

## Record of Proceedings

**Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on June 28, 2016** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on June 28, 2016 at 7:00 p.m.

### ATTENDANCE

Trustees Lynn Whittlesey, John Kovacich, Fiscal Officer Linda Allen, Martha Bevard, Dan Kolasky, John Allen, Mel Russell.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Peggy Bainey – absent; Lynn Whittlesey – yes; John Kovacich – yes.

Meeting was opened with the Pledge and the Lord's Prayer

John Kovacich asked if the Board received and reviewed the June 14, 2016 Regular Meeting Minutes. All agreed they received the minutes and no changes needed to be made. No other additions or corrections were noted. Lynn moved to approve the June 14, 2016 minutes, John second. Roll Call: Peggy Bainey – absent; Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

### COMMUNICATIONS

Linda addressed the Pre Construction Conference for work on US224/183

### FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement or May 2016 Bank Reconciliation. With no questions or concerns, John moved to approve the financial statement and May Bank Reconciliation. Lynn second. Roll Call: Peggy Bainey – absent, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

### FIRE DEPARTMENT

#### Old Business

Mel mentioned that the bid for SCBA compressor would be going into the newspaper tomorrow..

#### New Business

Mel gave the fuel report for May. The Road Department used 45.6 gallons of gas and 104.7 gallons of diesel. The AFD used 47.4 gallons of gas and 130.7 gallons of diesel.

Mel stated that the AFD had a total of 24 incidents which includes mutual aid given/received during May. John asked how we were compared to last year same time, Mel replied that we were 3 runs short of last year.

John moved to place Jesse Hays and Dakota Myers on a one year probationary period from Cadet Status as of June 28, 2016. Lynn second. Roll Call: Peggy Bainey – absent, Lynn Whittlesey – yes, John Kovacich – yes. Motion carried.

Jason Lippy quit today, turned in his equipment. Lynn made a motion to accept the resignation of Jason Lippy based on his verbal communication and actions. John second. Roll Call: Peggy Bainey – absent, Lynn Whittlesey – yes, John Kovacich – yes. Motion carried.

### ROAD DEPARTMENT

#### Old Business

John stated that he will have the information for the chip & seal by next Trustee Meeting.

John said that Peggy needs to set up a bid package for the Road Project on Hillcrest. Bids to go out July 5, 2016. Peggy should have this ready by the next meeting. Bid ends July 29, 2016. Peggy needs to get this in as soon as possible so that this work can be completed before fall. If we get paperwork in soonly work could be done as soon as August 15<sup>th</sup>.

John said the Road Department had been out mowing and taking care of business.

Mel asked about the Road Department labor for doing the crack seal at the AFD. John said the labor would be about \$350.00. Mel stated that Skibinski had deducted \$750 off the cost of the sealant they are putting down. This work is being put on the schedule now.

#### **New Business**

#### **ZONING**

#### **Old Business & New Business**

Dan Kolasky presented his Zoning report. Two permits were issued. Got the trashed cleaned up on Waterloo Road by the AFD and on Fairview also. Dan is continuing the update on our Website and Facebook.

John said that he would handle the high grass issue at the empty homes around town.

#### **CEMETERY/REAL ESTATE/PARK**

#### **Old Business & New Business**

John mentioned that the pavilion at the Township park is getting quite bid of usage.

#### **ADMINISTRATION**

#### **Old Business & New Business**

John asked why Milt Green did not have Comp Time on his pay stub. Linda said she would check into this and get it corrected.

Lynn made a motion to accept one LifeForce Resident Waiver for \$265.00. John second. . Roll Call: Peggy Bainey – absent, Lynn Whittlesey – yes, John Kovacich – yes. Motion carried.

John made a motion to accept one Non Resident Waiver for \$200.00 to collection. Lynn second. Roll Call: Peggy Bainey – absent, Lynn Whittlesey – yes, John Kovacich – yes. Motion carried.

Lynn wants it put in the record that: "In the absence of Trustee Bainey, who had previously signed the payment documents, there are irregularities in these payment procedures"

Linda Allen requests motion to accept Receipts 98-2016 thru 110-2016 totaling \$12,979.20 . John moved to approve, Lynn second. Roll Call: Peggy Bainey – absent; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Blanket Certificate 32-2016 totaling \$15,000.00. Lynn moved to approve, John Second. Roll Call: Peggy Bainey – absent; Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Withholding Voucher 154-2016 totaling \$4,715.76. John moved to approve, Lynn second. Roll Call: Peggy Bainey – absent, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Warrants 34116 thru 34130 totaling \$2,624.92. John moved to approve, Lynn second. Roll Call: Peggy Bainey – absent, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Payroll Warrant 34133 totaling \$435.32. John moved to approve, Lynn second. Roll Call: Peggy Baaney – absent; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Direct Deposit Payroll Warrants 157-2016 through 161-2016 totaling \$2,925.57. John moved to approve, Lynn second. Roll Call: Peggy Baaney – absent; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Road Department Payroll Warrants 34131, 34132 and 34134 totaling \$3,392.99. John moved to approve, Lynn second. Roll Call: Peggy Baaney – absent; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Lynn motioned at 8:01 pm to pay bills, John second. Roll Call: Peggy Baaney – absent; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.


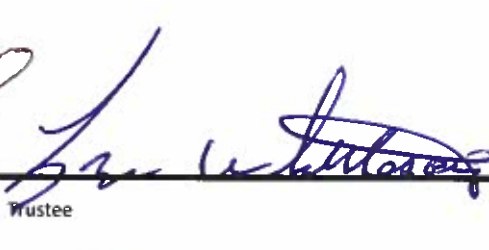
Lynn mentioned that he was voting under duress because Peggy is away. Lynn also said that he was “honked off” that Peg was not here. This presented a situation on signing checks prior to the meeting and then not being here at the meeting.



John motioned at 8:04 pm to go back into regular session. Lynn second. Roll Call: Peggy Baaney – absent; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.

John Kovacich motioned to adjourn the meeting at 8:05 pm, Lynn seconded. Roll Call: Peggy Baaney - absent; Lynn Whittlesey - yes; John Kovacich – yes. Motion carried.

#### ANNOUNCEMENTS

John mentioned that the St. Joe Summer Festival and Car Show would be held on July 8, 9 and 10<sup>th</sup>.

X  X   
Trustee Trustee

X  X   
Trustee Fiscal Officer