

Record of Proceedings

Minutes of the Atwater Township Trustees meeting held at the Atwater Historical Society located at 1219 St. Rt. 183 in Atwater, Ohio on May 12, 2020

ATTENDANCE

Trustees: John Kovacich, Peggy Baine, Lynn Whittlesey, Fiscal Officer Linda Allen, Tom Nellis, Jay Brock, Emily Lashley, Walt Baine were in attendance. This meeting was live streamed on our Facebook page.

John Kovacich called the Meeting to order at 7:05 pm. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes; John Kovacich – yes. Motion Carried

John asked if there were any corrections to the April 28, 2020 Meeting Minutes. The minutes need to be amended to remove all to reflect that there was a heated disagreement between Peggy and Lynn per Brett Bencze at prosecutors office. John made a motion to accept minutes with the proper amendment noted. Peggy second. Roll Call: Lynn Whittlesey – NO! Peggy Baine – yes; John Kovacich – yes. Motion Carried

COMMUNICATIONS

Jones Fishery Communication between Atwater Township & the Portage County Prosecutors Office.

FINANCIALS

John Kovacich asked if there were any corrections or additions to the Financial Statement. John made a motion to accept the Financial Statement with receipt information corrected. Lynn second Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

Tom gave the gas/diesel report for April. Road Department used 42.4 gallons of gas and 112 gallons of diesel. The AFD used 37 gallons of gas and 137.4 gallons of diesel.

Tom gave the April run report, we had 26 runs.

Tom stated that we were still having pager issues, a couple of new hires do not have pagers. The charges have not held up well

Tom is applying for a grant for pagers and radios from Firehouse Subs.

The copier fax was not working well, turned out to be a patch cord, replaced, all is well now.

We have one member of the AFD who is interested in taking the class for Fire Inspector in Reynoldsburg, Ohio. The class will run from November 30th until December 15th. Cost is \$300, with a possibly of more for books. We will cover room and board and mileage.

Friday the new drive thru will be inspected

Tom asked to move Jess Hays to a full member at the AFD as he has completed his probationary period. Lynn made a motion to move Jess to Fire Fighter, John second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

John made a motion to move Todd Bordelli from pre probation to probationary. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Jason Brock mentioned that kudos were due Cooper Lappe from Bio-Med who made face shield for various Fire Departments in the county.

John said that the employee benefits package was up dated in 2012, after Mel had started. There for we are paying Mel. 30 hours of sick leave. ^{DAYS}

ROAD DEPARTMENT

The Cemetery is finally dry and the Road Department got mowed.

They also fixed broken pipe behind playground at park.

Peggy is looking for a layout of the park, a larger one than what in on our brochure. John will look for this.

Mowers looking good and ready to go for the new season

Starting ditch mowing.

Have flags placed on graves for Memorial Day. Some of the grave sites have been fixed up

All the new road signs are up.

John talked to Mary Jane about a week ago Sunday concerning the situation on Stroup Road at the bridge. John to meet with Stark Parks to resolve this next week

ZONING

Old & New Business

No permits issued.

CEMETERY/REAL ESTATE/PARK

Ton Nellis, Darrell Shaw will be by next Tuesday to do inspections of Townhall.

Tom announced there will be no car show due to the COVID-19 this year.

Russ Millburn to itemize what he had to re-do vs what Jeremy Mitchell billed us for doing, and not done correctly

John sent paperwork to the prosecutor's office concerning the money that Williamson owes us. Brett to talk to Chris Meduri about this.

Flamingo? John will follow up this Stan Carlisle on this.

ADMINSITRATION

Lynn said that the CARES Act will cover supplies purchased due to COVID-19. Jason Brock would like to purchase Tyvek suits for the AFD with some of this money.

Peggy suggest that we form a citizens' committee to get a Township Employee Manual updated. We certainly need one, as we have no guidelines. We only have benefits package, nothing else. The AFD's also needs to be updated. John suggest that we reach out to other surrounding townships for ideas. Peggy to handle this. John will work with Peggy on this.

Linda requested a motion to approve Receipt 61-2020 thru 64-2020 totaling \$14,689.68. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Blanket Certificate 13-2020 totaling \$5,000.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requested a motion to approve Purchase Order 21-2020 totaling \$1,200.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey –yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Electronic Fund 112-2020 & 113-2020 totaling \$3,012.33 Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 36197 thru 36212 totaling \$8,905.98. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrant 36193 thru 36195 totaling \$1,435.44. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 97-2020 through 110-2020 totaling \$9,356.80. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.


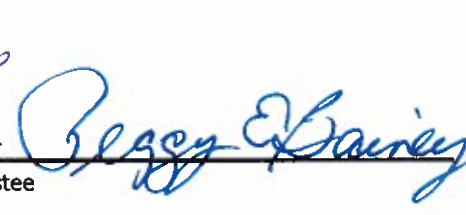
Linda requests a motion to approve Road Department Payroll Warrant 36196 totaling \$1,594.10. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

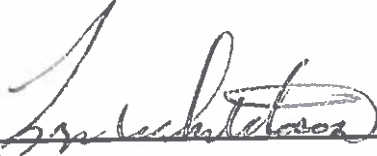
Lynn motioned to pay bills at 8:03 pm, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.


Lynn motioned to go back into regular session at 8:04 pm, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

John made a motion to adjourn meeting at 8:05 pm. Peggy second. Lynn Whittlesey – yes, Peggy Bainey – yes; John Kovacich– yes. Motion Carried.

ANNOUNCEMENTS

X  X 
Trustee Trustee

X 
Trustee

X 
Fiscal Officer