

Record of Proceedings

Minute of Regular Meeting Held at 1219 St. Rt. 183 in Atwater, Ohio; on May 10, 2016 The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on May 10, 2016 at 7:04 p.m.

ATTENDANCE

Trustees Peggy Bainey, Lynn Whittlesey, Fiscal Officer Linda Allen, Dan Kolasky, Walt Bainey, Martha Bevard, Mel Russell, , Danny Derreberry, Wayne Robertson, Neil Whittlesey, Dave Brannon, Bonnie Bowker, Tina Mann, Rochelle Wise, Maluna Morrison, Katie Becton, Alexis Salle, Ava Pavkov, Bruce Baumgartner.

Lynn Whittlesey called the Regular Meeting to order at 7:04 pm. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – absent. Motion Carried

Meeting was opened with the Pledge and the Lord's Prayer

Lynn Whittlesey made a motion to approve the April 26, 2016 Minutes from the Special Hearing regarding putting Woodland Avenue, Township Road 445, into a non-maintenance status. Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – absent. Motion Carried.

Lynn Whittlesey asked if the Board received and reviewed the April 26, 2016 Regular Meeting Minutes. All agreed they received the minutes and there were no corrections or additions. Lynn moved to approve the April 26, 2016 minutes, Peggy second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, John Kovacich – absent. Motion Carried.

COMMUNICATIONS

Peggy Bainey read the thank you card from Itsy Ray regarding the death of Kenny Ray.

FINANCIAL

Lynn Whittlesey asked if there were any corrections or additions to the Financial Statement . With no questions or concerns, Lynn moved to approve the financial statements. Peggy Bainey second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, John Kovacich – absent. Motion Carried

FIRE DEPARTMENT

Old Business

Mel introduced Bruce Baumgartner from Time Warner who explained about the upgrade to our internet and phone service at the Fire Department. Bonnie Bowker questioned if we lose power will the phones at the AFD also go down. Bruce explained that we can always dial 911. The cost for the upgrade to the phones and internet will be \$200 we now are currently paying \$186/month. Mel explained that it now takes six or seven minutes to transmit data; with the new service we will be able to transmit the same file in less than a minute. The phones will have call forwarding at no extra charge. This rate is guaranteed for thirty-six months. Peggy Bainey made a motion to upgrade the AFD's internet and phone service. Lynn second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, John Kovacich – absent. Motion Carried

Mel brought up the contract for maintenance on Stryker Equipment. We do not have a contract now, however, we are offered a six year contract at a total cost of \$9,129.00. Our yearly price will be \$1,521.63. This will give us preventive maintenance once a year as well as any repairs that need to be done. We buy the parts they perform the labor. There is no service charge. Lynn Whittlesey made a motion to accept the Stryker Contract for six years, Peggy second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, John Kovacich – absent. Motion Carried

John Kovacich got to the meeting around 7:24 pm. He apologized for being late, he was detained at work.

Mel brought up the Memorandum of Understanding between the Portage County Board of Commissioners and the townships of Portage County. The HazMat contract will be in effect until someone decided to make a change to it. The Trustees agree with the concept of this agreement, however, they do not understand the wording. John made a motion to accept this agreement with Portage County Board of Commissioners governing the funding mechanism for the Portage County Hazardous Materials Response Team and the Portage County Urban Search and Rescue Teams. Peggy second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – no, John Kovacich – yes. Motion Carried

Mel spoke to the need to replace the telephones at the AFD. The cost of this new equipment will be less than \$1,300 and will include five phones installed, and offer voice mail that the AFD currently does not have. John made a motion to approve the purchase of the new telephone system for the AFD for five telephones at a cost of no more than \$1,300. Peggy second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – no, John Kovacich – yes. Motion Carried

New Business

Mel gave April's fuel report. The AFD used 49.8 gallons of gas, and 94.1 gallons of diesel. The Road Department used 71.5 gallons of gas and 54.8 gallons of diesel.

Mel also read the AFD run report numbers for the month of April: there were 23 incidents.

Jesse & Paula Baughman would like to attend a Fire Inspection Training at Tri-C on May 20, 2016 at a cost of \$60 each. John made a motion to send Jesse & Paula to the Fire Inspection Training at Tri-C at a cost of \$60 each. Peggy second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

Mel requested an Executive Session at the end of the meeting for a new cadet at the AFD.

ROAD DEPARTMENT

Old Business

New Business

Lynn Whittlesey stated that we need to finalize Woodland Avenue.

RESOLUTION 9-2016

Lynn Whittlesey moved to place Woodland Avenue, Township Road 445, lot 73 on a non-maintenance status per ORC 557.20. John second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

John will check to see if the state will post the non-maintenance signs for this.

Linda mentioned the employment policy she found in Tim's personnel folder. We need to give a copy of this to our new road personnel, Milton Green. Linda stated she would take care of this.

RESOLUTION 10-2016

John Kovacich moved to participate in the ODOT Winter Road Salt Contract for 100 tons of salt per ODOT specifications and agreement. Peggy second. Roll Call: Peggy Baine – Yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

John stated that we will not know the price of the salt until it is bid later in the year.

ZONING

Old Business & New Business

Dan Kolasky said his computer was down; therefore, he did not have a written report for this meeting. He has been working on complaints on Washington and Fairview Roads.

John Kovacich asked if Dan had heard anything on the lumber yard on Bank Street. Dan said he had heard nothing new since last meeting.

CEMETERY/REAL ESTATE/PARK
Old Business & New Business

Lynn Whittlesey presented a new copy of the rules and regulations for the Atwater Olde School Park pavilion. The pavilion will be available from dawn to dusk at a cost of \$25 for residence, and \$40 for non-residence. Non-profit will not be charged.

Lynn said that the burning pit was a bad idea for the park.

Mel said that the AFD would supply the charcoal grills for the park, Lynn said to hold off on that for a time.

Danny Derreberry had a successful outing at the Park pavilion and mentioned that our porta-potty was the nicest and cleanest that he has ever seen. Congrats to us!

Tim and Milton started putting in the downspouts today. The south side is completed and hooked up. They will work on the north side tomorrow, if weather permits. The topsoil hopefully will be spread this week also. Handicap parking will be on both sides of the walkway at the pavilion. John to buy two handicap parking signs for the park. John will also see if the county will come and paint the handicap spaces.

Danny Derreberry inquired to the status of the extra camera for the pavilion. John said he was playing phone tag with the installer but was working on it.

Peggy mentioned that the pump station across from the Baptist Church had been repaired.

Linda gave John the telephone number and contact information for Ohio Edison to install the electric at the football field at the park.

ADMINISTRATION

Old Business & New Business

Linda mentioned that the Board of Elections was looking for excellent people to work at the polls this year.

Linda asked for a motion for LifeForce. Lynn made the motion for one LifeForce resident waiver in the amount of \$101.33. John second. Roll Call: Peggy Bainey – Yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried

Linda Allen requests motion to accept Receipts 72-2016 thru 76-2016 totaling \$9,675.33. Peggy moved to approve, Lynn second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requested a motion to approve Purchase Orders 26-2016 & 27-2016 totaling \$7,500.00 for operating expense and repairs and maintenance. Peggy moved to approve, John Second. Roll Call: Peggy Bainey – yes; Lynn Whittlesey – yes, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Withholding Vouchers 126-2016 & 127-2016 totaling \$2,635.81. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Warrants 34031 thru 34048 totaling \$12,355.92. Peggy moved to approve, John second. Roll Call: Peggy Bainey – yes, Lynn Whittlesey – abstain, John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Payroll Warrant 34051 thru 34055 totaling \$2,111.51. Peggy moved to approve, John second. Roll Call: Peggy Baineey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Direct Deposit Payroll 110-2016 through 124-2016 totaling \$5,632.61. Peggy moved to approve, Lynn second. Roll Call: Peggy Baineey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

Linda Allen requests motion to approve Road Department Payroll Warrants 34049, 34050 and 34056 totaling \$2,734.45. Peggy moved to approve, John second. Roll Call: Peggy Baineey – yes; Lynn Whittlesey – abstain; John Kovacich – yes. Motion Carried.

Lynn motioned at 8:05 pm to pay bills, Peggy second. Roll Call: Peggy Baineey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.

Lynn motioned at 8:06 pm to go back into regular session. Peggy second. Roll Call: Peggy Baineey – yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion Carried.

Lynn made a motion to go into Executive Session for the hiring of a cadet for the AFD at 8:07 pm . John Second. Roll Call: Peggy Baineey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.



John made a motion to return to Regular Session at 8:17. Peggy second. Roll Call: Peggy Baineey – yes; Lynn Whittlesey – yes; John Kovacich – yes. Motion Carried.

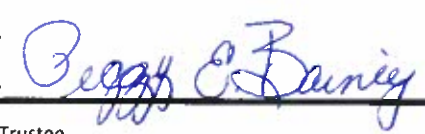

John made a motion to accept Jerrod P. Stout into our AFD Cadet Training Program. Lynn second. Roll Call: Peggy Baineey – yes, Lynn Whittlesey – yes, John Kovacich – yes. Motion carried.

John Kovacich motioned to adjourn the meeting at 8:20 pm, Peggy Baineey seconded. Roll Call: Peggy Baineey- yes; Lynn Whittlesey - yes; John Kovacich – yes. Motion carried.

ANNOUNCEMENTS

Martha Brevard thanked everyone who attended the Swiss steak dinner at the church Saturday night.

X  X 
Trustee Trustee

X  X 
Trustee Fiscal Officer