware for the doors, and for Tim to measure doors for replacement.

Peggy made a motion to have the Special Budget Hearing on July 9<sup>th</sup> immediately after the Public Hearing and right before the Trustee Meeting. Lynn second. Roll Call: Lynn Whittlesey – yes; Peggy Bainey – yes; John Kovacich – yes. Motion Carried.

### **ADMINSITRATION**

#### **Old Business & New Business**

Linda requested a motion to approve Receipts 81-2019 thru 93-2019 totaling \$21,011.34. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Blanket Certificate 22-2019 totaling \$3,007.01 Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Linda requested a motion to approve Purchase Order 22-2019 totaling \$11,429.94. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Linda requested a motion to approve Electronic Funds 138-2019 thru 139-2019 totaling \$2,623.26. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 35746 thru 35765 totaling \$11,506.47. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 35766 thru 35768 totaling \$1,587.26. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 122-2019 through 134-2019 totaling \$8,960.57. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrant 35745 totaling \$1,579.07. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:04 pm to pay bills, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 8:05pm to go back into Regular session, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey –yes, John Kovacich – yes. Motion Carried.

John made a motion at 8:07 to go into Executive Session to discuss AFD employees going from 90 Probation. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

John made a motion at 8:13 to go back into Regular Session. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Peggy made a motion to take Jeremy Mitchell, Katrina Schmit, Jesse Hays, and Jarrod Stout from 90 probationary period to one year probation status. John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.



### ANNOUNCEMENTS

Tom commented that the AFD cruise in will be held on June 22 with a rain date of June 23.

Strawberry Festival at Congressional Church Saturday, June 15<sup>th</sup> from noon to four.

John motioned to adjourn the meeting at 8:15 pm. Peggy second. Roll Call: Peggy Whittlesey –yes, Peggy Baaney – yes, John Kovacich – yes. Motion carried

X  X   
Trustee Trustee

X  X   
Trustee Fiscal Officer

**Receipt Listing**

5/22/2019 to 6/30/2019

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
81-2019	05/24/2019	06/09/2019	STD		LexisNexis	\$2.00	O
82-2019	06/04/2019	06/09/2019	STD		Charter	\$7,296.70	O
83-2019	06/04/2019	06/09/2019	STD		PORTAGE COUNTY AUDITOR	\$9,133.80	O
84-2019	06/04/2019	06/09/2019	STD		Susan Ward	\$25.00	O
85-2019	06/04/2019	06/09/2019	STD		Christina Stormer	\$25.00	O
86-2019	06/04/2019	06/09/2019	STD		Judy Cash	\$100.00	O
87-2019	06/04/2019	06/09/2019	STD		Miller Garage	\$75.00	O
88-2019	06/04/2019	06/09/2019	STD		Ruth Dutton	\$150.00	O
89-2019	06/04/2019	06/09/2019	STD		Karen Hemela	\$150.00	O
90-2019	06/05/2019	06/09/2019	STD		LifeForce	\$906.67	O
91-2019	06/04/2019	06/09/2019	STD		LifeForce	\$2,078.77	O
92-2019	05/30/2019	06/09/2019	STD		LifeForce	\$968.40	O
93-2019	06/07/2019	06/09/2019	STD		Jeanette Rach	\$100.00	O
Report Total:						\$21,011.34	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**Payment Listing**  
6/11/2019 to 6/30/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
122-2019	06/11/2019	06/06/2019	EP	Linda Ann Allen	\$692.58	O
123-2019	06/11/2019	06/06/2019	EP	Peggy E Bainey	\$785.93	O
124-2019	06/11/2019	06/06/2019	EP	Jason Brock	\$935.59	O
125-2019	06/11/2019	06/06/2019	EP	THOMAS ELAND	\$687.11	O
126-2019	06/11/2019	06/06/2019	EP	Milton L Green Jr.	\$1,185.35	O
127-2019	06/11/2019	06/06/2019	EP	Daniel Kolasky	\$614.30	O
128-2019	06/11/2019	06/06/2019	EP	Gregory Langford	\$279.11	O
129-2019	06/11/2019	06/06/2019	EP	JEFFREY D MANN	\$194.60	O
130-2019	06/11/2019	06/06/2019	EP	SHIRLEY B MCALICHER	\$588.69	O
131-2019	06/11/2019	06/06/2019	EP	Rodney Myers	\$25.70	O
132-2019	06/11/2019	06/06/2019	EP	THOMAS A NELLIS	\$885.48	O
133-2019	06/11/2019	06/06/2019	EP	MELVIN L RUSSELL	\$1,877.80	O
134-2019	06/11/2019	06/06/2019	EP	Stephen D Swaggard	\$64.26	O
136-2019	06/11/2019	06/06/2019	EP	Emily A Lashley	\$144.07	O
138-2019	06/11/2019	06/06/2019	EW	EFTPS CUSTOMER SERVICE	\$2,237.80	O
139-2019	06/11/2019	06/06/2019	EW	TREASURER STATE OF OHIO	\$385.46	O
35746	06/11/2019	06/06/2019	AW	AFLAC	\$149.40	O
35747	06/11/2019	06/06/2019	AW	AUDITOR OF STATE OF OHIO	\$762.00	O
35748	06/11/2019	06/06/2019	AW	DOMINION EAST OHIO	\$187.20	O
35749	06/11/2019	06/06/2019	AW	HEASTAND AUTO PARTS	\$4.20	O
35750	06/11/2019	06/06/2019	AW	Levinson's Uniforms	\$289.45	O
35751	06/11/2019	06/06/2019	AW	LIFE-FORCE MANAGEMENT INC.	\$247.75	O
35752	06/11/2019	06/06/2019	AW	Mary Rodenbucher	\$140.00	O
35753	06/11/2019	06/06/2019	AW	MEDICAL MUTUAL OF OHIO	\$679.36	O
35754	06/11/2019	06/06/2019	AW	Miller & Company	\$216.00	O
35755	06/11/2019	06/06/2019	AW	PENN CARE	\$207.47	O
35756	06/11/2019	06/06/2019	AW	PORTAGE COUNTY TOWNSHIP ASSOCIAT	\$184.00	O
35757	06/11/2019	06/06/2019	AW	POWERS OIL COMPANY	\$659.20	O
35758	06/11/2019	06/06/2019	AW	PRAXAIR DISTRIBUTION INC-848	\$73.50	O
35759	06/11/2019	06/06/2019	AW	Record Courier	\$347.70	O
35760	06/11/2019	06/06/2019	AW	Shamrock Gear Restoration LLC	\$256.24	O
35761	06/11/2019	06/06/2019	AW	Shelly Materials	\$625.82	O
35762	06/11/2019	06/06/2019	AW	Spectrum	\$177.92	O
35763	06/11/2019	06/06/2019	AW	STAPLES	\$202.29	O
35764	06/11/2019	06/06/2019	AW	Summit Diversified Systems	\$5,937.44	O
35765	06/11/2019	06/06/2019	AW	Verizon Wireless	\$159.53	O
35766	06/11/2019	06/06/2019	PR	Kristopher A Hart	\$318.25	O
35767	06/11/2019	06/06/2019	PR	JOHN B KOVACICH	\$457.08	O
35768	06/11/2019	06/06/2019	PR	LYNN R WHITTLESEY	\$811.93	O
35769	06/11/2019	06/06/2019	PR	TIMOTHY LYNN WHITTLESEY	\$1,579.07	O
Total Payments:					\$26,256.63	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$26,256.63	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM -