

RECORD OF PROCEEDINGS

Minutes of

Meeting

Regular Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014S

Held at 1219 St. Rt. 183 in Atwater, Ohio

on October 22nd 2013

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on October 22nd, 2013.

ATTENDANCE

Trustees John Kovacich, Danny Derreberry, Lynn Whittlesey, Fiscal Officer Shawn Renee Miller, Martha Brevard, Naomi Wise, Fire Chief Mel Russell, Becky Myers, Rodney Myers, Jim Donovan (Atwater Zoning Inspector), Leo Lanham, Peggy Baine, Walt Baine, James Conley, Rebecca Whittlesey, Wayne Robertson

John Kovacich called the meeting to order at 7:02 pm. Roll Call: Dan Derreberry - yes; Lynn Whittlesey - yes; John Kovacich - yes.

John Kovacich asked the Board if they had each received & reviewed the October 8th meeting minutes for the Regular Meeting. All agreed they had, John Kovacich moved to accept the minutes from the October 8th meeting minutes for the Regular Meeting via Draft #2; Dan Derreberry second. Roll Call Vote: Dan Derreberry - yes; Lynn Whittlesey - yes; John Kovacich - yes. Motion carried.

FINANCIAL

John Kovacich asked the board if they had a chance to review the Township Financial reports dated October 22nd. All agreed they had received & reviewed. Lynn Whittlesey moved to accept the Township Financial Reports as of October 22nd; Dan Derreberry second. Roll Call Vote: Dan Derreberry - yes; Lynn Whittlesey - yes; John Kovacich - yes. Motion carried.

COMMUNICATIONS

- Mental Health & Recovery Board Newsletter dated October 2013
- BobCat Fall 2013 Magazine
- Government Technology October 2013 Edition
- Email dated 10/8/2013 from Annette Petranic of Portage County Office of Homeland Security and Emergency Management re: Damage Assessment Training November 5th @ 10am.
- Email dated 10/21/2013 from Deborah Mazanec of Portage County Board of Commissioners re: Sunoco Pipeline Project
 - Jim Donovan has been speaking with them regarding this pipeline and working with Tim Whittlesey regarding Road Department involvement.

FIRE DEPARTMENT

Old Business

- 1) Chief Mel Russell and Dan Derreberry met with Advanced Floor and have not received an estimate back as of yet for the repairs to the floor. Chief Russell stated in his opinion it is getting late in the year to try and handle now, would rather wait until spring. Lynn Whittlesey agreed but wants something in writing from Advanced Floor that they will still guarantee the work if wait till spring, Chief Russell agreed.

FIRE DEPARTMENT

New Business

Nothing new other than reminder of Renewal Levy on November 5th

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ROAD DEPARTMENT Old Business

John Kovacich mentioned that the crew is finishing mowing for the season and getting equipment ready for winter.

Lynn Whittlesey mentioned that the County still owes the Township for a load of salt from last winter, John Kovacich agreed.

ROAD DEPARTMENT New Business

Nothing new at this time.

RESIDENT COMMENTS

- 1) Becky Myers asked about the dip in the road on Waterloo prior to the School Zone, mentioned it is getting bad again.

John Kovacich stated that the County was out previously this year and determined that there is more damage to the pipe than initially thought and stated he would contact Butch again regarding when this may be on the target list.

- 2) Becky Myers asked who owns the lot next to the AFD and why it does not get mowed and looks so ugly

Lynn Whittlesey stated the Township owns it and it is that way because no one mows it.

Becky Myers stated to Lynn there is no reason to get snippy, it was a question.

Lynn Whittlesey stated the AFD gets paid to be down at the station and they can mow it, as they always have. Based on history, the AFD has always handled.

John Kovacich stated he will speak with Tim Whittlesey

Rebecca Whittlesey asked Chief why the AFD can't handle it.

Chief Russell stated they need something other than a push mower. In prior years he has brought his personal mower down.

Rodney Myers asked the Trustees why does the Road Department mow at the Township Park one week and then roll it the next.

Rebecca Whittlesey stated she lives next to the Park and sees what goes on there, what equipment are you seeing?

Rodney Myers states a John Deere

John Kovacich states that the Township only has the BobCat and 2-Zero Turns, could possibly the Baseball Teams but they have not contacted the Trustees so not sure.

ZONING Old Business

Jim Donovan states that 6210 Oak Street has been cleaned up.

Overview of projects for the month given to the Trustees:

- Porter Road Property is a sore spot, spoke with Janet's office and no one bid on it at the Sherriff Sale so the Bank Bought it back.
- Will be meeting with Chris Meduri regarding options for the Walter Smith Property
- There is no mowing ordinance in Atwater Zoning regulations

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DAYTON LEGAL BLANK, INC., FORM NO. 10/14B

Held at 1219 St. Rt. 183 in Atwater, Ohio

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- Took pictures of the upcoming three properties for the Land Bank along with another property out on Alliance Road
- Working with Weingart in good faith that he will handle the property as per his email from prior to the September 24th Hearing
 - Fiscal Officer Shawn Renee Miller, asked if there were any other emails since the hearing
 - Jim Donovan & Trustees stated no
 - Shawn Renee Miller stated she was just confirming there was no additional conversation, emails, etc. that were not in the FO file.
- Fiscal Officer, Shawn Renee Miller, confirmed with the Trustees that the Resolutions for Demolition could be sent Friday 10/25 to Regional Planning, Todd Peetz for Moving Ohio Forward, she stated that nothing additional had been received via the mail.
 - Trustees agreed that the Resolutions for 6268 Waterloo & 1371 & 1373 Fairview Ave should be sent Friday AM.

ZONING New Business

Resolutions language was read authorizing requests for administrative search warrant, authorization for governmental authority inspections of structure(s) and title searches under ORC 505.86 for the following properties:

- 1) 302 Petrie Road with Parcel #01-007-00-00-019-000 (Resolution #29-2013)
Lynn Whittlesey moved, John Kovacich second, Roll Call Vote: Dan Derreberry ~ yes, Lynn Whittlesey ~ yes, John Kovacich ~ yes, Motion Carried.
- 2) 6810 Waterloo with Parcel #01-028-00-00-014-000 (Resolution #30-2013)
Lynn Whittlesey moved, John Kovacich second, Roll Call Vote: Dan Derreberry ~ yes, Lynn Whittlesey ~ yes, John Kovacich ~ yes, Motion Carried.
- 3) 6915 Waterloo with Parcel #01-036-00-00-023-000 (Resolution #31-2013)
Lynn Whittlesey moved, Dan Derreberry second, Roll Call Vote: Dan Derreberry ~ yes, Lynn Whittlesey ~ yes, John Kovacich ~ yes, Motion Carried.

Resolutions were then signed

Resolutions are attached in the Minutes Record and available upon Public Records Request.

CEMETERY/REAL ESTATE Old Business

Nothing.

CEMETERY/REAL ESTATE New Business

Lynn Whittlesey mentioned that the Board of Elections will be coming in on Monday, 11/4 to set-up the equipment. Since Lynn Whittlesey & John Kovacich are in the election, Dan Derreberry will be available to open the doors for the Board of Elections on Monday 11/4 and then Tuesday 11/5. Lynn Whittlesey will lock up the Townhall on the evening of 11/5.

Fiscal Officer Shawn Renee Miller brought to the Board's attention a conversation that was had with a resident on Tuesday 10/15 regarding items stolen from a grave site (Jim Donovan was present during the conversation). A birdbath was stolen from a grave site, the mother of the deceased was very distraught over the theft. Shawn Renee Miller explained to the resident there is not 24/7 monitoring and sincerely apologized this happened to their family. She explained she would alert the Trustees and the Road Department of the incident.

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DAYTON LEGAL BLANK, INC. FORM NO. 1048

Held at 1219 St. Rt. 183 in Atwater, Ohio

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ADMINISTRATION
Old Business

Trustees signed the minutes from the September 24th, 2013 Public Hearing and the Regular Meeting.

Life Force:

- Lynn Whittlesey moved to write-off eight resident accounts as waivers totaling \$2,451.71; Dan Derreberry second. Roll Call Vote: Dan Derreberry ~ yes, Lynn Whittlesey ~ yes, John Kovacich ~ yes, Motion Carried and files signed.

Lynn Whittlesey asked Chief Mel Russell if he has any ideas on ways to avoid incorrect information from patients.
Chief stated they could try and get driver's licenses, but obviously that is not always the main priority at the time.

- John Kovacich moved to send three patient accounts to collections totaling \$2,131.00, Dan Derreberry second. Roll Call Vote: Dan Derreberry ~ yes, Lynn Whittlesey ~ yes, John Kovacich ~ yes; motion carried and files signed.

- Shawn Renee Miller requests motion to appropriate Receipts #245-2013 thru 254-2013 totaling \$7,912.86 as of 10/22/2013. Lynn Whittlesey moved to approve, John Kovacich second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – Yes; John Kovacich– Yes. Motion carried.

- Shawn Renee Miller requests a motion to approve Non-Road payments via Electronic Voucher #94-2013 thru 95-2013 totaling \$482.49. Dan Derreberry moved to approve; John Kovacich second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – yes; John Kovacich– Yes. Motion carried.

- Shawn Renee Miller requests a motion to approve Non-Road payments via Warrants #32094 thru 32097 & 32099 thru 32104 & 32115-32117 totaling \$4,922.47 Dan Derreberry moved to approve; John Kovacich second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – yes; John Kovacich– Yes. Motion carried.

- Shawn Renee Miller requests a motion to approve Non-Road Payroll payments via Warrants #32105-32111 & 32114 totaling \$3,481.25; Dan Derreberry moved to approve; John Kovacich second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – yes; John Kovacich– Yes. Motion carried.

- Shawn Renee Miller requests a motion to approve Road payments via Warrant #32098, 32118 & 32119 (*Note attached Excel Spreadsheet contains a typo showing #32077 & 32078 which was previous meeting 10/8/2013; corrected in meeting*) totaling \$2,368.25; John Kovacich moved to approve; Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – abstained; John Kovacich– Yes. Motion carried.

- Shawn Renee Miller requests a motion to approve Road Payroll payments via Warrants #32112 & 32113 totaling \$2,215.33; John Kovacich moved to approve; Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – abstained; John Kovacich– Yes. Motion carried.

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Heid

Announcements

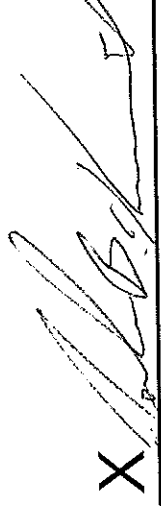
- United Methodist Church November 2nd Harvest Supper; 4:30-7:00
- Knights of Columbus 11/9 6pm @ KofC Hall
- Catholic War Vets 11/2 German Dinner @ KofC Hall
- Trick or Treat 10/27 2:00-4:00pm
- WCAC "An Old Fashioned Christmas @ Waterloo Elementary Sat. Dec 7th 2:00-5:00; Vendors wanted (registration until 11/16. Spots at \$20.00 & includes table & chairs)
- Next Township Meeting 11/12
- Historical Society meets 10/23 at Townhall

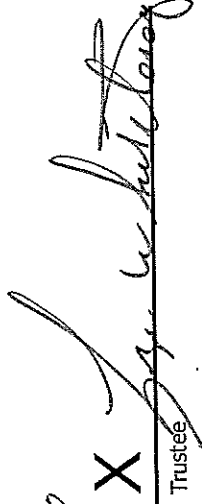
John Kovacich asked if there was a need for an Executive Session ~ all agreed there was not.

John Kovacich moved to pay the bills at 8:08pm; Lynn Whittlesey second. Roll Call Vote: Dan Derreberry-yes, Lynn Whittlesey-yes, John Kovacich-yes. Motion carried.

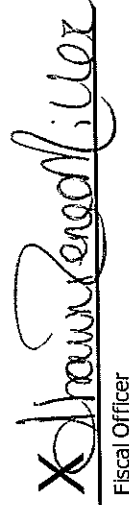
John Kovacich moved to return to regular session at 8:10pm; Dan Derreberry second. Roll Call Vote: Dan Derreberry-yes, Lynn Whittlesey-yes, John Kovacich-yes. Motion carried.

John Kovacich stated with no further business he requested a motion to adjourn, Lynn Whittlesey so moved 8:10pm; Dan Derreberry second. Roll Call Vote: Dan Derreberry-yes, Lynn Whittlesey-yes, John Kovacich-yes. Motion carried.

X 
Trustee

X 
Trustee

X 
Trustee

X 
Fiscal Officer