

Record of Proceedings

**Minutes of the Regular Trustee Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio
on March 26, 2019 @ 7:00 pm**

ATTENDANCE

Trustees Lynn Whittlesey, John Kovacich, Fiscal Officer, Linda Allen, Mel Russel, Martha Bevard, Phil Cox, Dave Brannon, Larry Fiegly, Shirley McAlicher, John Allen, Tom Nellis, Jim Sherbaugh, Jane Doe were all in attendance.

John Kovacich called the Regular Meeting to order at 7:00 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – absent, John Kovacich – yes.

John Kovacich asked if the Board received and reviewed the March 12, 2019 Meeting Minutes. Lynn moved to approve the March 12, 2019 Meeting Minutes. John second Roll Call: Lynn Whittlesey –yes, Peggy Bainey – absent, John Kovacich – yes. Motion Carried.

COMMUNICATIONS

More Grant	APA Ohio Planning Conference	Resolution for Zero Prostate Cancer
Jones Fish Catalog	Portage County Solid Waste – Tires to be accepted at clean up	
Kirby Magazine	Carrot Top Magazine	

FINANCIALS

John Kovacich asked if there were any corrections or additions to the Financial Statement and the February Bank Reconciliation. Lynn moved to approve the financial reports and the February Bank Reconciliation. John second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – absent, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

Jay Brock had a photo op at the AFD from United Way because he donates to the United Way and the money is given to the AFD.

John stated that all monies collected by the United Way of Portage County stays in Portage County

ROAD DEPARTMENT

Old Business & New Business

John made a motion to submit the Resolution Authorizing Participation in the ODOT Winter Contract for Road Salt for 120 tons of salt. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – absent, John Kovacich – yes. Motion Carried.

The Road Department has been busy unplugging ditches, and picking up branches, working on the equipment.

Jim Sherbaugh inquired about the loose gravel at the intersections. Wants to know if we can do anything about this. John said that he would have the Road Department check this out.

John is going to Ashland for a conference on grant for Road Signs. We got the manual on the road signs, now located at the Road Department.

ZONING

Old & New Business

No permits issued.

Letter sent by the Portage County Prosecutor regarding the property located at 1499 Whittlesey Road. A final notice was given to Brian Davis concerning this property.

Information was obtained concerning the property at 7522 Waterloo Road, it appears that the Land Bank owns this property and is in the process of disposing of it.

Phil stated that at present there is no zoning involved currently for using barns as a wedding venue. This is a new type of business. The county is putting a stop to this until the laws can keep up with these criteria.

Dave Brannon questioned the property at 1435 Whittlesey Road. This property is now at the prosecutor's office.

Larry Fiegly wants to know what about the car at 1405 Whittlesey Road. John replied that we are working on getting rid of this.

John mentioned House Bill 62 that the House passed Thursday night for a ten cent increase in the gas tax. The governor wants an eighteen cent tax increase. The Senate is considering a six cent tax increase. All this must be resolved by April 1st.

CEMETERY/REAL ESTATE/PARK

Lynn emailed Summit Diversified Systems for the Town Hall security quote.

Lynn stated that a long time ago there was an error made on Cemetery Lots. Our records show lot 682, but actually Lot 683. New deed was issued to correct mistake.

John met with Pauli Electric he will be working up an estimate to replace the 51 lights in the Town Hall with LED's. Maybe a motion detectors light for the poles behind and in front of Town Hall. This money will come from the NOPEC grant. Also, a quote for installing electric at the pavilion. We must have the boxes upgraded where power comes in. We are also looking to replace the doors and hardware in the Town Hall. Hopefully, this will also be covered by the NOPEC grant.

ADMINSITRATION

Old Business & New Business

Tom Nellis mentioned that since the Atwater Lions Club disbanded the Firefighters will be taking over the Memorial Day parade. Same time as last year 12:30 pm

We will be placing a renewal for the Fire Department levy. We will do a resolution at next meeting.

John placed a resolution in the records for ZERO – The End of Prostate Cancer.

Linda requested a motion to approve Receipts 44-2019 thru 48-2019 totaling \$4,425.36. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – absent, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Blanket Certificate 14-2019 totaling \$15,5258.00. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – absent, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Purchase Orders 1-2019 thru 7-2019 totaling \$13,525.00. John moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – absent, John Kovacich – yes. Motion Carried

Linda requested a motion to approve Electronic Fund 71-2019 totaling \$4,203.59. John moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baaney – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 35636 thru 35652 totaling \$7,890.21. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baaney – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 35654 \$457.08. Lynn moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 66-2019 through 69-2019 totaling \$3,291.44. John moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – absent, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrants 35653 and 35655 totaling \$2,764.42. John moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – absent, John Kovacich – yes. Motion Carried.


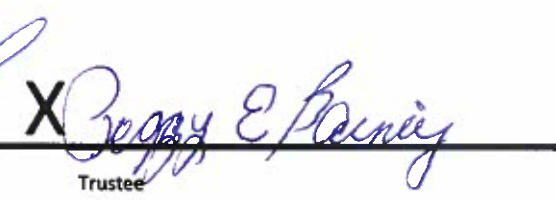
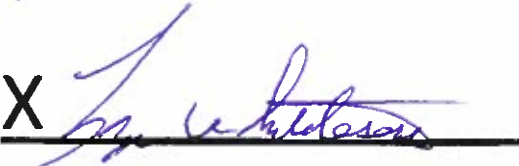

John motioned at 7:46 pm to pay bills, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – absent, John Kovacich – yes. Motion Carried.

John motioned at 7:47 pm to go back into Regular session Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey –absent, John Kovacich – yes. Motion Carried.

John motioned to adjourn the meeting at 7:49 pm Lynn seconded. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – absent, John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

St Joes Fish Fry
Historical Society Meeting tomorrow
Sausage & Spaghetti Dinner @ Methodist Saturday 4.6.19
Jimmy Buffet @ Knights of Columbus 4.6-19

X		X	
	Trustee		Trustee
X		X	

Payment Listing
3/26/2019 to 3/31/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
66-2019	03/26/2019	03/21/2019	EP	Linda Ann Allen	\$702.58	O
67-2019	03/26/2019	03/21/2019	EP	THOMAS ELAND	\$428.95	O
68-2019	03/26/2019	03/21/2019	EP	THOMAS A NELLIS	\$780.26	O
69-2019	03/26/2019	03/21/2019	EP	MELVIN L RUSSELL	\$1,379.65	O
71-2019	03/26/2019	03/21/2019	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$4,203.59	O
35636	03/26/2019	03/21/2019	AW	ABC FIRE EXTINGUISHER CO. INC,	\$72.80	O
35637	03/26/2019	03/21/2019	AW	AT&T	\$156.44	O
35638	03/26/2019	03/21/2019	AW	CHASE CARD SERVICES	\$1,828.63	O
35639	03/26/2019	03/21/2019	AW	Coia Implement	\$53.89	O
35640	03/26/2019	03/21/2019	AW	COMDOC	\$270.98	O
35641	03/26/2019	03/21/2019	AW	Doubletree Columbus/Worthington	\$838.95	O
35642	03/26/2019	03/21/2019	AW	Levinson's Uniforms	\$71.14	O
35643	03/26/2019	03/21/2019	AW	Linda Allen	\$140.00	O
35644	03/26/2019	03/21/2019	AW	MARLBORO SUPPLY	\$1,960.00	O
35645	03/26/2019	03/21/2019	AW	OTARMA SERVICE CENTER	\$833.00	O
35646	03/26/2019	03/21/2019	AW	PORTAGE COUNTY HAZMAT TEAM	\$575.40	O
35647	03/26/2019	03/21/2019	AW	Portage County USAR Team	\$54.80	O
35648	03/26/2019	03/21/2019	AW	POWERS OIL COMPANY	\$292.05	O
35649	03/26/2019	03/21/2019	AW	Spectrum	\$69.99	O
35650	03/26/2019	03/21/2019	AW	Summit Diversified Systems	\$653.00	O
35651	03/26/2019	03/21/2019	AW	Verizon Wireless	\$15.14	O
35652	03/26/2019	03/21/2019	AW	WHITES FARM SUPPLY	\$4.00	O
35653	03/26/2019	03/21/2019	PR	Milton L Green Jr.	\$1,185.35	O
35654	03/26/2019	03/21/2019	PR	JOHN B KOVACICH	\$457.08	O
35655	03/26/2019	03/21/2019	PR	TIMOTHY LYNN WHITTLESEY	\$1,579.07	O
Total Payments:					\$18,606.74	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$18,606.74	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Receipt Listing

March 2019

Receipt Number	Post Date	Transaction Date	Type	Deposit Ticket	Source	Amount	Status
44-2019	03/08/2019	03/24/2019	STD		Lifeforce	\$429.77	0
45-2019	03/13/2019	03/24/2019	STD		Lifeforce	\$400.06	0
46-2019	03/20/2019	03/24/2019	STD		PORTAGE COUNTY AUDITOR	\$2,795.53	0
47-2019	03/22/2019	03/24/2019	STD		Teri Cottrill	\$100.00	0
48-2019	03/22/2019	03/24/2019	STD		Spicer Crislip Inc	\$700.00	0
Report Total:						\$4,425.36	

Type: STD - Standard Receipt, INT - Interest Receipt, MEMO - Memo Receipt, GAIN - Capital Gain, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

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