

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on March 8, 2016

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on March 8, 2016

ATTENDANCE

Trustees John Kovacich, Peggy Baine, Lynn Whittlesey, Fiscal Officer Linda Allen, Walt Baine, Martha Bevard, Dan Kolasky, Mel Russell, Larry Fiegly, Bonnie Bowker, Dave Brannon, Jesse Baughman .

John Kovacich called the Regular Meeting to order at 7:00 pm. Peggy Second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried

Meeting was opened with the Pledge and the Lord's Prayer

John Kovacich asked if the Board received and reviewed the February 23, 2016 Regular Meeting Minutes, all agreed they received the minutes and there were no corrections or additions. Peggy moved to approve the minutes, John second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried.

COMMUNICATION

John mentioned the invite to the Coordinated Response Exercise for pipelines on April 5th, he is going to try to attend.

Lynn is going to the Ohio Department of Transportation Portage County Transportation day.

OTARMA sent us a request to participate in their photo-ops highlighting our township. Dan Kolasky to follow up on this.

John brought up the grant opportunity to have the old gas tanks in the township removed. Lynn stated that we had quite a few, possibly on the corner of Wilson & Waterloo, Waterloo & Industry, at the old ice cream stand, also where Villa Beach was located. John to check into

FINANCIAL

John Kovacich asked if there were any corrections or additions to the Financial Statement. With no questions or concerns, John moved to approve the financial statements. Lynn second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried

FIRE DEPARTMENT

Old Business

Mel stated that we are still getting inquiries on the old tanker, mostly from dealers. Brindlee Mountain advised Mel not to lower the price as we were right on the mark with our asking price

New Business

Mel gave the February Monthly Run Report. We had 23 total incidents during the month.

Mel also gave the gas & diesel report: The AFD used 43 gallons of gas and 75.2 gallons of diesel in the month of February. The Road Department used 32.4 gallons of gas and 141.4 gallons of diesel during the same time frame.

Mel requested a new uniform, shirt and pants and shoes for Jesse Baughman, and new shoes for Paula Baughman.

Jesse Baughman said that he has 15 fellow fire fighters trained on the new tanker truck 1118. There are only three left to complete this training.

Jesse spoke about instituting a Residential Lock Box Program at the AFD which would allow the AFD entry into residence home to as sit them in the event they cannot open their door in an emergency. This program will be offered to the Senior Citizens of Atwater. This program is for emergency use only and the AFD will have the keys to the lock box on each of our squads. There will be a \$35 deposit for each box, and this will be returned when the resident returns box to the AFD. Chris Meduri looked over the form that Jesse designed, and Chris said the Trustees should vote on doing this. Lynn needs more time to read over the paperwork on the Lock Box Program. Jesse said the boxes would be secured to the resident's house; this will be done by the Association. John said we would table this until the next meeting.

ROAD DEPARTMENT
Old Business

John stated that the Road Department needs to get the rest of the salt purchased.

DJL sent us a quote for Crack Sealant of \$1.02/lb. John made a motion to accept the bid of \$1.02 a pound from DJL Material & Supply, Inc. Peggy second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried.

ZONING
Old Business & New Business

Dan Kolasky stated that he had not issued any new permits since the last Trustee Meeting. He has currently done inspections and signed complaints at the prosecutors' office recently for properties at 1427 Hickory Street and 1897 Porter Road. Dan will be attending the Regional Planning Meeting on March 9th.

John stated that he had gone to the Land Reutilization Meeting. They work with NDS on blighted houses. They are working on being able to get house back and ready to sell.

John questioned Dan about the working be done at the old lumber yard. Dan to check into this.

Peggy asked if there was any news on Elm Street, John stated that he has heard nothing yet. However, NDS will leave a message when the contractors will be coming out to work.

John mentioned that the Regional Planning Commission has a full time grant writer on staff and will write two grants request a year for each township.

Lynn stated that there was an article in the Alliance paper at Lexington Township regarding water in the Deer Creek Watershed. Claude Custer will be going to this with Lynn.

Bonnie Bowker informed us that there will be folks out front of our polling booths with petitions for Portage County to be a charter county regarding the pipelines. They must obtain 4,500 signatures for this to make the ballot for the next election to make Portage County a charter county.

CEMETERY/REAL ESTATE/PARK
Old Business & New Business

John made a motion to have the annual Spring Clean-Up on Friday April 29th from 8 am until 23 pm, and April 30th from 8 am until noon. Peggy second. Roll Call: Peggy Baine – yes; Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried.

The dumpsters will be furnished by Kevin Scott Disposal out of Brimfield. The cost will be \$575/dumpster. We will have two dumpsters on Friday and two on Saturday, and Scott Disposal is local so they can bring additional dumpsters if needed. Bonnie Bowker will speak to Mr. Riley at the high school to see if he is interested in collecting computer components at the Spring Clean Up. We will accept 6 tires from each person. They do not have to live in Atwater to drop off tires.

ADMINISTRATION

Old Business & New Business

Linda mentioned that she was still have issues with the Road Department Budget and had changed the appropriations to a more feasible dollar amount. Peggy made a motion to accept the new Road Department appropriations. Lynn Second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, John Kovacich – Yes. Motion Carried.

Linda reminded everyone that she will not be at the next Trustee Meeting on March 22nd; she will be at the UAN Conference in Columbus. Dan Kolasky will take the minutes of this meeting.

Linda gave John the paperwork that she received from the US Census Bureau, John will follow up on this and take care of.

Linda stated that she received a phone call from OPERS regarding errors back to 2008. She will be working with OPERS to resolve these problems.

Linda Allen requests motion to accept Receipts 27-2016 thru 33-2016 totaling \$11,760.92. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Blanket Certificates 17-2016 thru 21-2016 totaling \$3,473.10 Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Purchase Orders 18-2016 thru 21-2016 to totaling \$7,800.00. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Withholding Voucher 52-2016 totaling \$4,998.90 for OPERS. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstained; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Warrants 33923 thru 33934 & 33943 totaling \$3,850.30. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Payroll Warrants 33936 thru 33941 totaling \$2,166.40. Peggy moved to approve, Lynn second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Direct Deposit Payroll 53-2016 through 67-2016 totaling \$5,618.62. Peggy moved to approve, Lynn second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Road Department Payroll Warrants 33935 and 33942 totaling \$2,576.75. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – abstain; John Kovacich – yes. Motion Carried.

John motioned at 8:05 pm to pay bills, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.

John motioned to return to regular session at 8:06 pm, Peggy second. Roll call: Peggy Bainey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.

John Kovacich motioned to adjourn the meeting at 8:07 pm, Peggy Bainey seconded. Roll Call: Peggy Bainey- yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion carried.

Announcements

The AFD will be having a spaghetti dinner on March 12, 2016 from 5 to 7.

X

Trustee

[Handwritten signature]

X

Trustee

[Handwritten signature]

X

Trustee

Beggy E. Rainey

X

~~Trustee~~

fiscal officer

L. Allen