

## Record of Proceedings

**Minute of the Special Meeting To Hire/Interview for Custodian Maintenance Position Held at 1219 St. Rt. 183 in Atwater, Ohio; on March 14, 2017 @9 am.** The Atwater Township Trustees held their Special scheduled meeting at the Atwater Townhall, located at 1219 St. Rt. 183 in Atwater, Ohio

### ATTENDANCE

Trustees John Kovacich, Lynn Whittlesey, Peggy Bainey, Fiscal Officer Linda Allen, John Allen, Walt Bainey, Kelley Troyer, Robert Elson, Erin McBride, all in attendance.

John Kovacich called the Special Meeting to order at 9:00 am. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Lynn made a motion to go into Executive Session for the Hiring/Interviewing for the Custodian/Maintenance Position @ 9:10 am. Peggy Second Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John made a motion to return from Executive Session back into Special Meeting @ 9:37 am. Lynn second. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John made a motion to adjourn this Special Meeting until 6 pm tonight @ 9:37 am. Lynn second. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John called to re-open the Special Meeting to order for the hiring/interviewing for the custodian maintenance position @ 6 pm. Peggy second. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

At 6:10 John made a motion to close the Special Meeting as we had no new applicants. Peggy second. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

At 6:11 pm Lynn made a motion to go into Executive Session to hire a person for the custodian/maintenance position. Peggy second. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

Back from Executive Session at 6:28. Lynn made a motion to hire Kelley Troyer for the position of custodian/ maintenance at the Townhall, with a 90 day probationary period at a rate of \$11.00 hour starting March 16, 2017. John second. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

At 6:29 pm John ended the Special Meeting. Lynn Second. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried

### **Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on March 14, 2017 @6:30pm.**

The Atwater Township Trustees held their Regular scheduled meeting at the Atwater Townhall, located at 1219 St. Rt. 183 in Atwater, Ohio

### ATTENDANCE

Trustees John Kovacich, Lynn Whittlesey, Peggy Bainey, Fiscal Officer Linda Allen, John Allen, Walt Bainey, Mel Russell, Dan Kolasky, Larry Fiegly, Martha Brevard, all were in attendance.

John Kovacich called the Regular Meeting to order at 6:30 pm am. Roll Call: Lynn Whittlesey - yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Meeting was opened with the Pledge and the Lord's Prayer.

John Kovacich asked if the Board received and reviewed the February 28, 2017 Regular Meeting Minutes. All agreed they received and reviewed the minutes and no changes needed to be made. Lynn moved to approve the February 14, 2017 Regular Meeting Minutes. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

## COMMUNICATIONS

John said he had received a information from NOPEC regarding their annual Opt-Out card, and three different pamphlets one on Truck & Tow, Park equipment, and the third one on benches for the park.

Lynn mentioned that we received a Thank You from Norma Norman.

## FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement or February Bank Reconciliation. With no questions or concerns, Lynn moved to approve the financial statement and the January Bank Reconciliation. John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

## FIRE DEPARTMENT

### Old Business

### New Business

Mel gave the February gas and diesel report. The Road Department used 31.8 gallons of gas and 103.1 gallons of diesel. The AFD used 41.5 gallons of gas and 97.2 gallons of diesel.

Mel also gave the run report for February: They had a total of 37 runs for the month. Again we are way over where we were last year.

Mel brought up the problem he was having with Lexington AFD/EMS and private ambulance services out of Alliance jumping our calls. He recently had a call on Atwater Road and the ambulance service from Alliance came out to transport our resident. The resident wanted to go with us, however the other ambulance personnel refused to let us transport her. Mel called Chris Meduri regarding this issue, Chris indicated, at first, that there was nothing that could be done. Then he did a reversal and said we could perhaps hit them with an injunction to prevent them from crossing Township lines. Lynn suggested that we consider changing the name of the road, as part of Atwater Road/Avenue is in the Lexington district. Mel said that he was hoping to have a meeting with the Fire Chief from Lexington and with the owner of the Alliance ambulance services to work out a resolution to this problem.

Mel requested an Executive Session to discuss a new hire and discipline of another employee.

## ROAD DEPARTMENT

### Old Business & New Business

John said that Air Quality in Akron's, Brian NG, had to be involved with the removal of our old barn. Cardinal Maintenance did an inspection of the old barn, took a couple of samples and will have results of their testing to us in 3 or 4 days. The Portage County Commissioners gave us a 50% decrease in the cost of the permit to demo the old barn from \$150 to \$75. We still have a \$400 permit to get from the State.

John said the Kinstle Sterling/Western Star Truck Center had offered us a \$10,000 trade in for our old truck for the purchase of the new truck. Lynn felt that we should hang on to the truck until we are sure that all the bugs have been worked out on the new truck. John said we could list the truck for sale in the Township Magazine at no cost, or take it to the auction where it could potentially bring in between \$12,000 to \$15,000. Larry Fiegly wanted to know if we could apply the monies from the sale of the old truck to lower our yearly payment on the truck. John said the old truck has around 30,000 miles on it and needs to have the clutch replaces, and that the gauges were not working. This truck is 17 years old.

John made a motion to purchase the 2018 Western Star 4700SF with Henderson plow for a total cost of \$146,891.00 with payments spread out over a five year plan. The yearly payments will be \$ 31,773.53 with one payment due at signing, through State Bid. Lynn second. . Roll Call: Lynn Whittlesey – yes, Peggy Baaney – yes, John Kovacich – yes. Motion Carried.

Tim is still going to contact the fellow on the storage container we are purchasing. Tim has been on vacation and very busy with snow plowing when here.

The Road Department was out early today plowing and will be out early tomorrow if weather persists.

Lynn said that if anyone knows of a street light that is out to please let him know.

**ZONING**  
**Old Business & New Business**

Dan Kolasky gave his Zoning Report for the past two week period. Two permits were issued.

Dan has been working on find information on the property on Whittlesey Street north of the vacated section of Oak Street. Parcel # 010381000028-001. A meeting was held with Habitat for Humanity to determine if this property can be used for construction of a new home. A variance will be required for the property. Habitat for Humanity does have properties in the Hillcrest Allotment that could yet be developed for homes.

**CEMETERY/REAL ESTATE/PARK**  
**Old Business & New Business**

John said that J & L Tree Service took down the dead Oak tree. Tim and Mel removed all the debris and hauled it away.

**ADMINISTRATION**  
**Old Business & New Business**

John brought up the letter we received from the Portage County Regional Planning Commission concerning the grant monies from the state. They will now be funding this every other year at the same rate as now. In other words, cutting this funding in half. We will know more on this in the next few months.

Linda asked for a motion to approve one LifeForce Resident waiver totaling \$291.55 and one Nonresident LifeForce to collection totaling \$ 560.00. Lynn made a motion to approve the Resident waiver totaling \$ 291.55 and the nonresident waiver to collection totaling \$560.00. John second. . Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests motion to accept Receipts 34-2017 through 44-2017 totaling \$20,274.60. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Blanket Certificates 22-2017 thru 26 -2017 totaling \$39,500.00. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Purchase Order 16-2017 totaling \$4,000.00. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Withholding Voucher 78-2017 thru 79-2017 totaling \$3,021.69. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 34542 thru 34567 totaling \$10,862.02. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 34564 & 34565 totaling \$1,185.15. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 61-2017 through 76-2017 totaling \$6,710.55. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 34563 and 34566 totaling \$2,578.55. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – abstain, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John motioned at 7:40 pm to pay bills, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Lynn motioned at 7:41 pm to go back into Regular session. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Lynn made a motion @ 7:42 to go into Executive Session for the purpose on a new hire and discipline in the AFD. John second. . Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

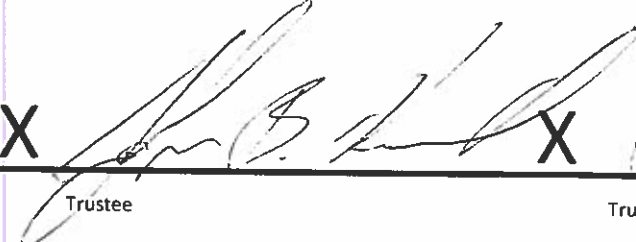
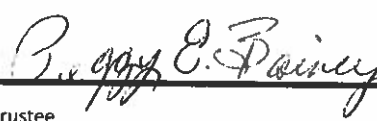


At 8:06 pm Lynn made a motion to go back into Regular session. John second. . Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried Jerry Colbert was put on a 90 day probationary period for AFD. No disciplinary action was taken, just information to the Trustees..

John motioned to adjourn the meeting at 8:10 pm, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

**ANNOUNCEMENTS**

Spaghetti Dinner at AFD on March 18, 2017.

Spaghetti Dinner at the Methodist Church on March 18, 2017 at 7 pm

X  Trustee	X  Trustee
X  Trustee	X  Fiscal Officer