

## Record of Proceedings

**Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on March 22, 2016** The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on March 22, 2016

### ATTENDANCE

Trustees John Kovacich, Peggy Baine, Lynn Whittlesey, (Fiscal Officer Linda Allen is at UAN training Dan Kolasky is sitting in for her), Walt Baine, Martha Bevard, Mel Russell, Larry Fiegly, Paula Baughman, Bonnie Bowker, Tom Nellis and Vicky Brock.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried

Meeting was opened with the Pledge and the Lord's Prayer

John Kovacich asked if the Board received and reviewed the March 8, 2016 Regular Meeting Minutes, all agreed they received the minutes and there were no corrections or additions. Lynn moved to approve the minutes, John second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried.

### COMMUNICATIONS

John discussed that we received a few magazines for park supplies.

### FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement, or with the February 2016 Bank Reconciliation with no questions or concerns, John moved to approve the financial statements and the February Bank Reconciliation. Peggy Baine second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried

### ROAD DEPARTMENT

#### Old Business

John discussed a letter from engineer's office to place Woodland Ave. on Non Maintenance Status. He made a motion to place advertisement for hearings on April 12 and 26. Peggy second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

#### New Business

John received a letter of resignation from Dave Alldredge of the Road Department. John made a motion to accept Dave's resignation, Peggy second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – Yes, John Kovacich – Yes. Motion Carried.

John made a motion to post position for Road worker Due April 8, 2016. Peggy second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

John made a motion to conduct interviews for the Road Department opening on Monday April 11 at 6 pm. Peggy second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

### ZONING

#### Old Business & New Business

Dan Kolasky stated that the trailer on Whittlesey Ave. has been removed. The permit for the old Knapp Lumber building is completed and waiting to be picked up.

Discussion regarding the modification OWPC project of Hillcrest Allotments.

John discussed the resignation of Becky Barthol. John made a motion to accept the resignation from Becky effective 3/20/16. Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

John made a motion to advertise for Zoning Secretary position, to be received by April 15 Interviews on April 25, at 6 pm. Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

**CEMETERY/REAL ESTATE/PARK**  
**Old Business & New Business**

John mentioned that the concrete is poured in the pavilion and the hand rails are done at the historical society.

John wants to have Road Dept. finish the downspouts and seed for spring. He wants to get rid of the rail road ties on clean up day

Lynn discussed the use of the ball fields by the softball association and 1 deed for the cemetery to be signed.

**FIRE DEPARTMENT**  
**Old Business**

Paula reviewed proposed lock box program and with a few corrections the Fire Dept. would like the trustees to vote: John made a motion to accept the proposed Lock Box Program. Lynn second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Paula discussed a safety grant available for a lift system for \$27,514 from Safety Services ODASA. They are asking the township to put in \$5000 and the Fire Assn will kick in \$1000.

Peggy made a motion to proceed with grant, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Paula made trustees aware of the loss of firefighter Kenny Ray. Flowers from trustees discussed they will personally pay for them.

Mel discussed an offer of \$12250 for the tanker for sale. Discussion was held on the issue.

John made a motion to sell the tanker if an offer of \$15,000 gross is received. Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Mel discussed Vicky Brock's return early from leave of absence to fire dept. Peggy made a motion to accept Vicky Brock's early return. John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

**New Business**

Mel discussed a FEMA grant through Streetsboro Fire Department that is available for body armor for the AFD in the amount of \$2640.75. Discussion was held. The AFD would purchase 3 sets of one size fits all. John made a motion to pursue the grant for the body armor for the AFD. Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Mel stated that Jessie Baughman would like take a class for \$35, and that we have a PO open for that. John made a motion for and Jesse to attend classes for \$35 on April 4<sup>th</sup>, and a class for \$200 on April 17<sup>th</sup>. Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Mel wants to purchase an intercom system 1115 to improve communications \$5,564.70 from Mitchell Communication. Discussion was held. Peggy made a motion to accept bid from Mitchell Communications for the intercom system at a price of \$5,564.70. John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – no; John Kovacich – yes. Motion Carried.

## ADMINISTRATION

### Old Business & New Business

John discussed grants to cleanup gas tanks that are abandoned. NEFCO has the grants he will get info for the 2<sup>nd</sup> round of the grants.

John attended the Health Dept. meeting and got the yearend report. He will get more info from them to share.

John discussed a Health Dept. inspection of the dump that found leachate they are taking care of notifications to the property owner.

John and Lynn attended a meeting in Lexington Township on issues involving the Deer Creek Watershed.

Peggy reviewed a letter from Chris Meduri on the audit and there is nothing new at this time.

Lynn made motion to approve 3 LifeForce Resident waivers totaling \$1543.35. John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Dan Kolasky requests motion to accept Receipts 35-2016 thru 44-2016 totaling \$222,810.95. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Dan Kolasky requested a motion to approve Blanket Certificates 22-2016 thru 24-2016 totaling \$8,500.00. John moved to approve, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – Yes, John Kovacich – yes. Motion Carried.

Dan Kolasky requested a motion to approve Purchase Orders 22-2016 thru 28-2016 to totaling \$59,644.50. John moved to approve, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Dan Kolasky requested a motion to approve Withholding Voucher 69-2016 thru 71-2016 totaling \$2,721.84 for OPERS, Federal & State taxes. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstained; John Kovacich – yes. Motion Carried.

Dan Kolasky requests motion to approve Warrants 33947 thru 33971 totaling \$16,509.89. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Dan Kolasky requests motion to approve Payroll Warrants 33945 totaling \$435.32. Peggy moved to approve, Lynn second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Dan Kolasky requests motion to approve Direct Deposit Payroll 72-2016 through 76-2016 totaling \$3,107.47. John moved to approve, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Dan Kolasky requests motion to approve Road Department Payroll Warrants 33944 and 33946 totaling \$2,576.75. John moved to approve, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain; John Kovacich – yes. Motion Carried.

John motioned at 8:35 pm to pay bills, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.


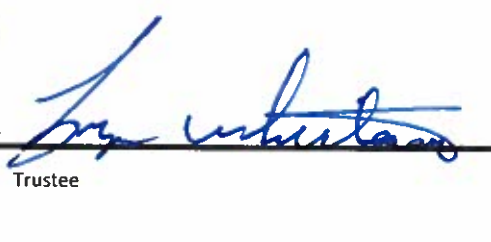
Lynn motioned at 8:36 pm to go back into regular session. John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.

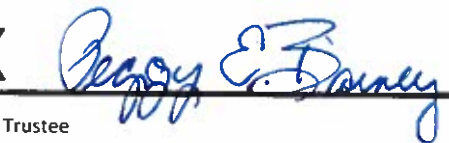
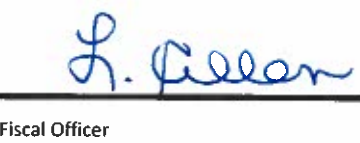
John Kovacich motioned to adjourn the meeting at 8:39 pm, Peggy Bainey seconded. Roll Call: Peggy Bainey- yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion carried.

**Announcements**

Easter Egg Hunt at Atwater United Methodist church Saturday, March 26, 9-11 am

Spring cleanup April 29 & 30<sup>th</sup> Friday 8-3pm and Saturday 8-12 pm

X  X   
Trustee Trustee

X  X   
Trustee Fiscal Officer