

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held at 1219 St. Rt. 183 in Atwater, Ohio

on September 10th 2013

The Atwater Township Trustees held their regular scheduled meeting at the Atwater Town Hall located at 1219 St. Rt. 183 in Atwater, Ohio on September 10th, 2013.

ATTENDANCE

Trustees John Kovacich, Danny Derreberry, Lynn Whittlesey, Fiscal Officer Shawn Renee Miller, Fire Chief Mel Russell, Paula Baughman, Martha Brevard, Naomi Wise, Becky Myers, Dakota Myers, Mr. & Mrs. Allen, Unknown Resident, Mr. & Mrs. Stanfield, Peggy Baine, Walt Baine, Mr. & Mrs. Conley

John Kovacich called the meeting to order at 7:00 pm. Roll Call: Dan Derreberry - yes; Lynn Whittlesey - yes; John Kovacich - yes.

The meeting was opened with The Pledge & Prayer.

John Kovacich moved to accept the minutes from August 27th, 2013 via Draft #2; Dan Derreberry second. Roll Call Vote: Dan Derreberry - yes; Lynn Whittlesey - yes; John Kovacich - yes. Motion carried.

FINANCIAL

John Kovacich asked the board if they had a chance to review the Township Financial reports dated September 10th and Bank Reconciliation for August 2013. All agreed they had received & reviewed. Lynn Whittlesey moved to accept the Township Financial Reports as of September 10th, 2013 & Bank Reconciliation for August 2013; John Kovacich second. Roll Call Vote: Dan Derreberry - yes; Lynn Whittlesey - yes; John Kovacich - yes. Motion carried.

COMMUNICATIONS

- Newsletter from Bricker & Eckler Attorneys at Law dated 09/04/2013
- OTARMA Fall 2013 Newsletter
- Carrot-Top Industries Second Edition 2013 Magazine
- Municipal Sewer & Water dated September 2013
- Government Technology September 2013 Edition
- Greater Akron Chamber Letter to John Kovacich (& other Trustees) regarding Candidates Night in October
- Lynn Whittlesey received a hand delivered Public Records Request from Don DeCrane; envelopes provided to the other Trustees; presume it is a copy of the request

RECOGNITION OF VISITORS

Mrs. Allen stated she had a couple questions:

- 1) Asked the trustees about the rules/regulations of a wind turbine being installed at her residence? Trustees instructed her to speak with Zoning. Hours are 10-12 every Tuesday; or they could have Zoning contact her.
- 2) Is the Township doing anything to educate/assist our community with Obama Care and the upcoming Marketplace options? Stated that all Americans are to have health insurance policies/coverage as of January 1st and she feels it is a good idea if the Township try and help the public.
 - a. Lynn Whittlesey mentioned that Deerfield is doing something, but was not 100% sure exactly what and if it was what she was speaking of.
- 3) Community Action Council of Portage County is seeking Trustees to assist. Danny Derreberry stated he may be interested once he knows more. Mrs. Allen stated that there

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would be a meeting once a month, they would receive a heads up on Grants and Knowledge; she would have David Shay contact Danny.

FIRE DEPARTMENT**Old Business**

Chief Mel Russell stated the new Cot has arrived and they brought it to the meeting for a demonstration. A few highlights provided during the demonstration were

- 700 lb. capacity
- 5 point harness: helps to keep patient safer in the event of an MVA while in ambulance
- Cot can be moved/alterd for comfort of the patient with the ability to bend at the knees, raise/lower head and back
- All power driven with a 35lb battery.
- Training will take place on 9/14 & 9/16, includes a two page worksheet that each individual will complete & sign off on once they conclude the training.

Resident James Conley asked about the status of the letters to the members that resigned from the department?

Trustee Danny Derreberry stated that the letters are written; however he needed to pull warrants from 2009 to 2010 before he can finalize.

FIRE DEPARTMENT**New Business**

Chief Mel Russell presented the August Fuel Report.

Chief Mel Russell provided the August Run Report

- FIRE Incidents: 4 Total (2 - Open Burns, 2-Special Team (Fire Investigations))
- EMS Incidents: 16 total (1-MVA, 4-transports Robinson, 8-transports Alliance, 1-transport Akron City, 2-non transports)
- TOTAL incidents: 21 (includes mutual aid of 1 given & 2 received)

Chief Mel Russell stated he received a call regarding scheduling Trick-or-Treat. After discussion among the Trustees; they agreed on Sunday, October 27th from 2pm to 4pm.

Lynn Whittlesey moved to hold 2013 Trick-or-Treat on Sunday, October 27th from 2pm to 4pm; John Kovacich second. Roll Call Vote: Dan Derreberry - yes; Lynn Whittlesey - yes; John Kovacich - yes. Motion carried.

Paula Baughman provided information on Fire Inspections at the School & Amanda's Garden ~ all looked good.

In addition, she updated the Trustees on the status on the CE to date: 29.5 hours for EMS & 27.5 for Fire ~ well ahead of schedule for the three year requirement by the state.

Paula then brought up that BWC has reopened the Grant that would allow departments to obtain a \$40,000 Power Load Cot. BWC will pay \$3.00 for every \$1.00 the department pays. Stated it is only open until 11/30/2013 and that Kent City applied for 2 and have been awarded. Paula stated she would take the responsibility of writing the Grant. Trustees agreed that it should be tabled until next meeting.

ROAD DEPARTMENT**Old Business**

John Kovacich stated that the Chip & Seal Project on Whittlesey, Wilson & Laubert was completed on Friday 9/6/2013.

Resident James Conley asked who was awarded the project.

John Kovacich stated H. Luli, Mr. Conley asked what about the problems in the past? John stated that it was before his time as Trustee and H. Luli came in the lowest bid.

John Kovacich stated that the Road Department did get the 15 inch cross over pipe installed prior to the Chip & Seal Project at Whittlesey.

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Township employees and Jim Bierlair from Portage County Soil & Water began work regarding the Lanham water issue at 1328 Bank Street. 1.5" pipe located way deep, the county is being called in to PowerJet the pipe out to confirm there is clear run of water. The Township crew will begin work on Mr. Lanham's property. The hole will need to be dug much bigger than expected due to the Township does not have a Trench Box nor the equipment to handle one.

Mr. James Conley brought up the past work done at Mr. Lanham's property and why it was not fixed back then? Danny Derreberry stated that the hole the crew is working on now is 3-5 foot way from where they were working on the previous project.

John Kovacich stated that the ISSUE 2 Public Works was denied; Unger Rd. Project.

Lynn Whittlesey updated the audience & trustees as to the status of the investigation in to the lights. At the point a Map of ALL the lights has been received from Edison and a spreadsheet of ALL lights in the township (township lights, other business lights, resident lights) appear on the spreadsheet. A request has been made to Edison for clarification on the spreadsheet lights that are NOT the townships based on the address & the map. Plus a request has been made for a breakdown of the three invoices that are listed from Edison as Street Lights and what exact lights appear on each invoice. Resident Walt Baaney stated that he was up at the Old School Park and is convinced that there are 1 - 400 watt & 1-250 watt lights on the property separate from the meter Trustee Lynn Whittlesey disagrees with this statement

ROAD DEPARTMENT**New Business**

Tim is working with Skid Steer Solutions regarding the new motor that has been received; just as not had time to install.

ZONING**Old Business**

Jim Donavon submitted the August Report (1- Garage Permit & 1-Pole Building Permit)

Fiscal Officer Shawn Renee Miller stated that the Certified Letters for the Hearing on 9/24 were sent on 9/5. In addition, the Public Notices were submitted to the Record and were scheduled to run on Monday 9/9 (which it did) and on Wednesday 9/18.

ZONING**New Business**

Nothing new at this time.

CEMETERY/REAL ESTATE**Old Business**

Nothing at this time.

CEMETERY/REAL ESTATE**New Business**

Lynn Whittlesey stated that the water filter at the hall keeps getting plugged. John Kovacich asked if it had ever been serviced. Lynn stated no. Lynn asked the audience for recommendations of companies to contact? Harper-Shalersville, Davidson --Alliance, Alliance Water.
John Kovacich authorized Lynn Whittlesey to work on getting quotes to get the Townhall water well swabbed/baled.

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ADMINISTRATION
Old Business

Life Force Accounts:

- 3 Resident Waivers totaling \$364.38 to be written off. John Kovacich moved to write-off 3 Resident Waivers totaling \$364.38; Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – Yes; John Kovacich– Yes. Motion carried.
- 1 Resident \$698.00: No return calls, bad address, not able to communicate with individual; agreed to send to collections. Lynn Whittlesey moved to send 1 Resident Account totaling \$698.00 to Collections due to lack of communication, John Kovacich second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – Yes; John Kovacich– Yes. Motion carried.
- 3 Accounts to be sent to collections totaling \$1,015.82. Lynn Whittlesey moved to send 3 accounts to collections totaling \$1,015.82, Dan Derreberry seconded. RCV: Dan Derreberry – Yes; Lynn Whittlesey – Yes; John Kovacich– Yes. Motion carried.

Fiscal Officer Shawn Renee Miller mentioned that AT&T notified the Township of a Basic Line increase AND AFD Long Distance rate increase. She indicated she felt that after looking online the Township could do better by negotiating with AT&T and asked for approval to do so. Trustees granted permission to Fiscal Officer to negotiate with AT&T.

Fiscal Officer Shawn Renee Miller advised the Trustees of notification received from Sean Sprouse of Burnham & Flower Insurance regarding the current Medical Mutual Health Plan for our Township Full-Time employees. Due to Health Care Reform, Medical Mutual is providing the opportunity to extend the current medical plan/contract at a 3% premium rate increase effective 12/1/2013 thru 11/30/2014. She also informed the Trustees that the plan will see an approximate 6% percent increase to the invoice effective 01/01/2014 due to taxes and fees per PPCA. Board chose to leave the health insurance at the 8/1/2014 renewal date.

Fiscal Officer Shawn Renee Miller advised the Trustees that the Sutphen check for \$520.00 was received and posted as a payment adjustment to Warrant #

Trustees signed the minutes from the August 13th meeting

ADMINISTRATION
New Business

	Amount	Notes	Motion Enter Name	Second Enter Name	Roll call vote
PO 70-2013	\$4,125.00		John	Dan	Dan-yes, Lynn-yes, John-yes
PO 71-2013	\$14,167.27		John	Dan	Dan-yes, Lynn-yes, John-yes
PO 72-2013	\$5,358.35	Replaces 66-2013	John	Dan	Dan-yes, Lynn-abstained, John-yes
PO 73-2013	\$0.00	CLOSED	NA	NA	NA
PO 74-2013	\$1,590.00	Replaces 57-2013	John	Dan	Dan-yes, Lynn-yes, John-yes
PO 75-2013	\$6,750.00	Replaces 46 & 53	John	Dan	Dan-yes, Lynn-yes, John-yes
PO 76-2013	\$82.00		John	Dan	Dan-yes, Lynn-yes, John-yes

- Shawn Renee Miller requests motion to appropriate Receipts #205-2013 thru 216-2013 totaling \$2,996.14 as of 09/10/2013. Lynn Whittlesey moved to approve, Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – Yes; John Kovacich– Yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Non-Road payments via Withholding Voucher #79-2013 thru 81-2013 totaling \$6,995.01; Dan Derreberry moved to approve; Lynn Whittlesey second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – yes; John Kovacich– Yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Non-Road payments via Electronic Warrant #74-2013 and Warrants #31987-32002 totaling \$17,971.04; John Kovacich moved to approve, Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – yes; John Kovacich– Yes. Motion carried.

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- Shawn Renee Miller requests a motion to approve Non-Road Payroll payments via Warrants #32005-32025 totaling \$7,248.82; Dan Derreberry moved to approve; Lynn Whittlesey second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – yes; John Kovacich– Yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Road payments via Warrant #31986 totaling \$2,111.52; Dan Derreberry moved to approve; John Kovacich second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – abstained; John Kovacich– Yes. Motion carried.
- Shawn Renee Miller requests a motion to approve Road Payroll payments via Warrants #32003 & 32004 totaling \$2,215.33; Dan Derreberry moved to approve; John Kovacich second. RCV: Dan Derreberry – Yes; Lynn Whittlesey – abstained; John Kovacich– Yes. Motion carried.

Announcements

- Waterloo School Board Meeting – Thursday 9/12 @ 7pm High School Media Center

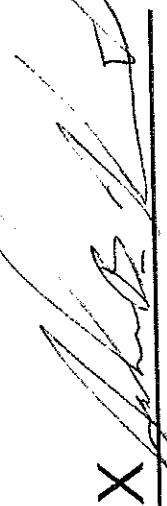
Resident James Conley thanked the Atwater Fire Department for their recent response to his aid. Stated that they are a Great Team.

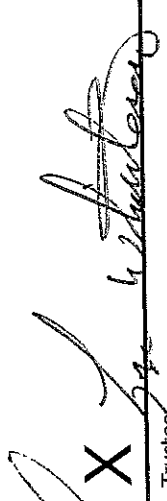
John Kovacich asked if there was a need for Executive Session; all agreed no.

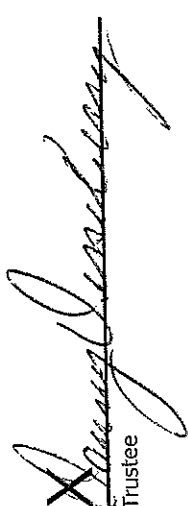
John Kovacich moved to pay the bills at 8:25 p.m. Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey– Yes; John Kovacich – Yes. Motion carried.

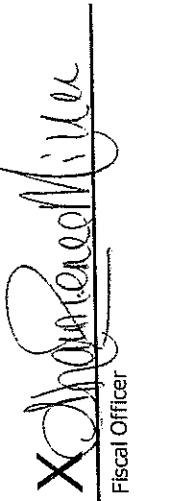
John Kovacich moved to return to regular session at 8:26 p.m. Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey– Yes; John Kovacich – Yes. Motion carried.

John Kovacich moved to adjourn the meeting at 8:26 p.m. Dan Derreberry second. RCV: Dan Derreberry – Yes; Lynn Whittlesey– Yes; John Kovacich – Yes. Motion carried.

X  _____
Trustee

X  _____
Trustee

X  _____
Trustee

X  _____
Fiscal Officer