

Record of Proceedings

**Minutes of the Atwater Township Trustees meeting held at the Atwater Town Hall located at 1219 St. Rt. 183
in Atwater, Ohio on January 14, 2020 @ 7 pm**

ATTENDANCE

Trustees: John Kovacich, Peggy Bainey, Lynn Whittlesey, Fiscal Officer, Linda Allen, Walt Bainey, Martha Bevard, Emily Lashley, Wayne Robertson, Mike Lehman, Shirley McAlicher, Tom Nellis, Mel Russell, Mike Stankiewiez, Judi & Andrew Cash, were in attendance.

John Kovacich called the Meeting to order at 7:00 pm. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes; John Kovacich – yes. Motion Carried

John asked if there were any corrections to the December 27, 2019 minutes and the January 6, 2020 Organizational Meeting Minutes, Walt Bainey said to strike “John never said it happened”. Lynn made a motion to accept the December 27, 2019 minutes, John second with corrections being made. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – no, John Kovacich – yes. Motion Carried

Peggy made a motion to accept the January 6, 2020 Organizational Meeting Minutes. John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

COMMUNICATIONS

Portage County Regional Planning Commission Member Appointment

Chris Meduri – Rule Requirements for Notice of Meetings

OTARMA Insurance Packet

Mileage Report from Engineers Office

Pin Oak sending new contract for gas at AFD

NEFCO Clean Water #3

Sheriff’s office wants to come to one of our Trustee

Meetings

FINANCIALS

John Kovacich asked if there were any corrections or additions to the Financial Statement and the December Bank Reconciliation. Lynn made a motion to accept the Financial Statement and December Bank Reconciliation. . Peggy second Roll Call: Lynn Whittlesey – yes, Peggy Bainey – yes, John Kovacich – yes. Motion Carried.

FIRE DEPARTMENT

Old Business & New Business

The Williamson Case has been closed, we now need to file suit to get our money back.

Mel gave the gas/diesel report for December. Road Department used 17.2 gallons of gas and 121.1 gallons of diesel. The AFD used 36.9 gallons of gas and 89.6 gallons of diesel.

Mel gave the December run report, we had 22 runs. There were a total of 303 incidents for 2019.

Mel asked for an Executive Session to discuss a new hire and the EMS Training.

Peggy turned in the 2020 Inventory for the AFD tonight.

We received a donation of \$1,000 from Deerfield Farms. A thank you was sent.

A resident inquired into a fire that occurred at the Flamingo sometime in the 90’s. Mel and Peggy looked thru paper work but could not find anything on this. Peggy told the resident to put his request in writing. The fire could have been put out by the homeowner with a garden hose.

Peggy acknowledged that Andrew Cash was here to earn a Boy Scout Badge.

ROAD DEPARTMENT

The Road Department has been out a couple days salting some icy roads. There was a tree down on Moff Road. Walt asked how much salt had been used so far, John responded no more than one truck load.

While Tim was on vacation, Milt got slammed with funerals over the holidays. A large crack was found on the Dodge Ram snow plow bracket; it has been repaired.

John said that finally all the road signs were in. We are now waiting on the final invoice.

Tim and Milt to go to gas line training.

John to meet with ODOT regarding roads.

ZONING

Old & New Business

No permits were issued.

Complaints received on 1326 Wilson Avenue – abandoned: Trash piling up, garage is starting to collapse. 14901 German Church Road, a small single wide trailer has been placed on the property.

A letter was sent to 6825 Waterloo Road about the unsecure home. Also, a letter was sent to Amy Betz concerning the property at 1499 Whittlesey Road.

John received a text message regarding the regulations for hunting on private property. Emily called this person back.

Lynn talked to Brad Cromes concerning the garage at 6571 Waterloo Road. John said we could foreclose for back taxes, but the Landbank would be better at this. John to attend a Landbank meeting tomorrow. Peggy questioned if the Landbank really wants that mess. John explained that the Landbank is now under new management, and he will keep a bug in Brad's and Dan's ears.

John received the road mileage certification: Atwater has 15.72 miles of road.

CEMETERY/REAL ESTATE/PARK

We had 23 burials in 2019.

Darrell Shaw from Summit Diversified to start installing alarm at Townhall tomorrow.

ADMINSITRATION

Linda questioned what was happening with the new records room. Lynn asked if Jeremy was out of the picture now. John said that he would stop and see Jeremy. Lynn asked if there had been \$4,100 worth of labor and materials used on what was already done on room? Peggy said we were better off letting pros take care of this. We need to ask Jeremy for receipts and to justify what dollars were spent

Lynn received a letter from Lorelei Finney stating that she does not like the roads, accidents, crime in Atwater. She lives in Deerfield.

Chris Meduri sent email regarding reasonable methods to report time and place of regularly scheduled meetings. John will check with Chris to get more info on this.

Linda requested a motion to approve Receipts 1-2020 thru 7-2020 totaling \$4,726.34. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey –yes, Peggy Baine – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Blanket Certificates 1-2020 thru 6-2020 totaling \$21,750.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Purchase Orders 1-2020 thru 3-2020 totaling \$24,702.00. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Electronic Funds 13-2020 and 14-2020 totaling \$2,615.65. Peggy moved to approve, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Warrants 36038 thru 36053 totaling \$20,981.81. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Payroll Warrants 36034 thru 36036 totaling \$1,356.30. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Direct Deposit Payroll warrants 1-2020 through 11-2020 totaling \$8,677.51. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Linda requests a motion to approve Road Department Payroll Warrant 36037 totaling \$1,574.94. Peggy moved to approve, John second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Lynn made a motion at 7:57 pm to go into Executive Session for potential new hire, and EMS Training. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

John made a motion at 8:14 pm to go back into Regular Session. Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Peggy made a motion to appoint Todd Bordelli to a 90-day probationary period at the AFD. Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Peggy motioned at 7:55 pm to pay bills, Lynn second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

Lynn motioned at 7:56 pm to go back into Regular session, Peggy second. Roll Call: Lynn Whittlesey – yes, Peggy Bainei – yes, John Kovacich – yes. Motion Carried.

John made a motion at 8:15 to adjourn meeting. Peggy second. Lynn Whittlesey – yes, Peggy Bainei – yes; John Kovacich – yes. Motion Carried.

ANNOUNCEMENTS

X

Trustee

X

Trustee

X

Trustee

X

Fiscal Officer